

REQ #

AI-

PO#

DEADLINE:

CC DATE:

ADDING AN ITEM TO THE AGENDA

- Proposal
- Quote
- Approval from Renan, IT
- Requisition pending at PURCH
- Notarized HB 1295
 - Line #3, must include County Req #
- Acknowledge HB 1295
- Verify Pricing
- Add to Capital Lease Log
- Capital Lease Calculator
 - FIX PMT TAB
 - Property Value = if purchased out right
 - Residual Value = 0
 - Lease = 3 or 4 years
 - Monthly PMT = Equipment totals ONLY
 - Interest **MUST** < 15%!
- Submit to CC
 - Agenda Quick
 - Submit for Marty
 - Under PURCHASING DEPARTMENT
 - Sub = whatever dept it's for
 - WRITE AI#
 - Attach ALL backup
 - Proposal
 - Price Verification
 - HB1295
 - Cap Lease - Excel
 - Cap Lease – calculator.net

Requisition
W.I.C. PROGRAM

Req # 00342692

PO #

Date: 05/16/17

Bill To: x
x

Vendor : 293962
CORE BUSINESS SOLUTIONS, INC.
1301 E JASMINE AVE
MCALLEN TX 78501
FAX (956)971-8357

Ship To: W.I.C. PROGRAM
3105 W. UNIVERSITY DR
EDINBURG TX 78539

Contact: MGONZALEZ
956-381-4646

Contract No: BUYBOARD 453-14

Special Instructions:
INSURANCE IN COMPLIANCE - SHRP MX-M654N

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		BUYBOARD 453-14, EXP. 08/31/2017		
		PENDING CC APPROVAL ON 06/13/2017, AI-60060 DO NOT DUPLICATE ORDER		
1.00	EACH	CO 3 BIDS OBTAINED ON FILE FOR REVIEW APPROVAL FROM STATE 05/12/2017 SHARP BUYBOARD - 453-14	.00	.00
5.00	EACH	BEGINNING 05/2017 THRU GRANT ENDS 09/30/2017 CO SHARP MX-M654N (65PPM B/W UNIT) \$187.11/mo. SHARP MX-FN19 (STACKING FINISHER) \$41.70/mo. SHARP MX-RB 23 (PAPER PASS UNIT) \$6.08/mo. SHARP MX-PN12B (3 HOLE PUNCHER) \$11.35/mo. SHARP AR-D5143(SURGE PROTECTOR) \$3.14/mo. TOTAL EQUIPMENT \$249.38/mo.	249.38	1,246.90
5.00	EACH	CO SERVICE PLAN: INCLUDES 20,000 B/W COPIES MONTHLY OVERAGE @.007/EA INCLUDES TONER , PARTS, SERVICE, AND STAPLES.	140.00	700.00
1.00	EACH	CO B/W COPIES OVERAGE @.007/EA	100.00	100.00
		OPTION P.O.MIGHT INCREASE OR DECREASE		
		<u>Account No</u>	<u>Encumbrance</u>	
		7-1292-441-00-350-001-7-430	700.00	
		7-1292-441-00-350-001-7-610	100.00	
		7-1292-441-00-350-001-7-780	1,246.90	
			Freight	.00
			Total	2,046.90
		DUNS: 1385444729		
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Hidalgo County W.I.C. Program

Buy Board Contract # 453-14

Sharp MX-M654N	\$6,250.00	\$187.11 per mo.
Sharp FN19	\$1,393.00	\$ 41.70 per mo.
Sharp RB23	\$ 203.00	\$ 6.08 per mo.
Sharp PN12B	\$ 379.00	\$ 11.35 per mo.
Sharp AR5143NT	\$ 105.00	\$ 3.14 per mo.
Total Equipment	\$8,330.00	\$249.38 per mo.

