Requisition

Req # 00345397

PO #

Date: 06/28/17

Bill To: x
x

Ai 606116

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SO
RICOH USA, INC.
P.O. BOX 650073
DALLAS TX 75265

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: **ALEX BAZAN**
956-289-7472

Contract No:

Special Instructions:

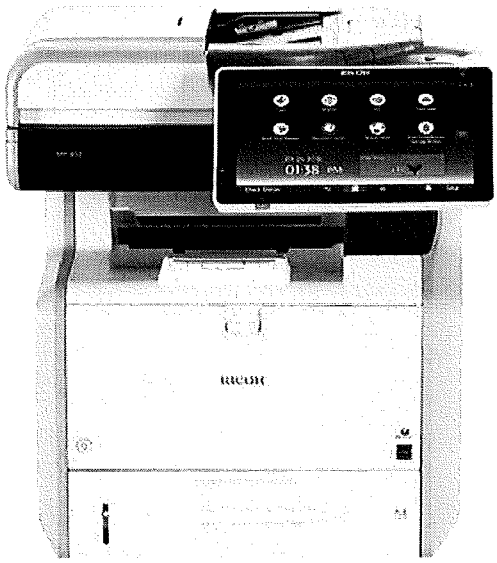
QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		5 MONTHS REMAINING IN FISCAL YEAR: 8/1/17-12/31/17 DIR-TSO-3041 LEASE AND SERVICE TERM 36 MONTHS DO NOT DUPLICATE ORDER		
5.00	MONTH	NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP402SPF #417705 WITH SERVICE)	48.71	243.55
5.00	MONTH	ESP XG-PCS-15D	4.61	23.05
5.00	MONTH	Network Print/Scan Connection (Seg. 3) - PS-NWSC3	7.63	38.15
5.00	MONTH	Service (3,000 B/W impressions monthly @ $0.0124)	37.20	186.00
1.00	EACH	OVERAGES BILLED QUARTERLY - B/W @ $0.0124	100.00	100.00
		Account No	Encumbrance	
		7-1100-415-15-140-001-0-430	186.00	
		7-1100-415-15-140-001-0-610	100.00	
		7-1100-415-15-140-001-0-780	304.75	
			Freight	.00
			Total	590.75
		GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement. Includes Full and Final Upgrade and Payoff of Contract: 429301-3229343 *Bill To/Ship To: Hidalgo County Tax Office - Fraud Dept. 2804 S. Bus Hwy 281 Edinburg, TX 78539 Contact: Alex Bazan/ Phone: 956-318-2157		

Authorized By: _____

R – 345397

Ricoh MP402SPF

Black/White Multifunctional Device – For Fraud



Key Features

- 42-PPM monochrome
- 1,100-sheet paper capacity
  Tray 1 - 500 Sheet Paper Tray
  And Bypass – 100 Sheets
- 50 Sheet Single Pass Document Feeder
- 10.1" Color Smart Touch Panel
- Fax Enabled
- Scan to/Print from USB/SD Card
- Configured to Print & Scan; providing both black & white and color scanning
- DOSS (Data Overwrite Security System) standard - For ISO15408 Compliance
- Energy Star® compliant

DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Cash Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MP402SPF #417705	$1,358.11	$49.05	$48.71
ESP XG-PCS-15D	$151.13	$4.61	$4.61
Network & Scan Connect – Seg 3 - PS-NWSC3	$250.00	$7.63	$7.63
Equipment Totals	**$1,759.24**	**$61.29**	**$60.95**
Service (1,500 B/W impressions monthly @ $0.0124) (Overages billed quarterly @ $0.0124)			**$18.60**
		GRAND TOTAL PER MONTH	**$79.55**

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

5 MONTHS REMAINING IN FISCAL YEAR: 08/01/17-12/31/17
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

Includes Full & Final Pay off of Contract: 429301-3229343
*Bill To /Ship To:
Hidalgo County Tax Office – Fraud Dept.
2804 S. Bus Hwy 281
Edinburg, TX 78539
Contact: Alex Bazan/ Phone: 956-318-2157

RICOH
imagine. change.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2017-230247

Date Filed:
06/28/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Ricoh USA, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Req # 345397
Lease and Service for Ricoh MP402SPF for Fraud

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

MARICELA F. VALDEZ
Notary Public, State of Texas
Comm. Expires 05-06-2020
Notary ID 130652159

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Andrew Colino, this the 29th day of June, 20 17, to certify which, witness my hand and seal of office.

Signature of officer administering oath	Printed name of officer administering oath	Title of officer administering oath
Maricela F. Valdez	Maricela F. Valdez	Notary

Zimbra **liza.lopez@co.hidalgo.tx.us**

Ricoh IT approval

From : Alex Bazan <alex.bazan@hidalgocountytax.org> Thu, Jun 29, 2017 03:51 PM
Subject : Ricoh IT approval 3 attachments
To : liza lopez <liza.lopez@co.hidalgo.tx.us>

For substation and edinburg copiers

Thank you

From: Renan Ramirez [mailto:renan.ramirez@co.hidalgo.tx.us]
Sent: Thursday, June 29, 2017 11:09 AM
To: Alex Bazan
Subject: Re: New Copier for McAllen Office

Alex,

Approved!

