



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: Hidalgo County Sheriff's Office

ATTN: Juan Tapia, Procurement Specialist

FROM: Sandy Suarez^{SS}, Buyer II
Hidalgo County Purchasing Dept.

DATE: March 20, 2017

RE: BID AWARD RECOMMENDATION REQUEST
Bid No. 2017-029-03-17-SGS- Hidalgo County (all funding sources)-"PURCHASE OF STRAW & FELT HATS"

We have received **two (2) responses** for the above mentioned project. Enclosed you will find a copy of the tabulation sheet along with copies of the bid responses for your review and recommendation.

Please acknowledge by signing below, your recommendation/concurrence to award to the low bidder meeting all specifications/requirements and return to the Purchasing Dept. **via fax to (956) 292-7612 or email: sandy.suarez@co.hidalgo.tx.us by no later than Monday, March 27, 2017 @11:00 A.M. in order sooner to place this item on the agenda for Commissioners Court Meeting.**

Indicate the name of the Vendor(s) and Basis (i.e. lowest bidder, sole bidder etc), in the box below. Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4860. Thank you for your attention and cooperation to this matter.

RECOMMENDED VENDOR(S)-	BASIS (i.e. lowest bidder, sole bidder etc)	COMMENTS/CONCERNS:
MILANO Hats		AWARD to Lowest Bid.
Budget Acct No.: 7-1100-421-00-280-001-0-605		


AUTHORIZED
SIGNATURE

Paul Garcia
PRINTED NAME

HCSO
DEPARTMENT

3/20/17
DATE

Enclosures



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MEMORANDUM

TO: All Department Heads
Hidalgo County Constable's Office

FROM: Sandy Suarez^{SS}, Buyer II
Hidalgo County Purchasing Dept.

DATE: March 20, 2016

RE: BID AWARD RECOMMENDATION/ CONCURRENCE REQUEST
RFSQ No. 2017-029-03-15-SGS- Hidalgo County (all funding sources)-"PURCHASE OF
STRAW & FELT HATS"

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RECOMMENDED VENDOR(S)	BASIS (low bidder, sole bidder etc)	COMMENTS/CONCERNS:
-		
Kalifas	Only bidder with our hats.	Kalifas is the only bidder who carries the hats we use in both Straw and Felt. We are also able to go to the store and get them shaped as needed as they are local vendors.
Budget Acct No.: _____		

Martin N. Cantu

Martin N. Cantu

Constable Pct 2

March 20, 2017

AUTHORIZED SIGNATURE

PRINTED NAME

DEPARTMENT

DATE

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RECOMMENDED VENDOR(S)	BASIS (low bidder, sole bidder etc)	COMMENTS/CONCERNS:
-		
— Please see attached! —		
Budget Acct No.: <u>7-1100-421-00-294-001-0-605</u>		

AUTHORIZED SIGNATURE

Horaldo Sanchez Constable 4 3/28/17

PRINTED NAME

DEPARTMENT

DATE

Enclosures

RECOMMENDED VENDOR

Milano Hats Co.

BASIS

Lowest Bidder

COMMENTS/CONCERNS

This vendor placed a No Bid on the style (Stetson Hudson) of hat our department utilizes but we have selected this vendor since they are the lowest bidder.

The second bidding party (Kalfia's Western Wear) does carry the style we utilize but we would like to refrain from doing any further business with them due to the unprofessional service that was provided to us last year.