Service Plan: \$140.00

Includes 20,000 B/W copies monthly overage @.007 each

Includes toner, parts, service, and staples

MX-M654N / MX-M734N Networked Digital Copier

Texas BuyBoard

Copiers & Supplies Contract # 453-14

Model Number	Description	Contract Pricing
MX-M654N	65 PPM B & W Networked Digital Copier with 2,100 sheet tandem tray, 2 x 500 sheet trays, 100 sheet bypass tray, wireless NIC, web browser, multitasking controller, retractable keyboard, Sharp OSA® technology - Application Communication and External Accounting modules, 320 GB hard disk drive with Document Filing System, PCL®6 and Adobe® PostScript® 3™ printing systems, network printing, network scanning, 150-sheet duplexing single pass feeder and auto duplexing. (3,200 sheets total paper supply)	\$6,250.00

MX-M754N	75 PPM B & W Networked Digital Copier with 2,100 sheet tandem tray, 2 x 500 sheet trays, 100 sheet bypass tray, wireless NIC, web browser, multitasking controller, retractable keyboard, Sharp OSA® technology - Application Communication and External Accounting modules, copying, 320 GB hard disk drive with Document Filing System, PCL®6 and Adobe® PostScript® 3™ printing systems, network printing, network scanning, 150-sheet duplexing single pass feeder and auto duplexing (3,200 sheets total paper supply)	\$7,271.00
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Options & Accessories

Tray Options

MX-LC15	3,500 Sheet Large Capacity Tray (letter)	581.00
OR		
MX-LC16	3,000 Sheet Large Capacity Cassette (letter / letter-R / legal / ledger / 12" x 18")	1,296.00
OR		
MX-LT10	Long Paper Feeding Tray (for use with banner paper)	82.00

Exit Tray

MX-TR16	Right Side Exit Tray	74.00
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Finishing Options (Must Choose 1)

MX-TU15	Center Exit Tray	40.00
OR		
MX-FN17	Inner Finisher (requires MX-RB24)	603.00
MX-RB24	Paper Pass Unit	203.00
OR		
MX-FN19	50 Sheet Staple Finisher (4,000 sheet output capacity, requires MX-RB23)	1,393.00
MX-RB23	Paper Pass Unit	203.00
MX-PN12B	Punch Unit (optional, not required) - for use with MX-FN19	379.00
OR		
MX-FN20	50 Sheet Staple / 15 Sheet Saddle Stitch Finisher (4,000 sheet output capacity, requires MX-RB23)	2,108.00
MX-RB23	Paper Pass Unit	203.00
MX-PN12B	Punch Unit (optional, not required) - for use with MX-FN20	379.00
OR		
MX-FN21	100 Sheet Staple Finisher (4,000 sheet output capacity, requires MX-RB23 and MX-RB15)	2,999.00
MX-RB23	Paper Pass Unit	203.00
MX-RB15	Curl Correction Unit	449.00
MX-PN13B	Punch Unit (optional, not required) - for use with MX-FN21	404.00
<i>optional accessories for MX-FN21 configuration</i>		
MX-CF11	2 Tray Inserter Unit - requires MX-RB15; requires MX-RB13 or MX-FD10 if connecting directly to an MX-FN21	1,565.00
MX-FD10	Multi Folding Unit - requires MX-FN21	6,227.00
MX-RB13	Relay Unit (cannot be used with MX-FD10)	449.00
OR		