Renán Ramirez
Chief Information Officer
County of Hidalgo, Texas
office: 956-289-7444

From: "Alex Bazan" <alex.bazan@hidalgocountytax.org>
To: "renan ramirez" <renan.ramirez@co.hidalgo.tx.us>
Sent: Thursday, June 29, 2017 11:04:09 AM
Subject: FW: New Copier for McAllen Office

Hi Renan can you please approve this copiers for our substations with Ricoh?

Thank you

ab

From: Aissa.Acevedo@ricoh-usa.com [mailto:Aissa.Acevedo@ricoh-usa.com]
Sent: Tuesday, June 27, 2017 5:53 PM
To: Alex Bazan
Cc: Julio Espinosa
Subject: RE: New Copier for McAllen Office

Hi Alex!
Wonderful!

I went ahead and reattached the proposal that has the DIR Price Verification (which you will need to submit to Purchasing) along with each of the seven PO templates for you to follow as you create your requisitions.
All you have to do is copy & paste the information into your requisition! I've also noted which Budget Codes to use. Please note all information on the PO Sample is needed as all is needed on the final PO.

You will proceed with the Hidalgo County procurement procedure:

1. Once you create your requisitions, and as soon as you have all seven req #'s, you can provide those numbers to me... I can then generate the HB1295 forms that you will need to submit to purchasing (this form is completed by me and signed, notarized and then sent back to you)

2. You then send all information (proposal/pricing back up/HB1295 form) and your requisition to your Purchasing Department to validate and approve

3. Ultimately after all necessary approvals, you will then be able to obtain a Commissioner Court date for final approval

RICOH

Texas DIR

Purchase / Lease / Full Maintenance

Schedule B to
Ricoh Master Pricing Agreement
Terms & Conditions to reference Ricoh Master Agreement.

Lease rates are subject to quarterly review and adjustment, unless otherwise noted in the Ricoh Master Agreement.
Lease payments exclude taxes.

Ricoh Product Code EDP	Copies Prints Developments Per Minute	Ricoh Equipment and Options Prices Per Unit	Feb-17 Suggested Retail Price	Contract Equipment Purchase Price	FMV Lease 24 Monthly Payments	FMV Lease 36 Monthly Payments	36 MONTH DISCOUNTED	FMV Lease 48 Monthly Payments	FMV Lease 60 Monthly Payments	Service Plan Options: Base Charge	Base Frequency	B&W Allowance	B&W CPC	Color Allowance	Color CPC	Supplies Included	Production 11x17 Click	Delivery & Installation Hardware
417705	42	MP 402SPF	$3,325.00	$1,358.11	$70.11	$49.05	$48.71	$40.28	$35.41		MTH		0.0124			Yes		Included
ESPAC1		ESP AC1 Power Filter	30.00	20.83	0.91	0.64		0.52	0.46									
006428MIU		ESP XG-PCS-15D (120 Volt, 15 Amp)	346.00	151.13	6.59	4.61	4.61	3.79	3.33									
PS-NWSC3		Network Print/Scan Connection (Seg. 3)	350.00	250.00	10.90	7.63	7.63	6.26	5.51									
407230		Paper Feed Unit PB1060	169.00	113.85	4.96	3.47		2.85	2.51									
407229		Paper Feed Unit PB1070	305.00	136.01	5.93	4.15		3.41	2.99									
161200		Adjustable Height Cabinet Type G	235.00	97.73	4.26	2.98		2.45	2.15									
52511		Tall Cabinet Type L	209.00	78.95	3.44	2.41		1.98	1.74									
52501		Medium Cabinet Type M	195.00	76.84	3.35	2.34		1.92	1.69									
		Network Environment / Connectivity																
417596		IEEE 1284 Interface Board Type M19	125.00	47.35	2.06	1.44		1.18	1.04									
407863		IEEE 802.11 Interface Unit Type M24	489.00	304.27	13.27	9.28		7.62	6.70									
417567		USB Device Server Option Type M19	265.00	98.95	4.31	3.02		2.48	2.18									
417566		Extended USB Board Type M19	375.00	140.00	6.10	4.27		3.51	3.08									
417111		Optional Counter Interface	81.00	29.22	1.27	0.89		0.73	0.64									
		Print / Scan Option Accessories																
417709		XPS Direct Print Option Type M27	85.00	43.32	1.89	1.32		1.09	0.95									
417508		File Format Converter Type M19	739.00	204.52	8.82	6.24		5.12	4.50									
417428		OCR Unit	335.00	126.32	5.51	3.85		3.16	2.78									
417710		Fax Connection Unit Type M27	299.00	101.05	4.41	3.08		2.53	2.23									
		Security & Misc. Accessories																
417727		NFC Card Reader Type M27	339.00	113.68	4.96	3.47		2.85	2.50									
417499		DataOverwriteSecurity Unit Type M19	479.00	198.48	8.65	6.05		4.97	4.37									
EQ-RETURN-SEG2PLUS		Lease Return	250.00	-	-	-		-	-									
		FOR HIDALGO COUNTY TAX OFFICE - EDINBURG COLLECTIONS	GRAND TOTAL PURCHASE PRICE	$1,759.24	36 Month Lease Payment	$61.29	$60.95					1,500 BW Clicks @ $0.0124	$18.60			RICOH MP402SPF GRAND TOTAL PER MONTH FOR 36 MO LEASE WITH 1,500 BW CLICKS		$79.55

