

**HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM**

DEPARTMENT NAME _____ **LOCATION** _____

TRANSFER TO: Grant Originating Donor 9999

TRANSFER FROM: Sheriff's Office 0280

TRF# _____

CONTACT INFORMATION: **NAME (PRINT)** Steve Herrera **PHONE:** 956-393-6154 **FAX NO.:** 956-393-6020

E-MAIL: steve.herrera@hidalgoso.org

INITIAL BY STAFF: _____ **DATE:** _____

SAFETY DIVISION (FOR SURPLUS OF VEHICLES):

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./VIN	CURRENT CONDITION	FIXED ASSET DIVISION USE ONLY					
					PALETT INFO.	ALLO LOC #	FUND NO.	COST	P/U	LOC
1	K-9 Munya	67924	None	G						
2										
3										
4										
5										
6										
7										
8										
9										
10										

JUSTIFICATION FOR TRANSFER: Failure To Comply With Grant Conditions As Per Grant Donor

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

The transfer is hereby approved by the Purchasing Agent

PLEASE USE BLUE INK TO SIGN

Contact Person transferring item(s) out

MARTHA L. SALAZAR **PRINT NAME** _____ **SIGNATURE** _____ **DATE** _____

Steve Herrera **PRINT NAME** _____ **SIGNATURE** _____ **DATE** 6/28/17

Person receiving Item(s)

Reviewed & Processed by FA Division _____ **PRINT NAME** _____ **SIGNATURE** _____ **DATE** _____

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE _____ INITIAL _____

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION

HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

EFFECTIVE DATE 03/01/13

Tag No 67924 Description MUNYA K-9 (K9S4COPS) Tag Id 571918 Asset Total 12,000.00

Header Items Transfers History Previous Tags

Asset Type 664 OTHER EQUIP-DOG Depreciate Asset?

Location 280 SHERIFF'S LAW ENFORCEMENT FAC Room No 000 Sheriff's Dept Sub Location

Condition

Bar Code Replacement Cost Old Tag No

Insured Code Insured Value

Comment Edit

Date Changed Asset Status Copy Asset Information

Scan/Inventory Date Tag No Copy