MX-M654N / MX-M754N Networked Digital Copier

Texas BuyBoard Copiers & Supplies Contract # 453-14

Model Number	Description	Contract Pricing
Finishing Options (Continued)		
MX-FN22	100 Sheet Staple / 20 Sheet Saddle Stitch Finisher (4,000 sheet output capacity, requires MX-RB23 and MX-RB15)	4,228.00
MX-RB23	Paper Pass Unit	203.00
MX-RB15	Curly Correction Unit	449.00
MX-PN13B	Punch Unit (optional, not required) - for use with MX-FN22	404.00
<i>optional accessories for MX-FN22 configuration</i>		
MX-CF11	2 Tray Inserter Unit - requires MX-RB15; requires MX-RB13 or MX-FD10 if connecting directly to an MX-FN22	1,565.00
MX-FD10	Multi Folding Unit - requires MX-RB13 and MX-FN22	6,227.00
MX-RB13	Relay Unit (cannot be used with MX-FD10)	449.00
MX-TM10	Trimming Unit	2,667.00
Security Options		
MX-FR47U	Commercial Data Security Kit	240.00
MX-EB12N	HDD Mirroring Expansion Kit	362.00
Print		
MX-PUX1	XPS Expansion Kit (requires MX-565XPS1GB)	281.00
MX-565XPS1GB	1GB Memory Upgrade (required for MX-PUX1)	204.00
MX-PF10	Bar Code Font Kit	260.00
AR-SU1	Stamp Unit (requires AR-SV1 Stamp Cartridge)	77.00
Fax		
MX-FWX1	Internet Fax Expansion Kit	236.00
MX-FX11	Fax Expansion Kit	413.00
Miscellaneous		
AR-D5133NT	Digital 120 Volt, 15 Amps, 2 Outlets, Power Surge Protector (Recommended for MX-FN21 and MX-FN22)	104.00
AR-D5143NT	Digital 120 Volt, 20 Amps, 2 Outlets, Power Surge Protector (Recommended for main unit)	105.00
MX-USX1	(1) Additional Sharpdesk License	146.00
MX-USX5	(5) Additional Sharpdesk Licenses	312.00
MX-US10	(10) Additional Sharpdesk Licenses	467.00
MX-US50	(50) Additional Sharpdesk Licenses	1,527.00
MX-USA0	(100) Additional Sharpdesk Licenses	2,276.00

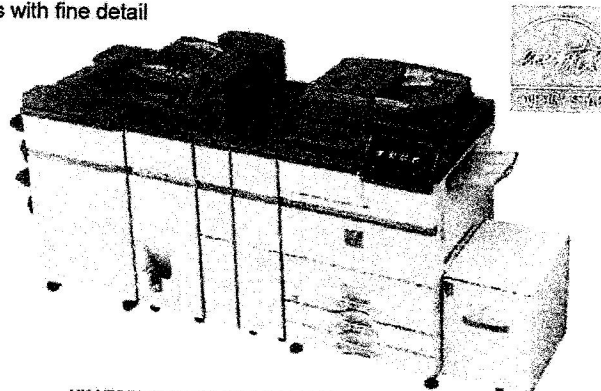
MX-M654N / MX-M754N Networked Digital Copier

The MX-M654N and MX-M754N monochrome workgroup document systems offer powerful multitasking workflow features and exceptional image quality at speeds up to 75 pages per minute. Designed for large workgroups and departmental environments, these models combine a versatile modular design with tablet-style menu navigation and powerful output capabilities that can help virtually any office accomplish more in less time.

Standard Wireless Networking provides flexible access from mobile devices for scanning and printing directly to the MFP using Sharpdesk® Mobile, a free downloadable app. The MX-M654N and MX-M754N monochrome workgroup document systems also support Sharp's industry-leading security features, which include standard 256-bit data encryption and up to 10 times overwrite protection and a convenient End-of-Lease feature that erases all data, address books, and personal information at time of trade in.

Features at a glance

- ◆ 65 / 75 PPM Black & White Output - **Networked**
- ◆ Paper capacity maximum: 6,700 sheets
 - 3,200 Sheets Standard Paper Capacity - One 2,100 sheet tandem tray, Two 500 sheet paper trays and 100 sheet bypass tray
 - Optional 3,000 sheet ledger size large capacity cassette
 - Optional 3,500 sheet letter size large capacity cassette
- ◆ Full-size retractable keyboard allows quick, easy and accurate data entry
- ◆ Advanced finishing options including a multi-folding unit and multi-position staple and saddle finisher selection
- ◆ Web browser feature allows easy access to web-based information
- ◆ Supports the latest Sharp OSA® development platform
- ◆ Supports Cloud Portal Office
- ◆ Large 10.1" tablet-style high resolution touch-screen display with tilt view
- ◆ Standard Compact PDF feature dramatically reduces the file size of scanned color documents, resulting in decreased network traffic and more efficient use of disk and cloud storage
- ◆ Award-winning Sharp security platform with standard 256-bit data encryption and up to 10 times data overwrite protection
- ◆ Quickly scan both sides of a document at once with the standard 150 Sheet Duplexing Single-Pass Feeder
- ◆ Real-time image preview feature with flick, tap, slide menu navigation and pinch-and-zoom capability
- ◆ Fully customizable home screen feature enables users to add custom backgrounds and custom icons for personalization
- ◆ 1200 x 1200 dpi printing provides clear, crisp images even on jobs with fine detail
- ◆ Scans documents at up to 100 images (simplex) and 200 images (duplex) per minute
- ◆ Network ready PCL®6/PS3 printing system with direct print function and available XPS options
- ◆ Flexible paper handling system feeds up to 80 lb. cover stock through paper trays and 110 lb. cover stock through bypass tray
- ◆ Dimensions 26-1/8" (w) x 30-3/8" (d) x 48" (h)
(Measurements for base model without stand)



