



**Hidalgo County Purchasing Department**  
**2812 S. Business Highway 281**  
**New Administration Building**  
**Edinburg, Texas 78539**  
**(956) 318-2626/ Fax: (956) 318-2629**

**MEMORANDUM**

(Department's Recommendation)

**TO:** Arturo Guajardo, County Clerk  
Hidalgo County Clerk's Office

**ATTN:** Noe Lopez **via email:** [noe.lopez@hidalgocountyclerk.us](mailto:noe.lopez@hidalgocountyclerk.us)  
Priscilla Torres **via email:** [priscilla.torres@co.hidalgo.tx.us](mailto:priscilla.torres@co.hidalgo.tx.us)

**FROM:** Tanya De Lira, Buyer III  
Hidalgo County Purchasing Department

**DATE:** May 24, 2017

**RE:** BID AWARD RECOMMENDATION REQUEST Bid No.:2017-058-05-24-TDL-**HIDALGO COUNTY CLERK'S OFFICE**-*"Purchase, Removal & Related Services for Shredded and Recyclable Materials"*

We received **sole-bid response** to the above mentioned project. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this project so we can proceed with re-advertisement.

We need your response no later than **Friday, May 30, 2017 @ 12:00 p.m.** to be able to present to Commissioner's Court. Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department **via email to:** [tanya.delira@co.hidalgo.tx.us](mailto:tanya.delira@co.hidalgo.tx.us).

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4865. Thank you for your attention and cooperation to this matter.

<u>RECOMMENDATION (BASIS)</u>

Please include the budget account number(s) for the above reference project.

Budget Acct No.:

7-1238-415-40-180-003-0-540

Annette C. Moñiz

Hid.Co. Clerks Office

5/30/17

**AUTHORIZED SIGNATURE**

**PRINTED NAME**

**DEPARTMENT**

**DATE**

Enclosures

**HIDALGO COUNTY PURCHASING DEPARTMENT  
ACCEPTANCE SHEET**

**DEPARTMENT NAME & DESCRIPTION OF BID:** *HIDALGO COUNTY CLERK'S OFFICE-“Purchase, Removal & Related Services for Shredded & Recyclable Materials”*

**BID OPENING DATE:** May 24, 2017

**BID OPENING TIME:** 9:30 A.M.

**BID NO:**2017-058-05-24-TDL

**BUYER:** Tanya De Lira

NAME OF COMPANY		ACKNOWLEDGE RECEIPT
1.	<b>Master Fibers</b>	√
2.		
3.		
4.		
5.		

## HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPARTMENT NAME/ DESCRIPTION OF BID: HIDALGO COUNTY-COUNTY CLERK'S OFFICE- *"Purchase, Removal & Related Services for Shredded and Recyclable Materials"*

BID OPENING DATE: MAY 24, 2017

BID OPENING TIME: 9:30 A.M.

BID NO: **2017-058-05-24-TDL**

BUYER: Tanya De Lira

### PARTICIPATING VENDOR

MASTER FIBERS INC.  
PHARR, TX

TYPE OF SERVICE		USD/LB	UND/TON
<b>PAPER</b>	<b>Loose</b>	<b>\$0.01</b>	<b>\$20.00</b>
	<b>Bagged</b>	<b>\$0.01</b>	<b>\$20.00</b>
	<b>Baled</b>	<b>\$0.03</b>	<b>\$60.00</b>
<b>CARDBOARD</b>	<b>Loose</b>	<b>\$0.005</b>	<b>\$10.00</b>
	<b>Bagged</b>	<b>\$0.005</b>	<b>\$10.00</b>
	<b>Baled</b>		
ALUMINUM		<b>\$0.03</b>	<b>\$60.00</b>
PLASTIC		<b>-0-</b>	<b>0-0</b>
OTHER			

**EXHIBIT "B"**

BID PAGE

Hidalgo County Clerk's Office

*"Purchase, Removal and Related Services- for Shredded and Recyclable Materials"*

RFB No.: 2015-143-05-27-SMA

\* 2015 Fees

TYPE OF SERVICE		AMOUNT PAID TO THE COUNTY	
		USD/LB	USD/TON
PAPER	Loose	\$ 0.01	\$ 20.00
	Bagged	\$ 0.01	\$ 20.00
	Baled	\$ 0.02	\$ 40.00
CARDBOARD	Loose	\$ 0.005	\$ 10.00
	Bagged	\$ 0.005	\$ 10.00
	Baled	/	/
ALUMINUM		\$ 0.03	\$ 60.00
PLASTIC		\$ 0.0	\$ 0.0
OTHER			

OPENED

5/27/15

9.33am

Witnessed

