B2Z ENGINEERING

July 5, 2017

Commissioner Joseph Palacios
Attn: Maria Lucio, Executive Assistant
Hidalgo County Precinct No. 4
2812 South Business Highway 281
Edinburg, Texas 78539

RE: On-Call Services for "Road and Bridge, C.I.P. and Other Projects in General" (C-16-329-09-06)

Work Authorization No. 4 ~ Mechanic Shop (FC102)

Dear Ms. Lucio,

Attached for your review and approval is Work Authorization No. 4 to provide Feasibility Study Services for the new Mechanic Shop located within Precinct 4. These services are being proposed under our Contract for On-Call Services for "Road and Bridge, C.I.P and Other Projects in General". This submittal is made to you in duplicate form for your further coordination with Commissioner Palacios.

We appreciate the opportunity to provide our professional services and look forward to working with you. Should you have any questions, please feel free to give me a call at (956) 585-3773.

Sincerely,

Carlos Del Angel, P.M.P.
Senior Project Manager

Attachments:
Work Authorization No. 4

P. O. Box 2724 • McAllen, TX 78502
(956) 618-0624 • www.B2ZEng.com

HIDALGO COUNTY
Professional Engineering Services
Agreement #C-16-329-09-06

WORK AUTHORIZATION NO. 4

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 7 of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **B2Z ENGINEERING LLC,** professional engineers of Mission, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK
The purpose of this Work Authorization is for the "engineering services" to provide Feasibility Study Services of the new Mechanic Shop for Hidalgo County Precinct 4. These preliminary Feasibility Study Phase Activities include; re-evaluation of Project Scope, Value Engineering, Specifications Review, development of preliminary cost estimates, and meetings/coordination with all affected parties.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST
The estimated cost for services under this Work Authorization is **$16,777.52**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT
Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles 5 and 6 of the Agreement.

PART 4. FUNDING
This Work Authorization No. 4 shall be funded through funding source:
Account No. _-_ _ _ _-_ _ _-_ _-_ _ _-_ _ _-_-_ _ _
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE
This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization**.

PART 6. RESPONSIBILITIES AND OBLIGATIONS
This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION
Acknowledgement and Confirmation by Hidalgo County Precinct No.4, Commissioner, Joseph Palacios, as to content and detail of this **Work Authorization No. 4.**

HIDALGO COUNTY
COMMISSIONER PRECINCT No. 4:

BY: _____

PART 8. ACCEPTANCE AND APPROVAL
This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 201____.

THE ENGINEER:
B2Z ENGINEERING

_____
By: Nicholus Muñoz, Vice President

THE OWNER:
HIDALGO COUNTY

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
By: Arturo Guajardo Jr., County Clerk

EXHIBIT A

Scope of Services to be provided by the County

The following provides an outline of the services to be provided by the Owner in the development of Projects (as defined and more particularly identified in Exhibit "A" attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

1) Provide the authorization to proceed with services through coordination with the project consulting and design Engineer.
2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 6 of this Agreement.
3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
4) Provide any available relevant data the Owner may have on file concerning the projects.
5) Provide timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit "A" attached to this Agreement.
6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
7) Provide the authorization to proceed with services on project by project basis through consulting design and construction Engineer.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION I - PROJECT DESCRIPTION

The services designated herein as "Services provided by the ENGINEER" shall include the performance of all engineering services for the following described facility:

COUNTY/CITY: HIDALGO COUNTY

PROJECT/DESCRIPTION: On-Call Services for "Road and Bridge, C.I.P. and Other Projects in General" Work Authorization No. 4 ~ Feasibility Studies – Mechanic Shop (FC102)

ENGINEER shall mean B2Z Engineering.

COUNTY shall mean Hidalgo County.

ARCHITECT shall mean Existing Architectural Design Plans

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 2 – FEASIBILITY STUDIES

(Function Code 102)

Preliminary Design Values

The ENGINEER will work with the Owner to review existing plans and specifications and re-evaluate overall project scope, basic design concepts, and project.

Preliminary Cost Estimates

The ENGINEER will calculate preliminary construction cost estimates for the re-evaluated Project scope.

Meetings, Coordination & Support for Project Development

The ENGINEER shall provide coordination services and shall assist in meetings and workshops with Hidalgo County Precinct 4, Hidalgo County Drainage District No. 1, and all other affected parties. The ENGINEER shall serve as representative for the Owner in coordination items. The ENGINEER shall coordinate with the Owner's staff on all Project related items.