MX-M754N shown with optional accessories

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Core Business Solutions, Inc.
Pharr, TX United States

Certificate Number:
2017-212475

Date Filed:
05/23/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
COUNTY REQ# 342692
Multi-function Printer

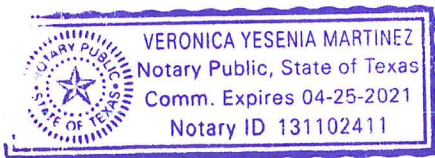
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Signature]

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said David I. Armstrong, this the 23rd day of May, 2017, to certify which, witness my hand and seal of office.

[Signature]

Signature of officer administering oath

Veronica Y. Martinez
Printed name of officer administering oath

Notary Public
Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Core Business Solutions, Inc.
 Pharr, TX United States

Certificate Number:
 2017-212475

Date Filed:
 05/23/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

Date Acknowledged:
 05/26/2017

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 COUNTY REQ# 342692
 Multi-function Printer

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath



May 12, 2017

Ms. Clarissa Ramirez, WIC Director
LA #12, Hidalgo County Health & Human Services
3105 West University Drive
Edinburg, Texas 78539

Dear Ms. Ramirez:

Approval is granted to Hidalgo County Health & Human Services, WIC Local Agency #12, for the lease of two Sharp copiers from Texas Buy-Board Copiers & Supplies Contract #453-14, through Core Office Solutions, with costs not to exceed \$868.17 per month. The lease will begin May 15, 2017, with a lease period of 36 months.

This approval is granted with the stipulation that sufficient earned funds are available. All purchases must be in compliance with WIC policies and the Uniform Grant Management Standards. Please maintain all proper documentation for purposes of an audit or fiscal monitoring review.

If you have any questions or require additional information, please contact Alisin Genfan, Contract Development and Support Branch, at (512) 776-3156 or alisin.genfan@dshs.state.tx.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Hovis".

Amanda Hovis, Director
Nutrition Education/Clinic Services
Nutrition Services Section

AG:md

Zimbra

betsy.roque@co.hidalgo.tx.us

Re: Sharp Copiers (2) Lease Request

From : Renan Ramirez <renan.ramirez@co.hidalgo.tx.us>
Subject : Re: Sharp Copiers (2) Lease Request
To : Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>
Cc : Betsy Roque <betsy.roque@co.hidalgo.tx.us>

Fri, May 12, 2017 11:43 AM

Mague,

WIC because has a different funding source.

I'm OK with the proposal.

- Thanks!

[Renán Ramirez](#)
Chief Information Officer
County of Hidalgo, Texas
office: 956-289-7444

From: "Mague Gonzalez" <mague.gonzalez@wic.co.hidalgo.tx.us>
To: "Renan Ramirez" <renan.ramirez@co.hidalgo.tx.us>
Sent: Friday, May 12, 2017 10:34:43 AM
Subject: Fwd: Sharp Copiers (2) Lease Request

Renan, we are asked the State for permission to lease 2 copiers. Approval was granted.
Please see email with specs.

Thank you.

Margarita Gonzalez
Grants Accounting Supervisor
Hidalgo County WIC Program
3105 W. University
Edinburg, Texas 78539
(956)381-4646 ext. 4042
(956)381-0017
mague.gonzalez@wic.co.hidalgo.tx.us

From: "Mague Gonzalez" <mague.gonzalez@wic.co.hidalgo.tx.us>
To: "elsa rodriguez" <elsa.rodriguez@dshs.texas.gov>
Sent: Tuesday, May 9, 2017 8:30:25 AM
Subject: Fwd: Sharp Copiers (2) Lease Request

Any word on the status of the lease of copiers?

