



COUNTY OF HIDALGO

Human Resources Department



PERSONNEL ADJUSTMENT REQUEST FORM

NOTE: COMPLETE MULTIPLE PERSONNEL ACTION FORM IF DEPARTMENT IS REQUESTING MORE THAN (3) PERSONNEL ACTIONS.

DATE: 06/19/2017 CURRENT POSITION TITLE: _____
 DEPARTMENT NAME: CONSTABLE PCT. 3 CURRENT SLOT NO.: (Proposed) 0025-0001 *mm*
 DEPARTMENT NO.: 293 - 001 020 *mm* REQUESTED POSITION TITLE: DEPUTY CONSTABLE Step 1 *PR*

REQUEST FOR: New Position Temporary Position Position Reclassification* Other

SALARY REQUEST:	\$ 39,985.00	\$ 44,577.00	\$ 44,577.00
	Current Grade & Step Budgeted Salary	Proposed Grade & Step Budgeted Salary	Net Change
SALARY REQUEST:			\$ 0.00
	Current Grade & Step Budgeted Salary	Proposed Grade & Step Budgeted Salary	Net Change
TOTAL BUDGETARY IMPACT:	\$ 0.00	\$ 44,577.00 <i>mm</i>	

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other INTERLOCAL AGREEMENT IRRIGATION DIST 6

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt FLSA: Exempt Non-Exempt

TEMPORARY POSITIONS:

Start Date	End Date	Work Schedule	Hours Per Week	Duration of Position
Annual Salary	Annual Salary / 2080 hrs per year = Hourly Rate		Hourly Rate	

JUSTIFICATION FOR NEW POSITION/SALARY ADJUSTMENT: (Explain why position or adjustment request is essential)

FUNDS RECEIVED FROM IRRIGATION DISTRICT TO ASSIST IN ILLEGAL DUMPING IN PRECINCT 3.

*** POSITION RECLASSIFICATION COMMENTS: (Attach completed Reclassification Analysis Form and additional pages if needed)**

Hazara Gallardo J.
 Department Head Date: 6/19/17

Kalle [Signature]
 Department of Human Resources Date: 6/21/2017

[Signature]
 Department of Budget & Management Date: 6/26/17