

EXHIBIT “A”

Specifications/Requirements
Hidalgo County Sheriff’s Office

“Purchase of Tires-Including Installation and Other Related Services”

Bid No: 2017-154-07-05-TDL

SCOPE OF SERVICES:

The County of Hidalgo is requesting sealed bids from qualified vendors to furnish tires and to provide related services to Hidalgo County Sheriff’s Office, **including all other *Hidalgo County Law Enforcement Agencies***, in accordance with specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation.

SPECIFICATIONS, REQUIREMENTS, TERMS AND CONDITIONS:

- 1) The tires will be purchased only on an **“as needed basis”**. (REFER TO EXHIBIT B)
- 2) Interested vendors may have at least **one (1) service/store location in Hidalgo County**.
- 3) All tires specified as **“all terrain”** should be for speeds of 100 mph and greater.
- 4) All tires specified as **“all steel”** should be for speeds of 100 mph and greater.
- 5) The charges for mounting (valve stems included), rotation and balancing will be itemized separately from the Unit price per tire (see Exhibit “B”- Bid page).
- 6) Mounting, rotation and balancing of tires is **OPTIONAL**, and will be done only on an **“as needed basis”**.
- 7) Hidalgo County Sheriff’s Office will dispose of all their used tires.
- 8) All tire purchases will be on an **“as needed basis”**. There is no guaranteed annual volume.
- 9) Vendors will use only service technicians with a minimum of one (1) year experience in performing mounting, rotation and balancing tires.
- 10) Hidalgo County reserves the right to award item by item or services to one (1) or to multiple vendors, if it deems it is in its best interest to do so.
- 11) Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit “C” for limits)
- 12) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities to accept the bid considered the best and most advantage to the County.
- 13) Interested vendors must have been established and in business for at least two (2) years.

- 14) Hidalgo County may utilize “State Awarded Contracts or any other cooperative purchasing programs” when it is in the County best interest to do so.
- 15) The term of the bid contract will be for a period of one (1) year. Hidalgo County may in its sole discretion elect the option to extend the contract for two (2) additional one (1) year terms under the same rates, terms and conditions.
- 16) Hidalgo County reserves the right to continue this bid for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process.
- 17) Any contract awarded to a successful bidder will be in effect until;
 - a) The contract expires
 - b) Delivery acceptance of products and/or performance of services ordered, or
 - c) Terminated by County with thirty (30) days written notice prior to be cancellation.
- 18) Vendor agrees that to the extent an item is unavailable from vendors own inventory, vendors will be responsible for locating an alternative supplier and for providing the product or service to Hidalgo County.
- 19) After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.
- 20) Costs are to be net F.O.B., County Prepaid.
- 21) Hidalgo County reserves the right to reject any or all bids/offers, and to select any part or parts thereof without accepting the entire bid/offer. Hidalgo County may purchase through the source that provides the lowest and best bid/offer to the County. Successful bidder will be notified of award as promptly as a thorough analysis of bids/offers will permit, and shall have ten (10) calendar days following date of notification of award in which to supply certificate of insurance as may be required herein.
- 22) Name Brands: Specifications may reference name brands and model numbers. It is not the intent of Hidalgo County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hidalgo County shall act as sole judge in determining equality and acceptability of products offered.

DISQUALIFICATION OF BIDDERS:

Any one or more of the following causes may be considered sufficient for the disqualification of a bidder and the rejection of his/her bid or bids:

1. Evidence of collusion among bidders.
2. Lack of responsibility as revealed by either financial, experience or equipment statements, as submitted.
3. Lack of expertise as shown by past work, and judged from the standpoint of workmanship and performance history.
4. Uncompleted work under other contracts which, in the judgment of Hidalgo County might hinder or prevent the prompt completion of additional work if awarded.

ADDITIONAL INFORMATION:

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, Attn: Tanya De Lira AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

SUBMISSION OF QUESTIONS:

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL TO tanya.delira@co.hidalgo.tx.us BY NO LATER THAN, **MONDAY, June 26, 2017 AT 5:00 P.M.**, AND RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICANTS VIA EMAIL BY NO LATER THAN **WEDNESDAY, June 28, 2017 AT 5:00 P.M.**