Margarita Gonzalez
Grants Accounting Supervisor
Hidalgo County WIC Program
3105 W. University
Edinburg, Texas 78539
(956)381-4646 ext. 4042
(956)381-0017
mague.gonzalez@wic.co.hidalgo.tx.us

Zimbra**betsy.roque@co.hidalgo.tx.us**

Fwd: Please review attached documents

From : Baldomero Gonzalez <bgonzalez@cbs-tx.com>

Tue, May 16, 2017 11:22 AM

 1 attachment**Subject :** Fwd: Please review attached documents**To :** Betsy Roque
<betsy.roque@co.hidalgo.tx.us>, mague
gonzalez
<mague.gonzalez@wic.co.hidalgo.tx.us>,
Roel Saenz <rsaenz@cbs-tx.com>

Here you go call if you have any questions. Thank Baldo

----- Forwarded message -----

From: <Sales@cbs-tx.com>

Date: 2017-05-16 11:20 GMT-05:00

Subject: Please review attached documents

To: bgonzalez@cbs-tx.com

**SSalesMFP17051622200.pdf**467 KB

SAM Search Results
List of records matching your search for :
Record Status: Active
DUNS Number: 138444729
Functional Area: Entity Management, Performance Information

ENTITY	CORE BUSINESS SOLUTIONS, INC.	Status:Active
DUNS: 138444729	+4:	CAGE Code: 50B67 DoDAAC:
Expiration Date: Oct 11, 2017	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1301 E JASMINE AVE		
City: MCALLEN	State/Province: TEXAS	
ZIP Code: 78501-5708	Country: UNITED STATES	



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Contract
 None selected

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Vendor Name: [Sharp Electronics](#)

Address: 100 Paragon Drive
 Montvale, NJ 07645

Phone Number: (201) 529-8857

Alternate Phone Number: (816) 588-1962

Email: eustonm@sharpsec.com

Website: <http://www.sharpsusa.com>

Federal ID: 13-1968872

Contact: Matt Euston

Accepts RFQs: Yes

Minority Owned: No

Women Owned: No

Service-Disabled Veteran Owned: No

EDGAR: No

Contract Name: Copier Equipment and Supplies

Contract Description: Full line of color & black/white copiers, printers, multifunctional devices, fax machines and scanners; outsource services for print facilities; networking hardware, software, and work flow management; consumables, parts, and supplies

Contract#: [453-14](#)

Effective Date: 09/01/2014

Expiration Date: [08/31/2017](#)

Payment Terms: Net 30 days

Delivery Days: 15

Shipping Terms: Pre-paid and added to invoice

Freight Terms: FOB Destination

Ship Via: Common Carrier

Region Served: All Texas Regions

States Served: Texas

Quote Reference Number: 453-14

Additional Dealers: Sparks Office Supply, Carlsbad NM; Skelton Business Equipment, Tomball TX; Mesa Business Machines, Wichita Falls TX; The Office Center, Portales NM; Tascosa, Amarillo TX; TLC Office Systems, Houston TX; Technifax Office Solutions, Carrollton TX; Texas Document Solutions, Austin TX; Texas Business Systems, Houston TX; Archer Business Systems, Harlingen TX; Spectrum Imaging Technologies, El Paso TX; Knight Office Solutions, San Antonio TX; ITC, Houston TX; Hogland Office Equipment, Lubbock TX; Integrated Business Technologies, San Antonio TX; On Demand, Houston TX; Atlas Business Solutions, Midland TX; Core Business Solutions, Pharr TX; Star Graphics, Beaumont TX; Texas Copiers & Office, San Antonio TX

Contract Documents

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Proposal Documents: [Click to view BuyBoard Proposal Documents](#)

Regulatory Notice: [Click to view Bonding Regulatory Notice](#)

Contact us 800-695-2919