

PART III-SELECTION AND SCHEDULES

SELECTION PROCEDURES/EVALUATION SYSTEM:

The evaluation consists of a 100-point scoring system. However, after the 100-point evaluation, Hidalgo County Commissioner's Court may elect to narrow the participating firms and request a presentation from a representative from firms.

- A. Hidalgo County Commissioner's Court and/or an Evaluation Committee (selected and/or designated by Commissioner's Court) will review, score and evaluate the proposals received in response to this Hidalgo County request for proposals.
- B. After the RFP's have been reviewed, scored and evaluated, a grid will be presented to Commissioner's Court for the purposes of ranking.

Categories are further detailed in the Selection Criteria (Exhibit B) section of the RFP.

NEGOTIATION PROCESS: The number one ranked firm will be contacted to submit a letter of engagement/contract for negotiations. If negotiations prove unsuccessful, Commissioner's Court will terminate negotiations with the firm and will contact the next highest ranked firm to open negotiations. The County of Hidalgo reserves the right to reject any and all RFP's.

TERMINATION OF SERVICES: Any contract awarded to a qualified firm will be in effect until (a) the contract expires or (b) performance of all services are completed, or (c) terminated by County with or without cause, with ninety (90) days written notice prior to cancellation, or (d) until County has engaged the services of a new Online Pharmacy Billing Service for Hidalgo County Health and Human Services Department.

EXHIBIT B

SELECTION CRITERIA

Hidalgo County
“ONLINE PHARMACY BILLING SERVICES”

RFP NO: 2017-149-06-21-HGO

**“ONLINE PHARMACY BILLING SERVICES”
SELECTION CRITERIA
RFP: 2017-149-06-21-HGO**

Selection Criteria		Points	Score
1. Company’s Qualifications	(25 pts)		
➤ Provide network of pharmacies			
➤ Experience in pharmacy billing services			
➤ Experience and stability of company			
➤ References are required			
Comments/Rationale For Points:			TOTAL
2. Billing Procedures	(25 pts)		
➤ Provide electronic billing to County			
➤ Procedure real-time online eligibility management			
➤ Respond to billing questions			
Comments/Rationale For Points:			TOTAL
3. Rebate Administration	(25 pts)		
➤ Provide pharmaceutical rebates to County for eligible prescription drugs			
➤ Provides detail rebate reports			
➤ Provide rebates timely			
Comments/Rationale For Points:			TOTAL
4. Management Reports	(25 pts)		
➤ Electronic Reports provided to the County			
➤ Flexibility in meeting the County’s reporting needs			
➤ Responses to Auditor inquiries and confirmation requests			
➤ Electronic invoicing to County			
Comments/Rationale For Points:			TOTAL
Total Score			

Project Name: _____
 Department: _____
 Firm/Participant: _____
 Evaluator: _____ Date: _____