B2Z ENGINEERING

EXHIBIT D
FEE PROPOSAL

Mechanic's Shop

Hidalgo County Precinct 4
Work Authorization No. 4

Hidalgo County Precinct #4 Mechanic's Shop Feasibility Studies			MANHOURS			
			Senior Project Manager	Project Manager	Admin/ Clerical	Total
		TASKS				
FC102						
	1	Re-Evaluation of Project Scope, Value Engineering, Specifications Review, etc	8	20	6	34
	2	Calculate preliminary cost estimates for the Re-evaluated Project Scope	4	16		20
	3	Meetings and Coordination with Hidalgo County Precinct 4, HCDD #1 & all other affected parties	8	20		28
		Subtotal	**20**	**56**	**6**	**82**
Labor Hours			**20**	**56**	**6**	**82**
Hourly Base Rates			$ 80.00	$ 52.00	$ 20.00	
Contract Rate FY2017			$ 244.73	$ 198.84	$ 61.18	
Total Labor Costs			**$ 4,894.60**	**$ 11,135.04**	**$ 367.08**	**$ 16,396.72**

Direct Expenses Mileage: $0.56/mile $ 380.80

Total Direct Expenses $ 380.80

B2Z Engineering Total Cost **$ 16,777.52**

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2017-228084

Date Filed:
06/23/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

B2Z Engineering, LLC
Mission, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

C-16-329-09-06
Precinct 4 "Road and Bridge, C.I.P. and Other Projects in General" (ON CALL) - Work Authorization No. 4 - Construction Phase Services of New Mechanical Shop

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Gonzalez, Aisha	Mission, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

ALICIA RODRIGUEZ
Notary Public, State of Texas
My Commission Expires
August 28, 2017

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Aisha Gonzalez, this the 23rd day of June, 20 17, to certify which, witness my hand and seal of office.

Signature of officer administering oath	Printed name of officer administering oath	Title of officer administering oath
Alicia Rodriguez	Alicia Rodriguez	Notary

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2017-228084

Date Filed:
06/23/2017

Date Acknowledged:
07/06/2017

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

B2Z Engineering, LLC
Mission, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

C-16-329-09-06
Precinct 4 "Road and Bridge, C.I.P. and Other Projects in General" (ON CALL) - Work Authorization No. 4 - Construction Phase Services of New Mechanical Shop

4

Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Gonzalez, Aisha	Mission, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Zimbra **leticia.saenz@co.hidalgo.tx.us**

WA B2Z

From : Maria Lucio <maria.lucio@co.hidalgo.tx.us> Wed, Jul 05, 2017 04:20 PM

Subject : WA B2Z 1 attachment

To : leticia saenz <leticia.saenz@co.hidalgo.tx.us>

Cc : Veronica Lopez <veronica.lopez@co.hidalgo.tx.us>, Martha Salazar <martha.salazar@co.hidalgo.tx.us>, Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us>, Dina Trevino <dina.trevino@co.hidalgo.tx.us>, steven cruz <steven.cruz@co.hidalgo.tx.us>

Good Afternoon Letty,

Please place this item on agenda, thank you!

Respectfully,

Lulu Lucio, CPM
Executive Assistant
Hidalgo County Precinct #4
Ph: 956- 292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

----- Forwarded Message -----
From: PCT4Admin@co.hidalgo.tx.us
To: "Maria" <maria.lucio@co.hidalgo.tx.us>
Sent: Wednesday, July 5, 2017 4:13:26 PM
Subject: Message from "RNP0026739EDEC6"

This E-mail was sent from "RNP0026739EDEC6" (MP C5503).

Scan Date: 07.05.2017 16:13:25 (-0500)
Queries to: PCT4Admin@co.hidalgo.tx.us

20170705161325429.pdf
684 KB

Zimbra **leticia.saenz@co.hidalgo.tx.us**

Emergency Transfer Request- WA 4 B2Z

From : Maria Lucio <maria.lucio@co.hidalgo.tx.us> Wed, Jul 05, 2017 02:44 PM

Subject : Emergency Transfer Request- WA 4 B2Z

To : Veronica Lopez <veronica.lopez@co.hidalgo.tx.us>

Cc : leticia saenz <leticia.saenz@co.hidalgo.tx.us>, Martha Salazar <martha.salazar@co.hidalgo.tx.us>, Merlen Muñoz <merlen.munoz@co.hidalgo.tx.us>

Good Afternoon Vero,

We will need to create the following account:

7-1200-431-00-124-075-0-334

Then we will need to transfer $16,190.04 from 7-1200-431-00-124-007-0-890 into 7-1200-431-00-124-075-0-334.

Should you have any questions please let me know, thank you!

Respectfully,

Lulu Lucio, CPM
Executive Assistant
Hidalgo County Precinct #4
Ph: 956- 292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us