Lease Calculator

Share @

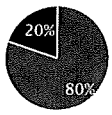
Fix Rate | Fix Payment

Product/Property Value	1759.24
Residual Value	0
Lease Term	3 years
	0 months
Monthly Payment	60.95

Calculate

Result

Interest/Return Rate	14.960%
Total of 36 Monthly Payments	$2,194.20
Total Interest	$434.96



Mortgage Rate: 30 year fixed, all points, Credit score 740+, 20% down

citi

$1,248/month
Points: 0
Fees: $1,665
NMLS # 412915

APR: 4.432%
Rate: 4.375%
Lock: 60 days
Jul. 5

Next >
877-693-8156

Consumer Direct Mortgage

$1,192/month
Points: 0
Fees: $0
NMLS # 790396

APR: 3.990%
Rate: 3.990%
Lock: 30 days
Jul. 5

Next >
877-588-7375

Triumph Mortgage

$1,158/month
Points: 0.375
Fees: $0

APR: 3.781%
Rate: 3.750%
Lock: 30 days
Jul. 5

Next >
877-441-8944

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What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Capital/ Operating Lease Log2017

	Install Date	Serial No.	Lease End Date	CC Date	Agenda No.	Dept No.	Department Name	REQ No.	Co-op Contract No.	Model	Equipment Monthly Pmt	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Mo.'s	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception - CASH PRICE	Capital or Operating Lease? (Calculated Field)	Not to exceed 15% Interest
32				5/2/2017	59470	55	Child Protection Court	315406	DIR-TSO-3043	W7845PT	$ 162.24	N	N	48	60	$ 7,787.52	$ 6,507.00	Capital Lease	9.101%
33				5/16/2017	59692	9	398th Dist Crt	340865	DIR-TSO-3043	WC6655X	$70.51	N	N	48	60	$ 3,384.48	$ 2,906.00	Capital Lease	7.681%
34				5/30/2017	59838	1	County Court at Law #1	340590	DIR-TSO-3041	MPC4504	$ 212.72	N	N	36	60	$ 7,657.92	$ 6,724.58	Capital Lease	8.642%
35				6/13/2017	60060	350	WIC	342508	BUYBOARD 453-14	MX-4070N	$ 208.16	N	N	36	60	$ 7,493.76	$ 6,953.00	Capital Lease	4.927%
36				6/13/2017	60060	350	WIC	342692	BUYBOARD 453-14	MX-M654N	$ 249.38	N	N	36	60	$ 8,977.68	$ 8,330.00	Capital Lease	4.926%
37				6/13/2017	60055	122	PCT 2 ADMINISTRATION	343341	DIR-TSO-3101	CANON IR-C5535i	$ 158.63	N	N	36	60	$ 5,710.68	$ 5,167.00	Capital Lease	6.613%
38				6/13/2017	60055	122	PCT 2 (ALAMO CRC)	343161	DIR-TSO-3101	CANON IR-C5535i	$ 96.68	N	N	36	60	$ 3,480.48	$ 3,149.00	Capital Lease	6.616%
39				6/27/2017	60276	124	Comm. PCT 4	341708	DIR-TSO-3041	MPC4504	$ 188.96	N	N	36	60	$ 6,802.56	$ 5,945.40	Capital Lease	8.963%
40				7/5/2017	60402	125	Executive Office - Safety Division	345001	DIR-TSO-3041	MPC4504	$ 178.27	N	N	36	60	$ 6,417.72	$ 5,594.79	Capital Lease	9.137%
41				6/27/2017	60329	270	HIDTA	344273	DIR-TSO-3101	CANON IR-C5535i	$ 172.79	N	N	36	60	$ 6,220.44	$ 5,629.00	Capital Lease	6.604%
				7/25/2017	60569	140	WESLACO-TAX	345382	DIR-TSO-3041	MP5055SP	$ 187.34	N	N	36	60	$ 6,744.24	$ 5,892.23	Capital Lease	8.989%
				7/25/2017	60569	140	WESLACO-AUTO	345393	DIR-TSO-3041	MP2555SP	$ 106.90	N	N	36	60	$ 3,848.40	$ 3,254.71	Capital Lease	11.224%
				7/25/2017	60616	140	TAX-FRAUD	345397	DIR-TSO-3041	MP402SPF	$ 60.95	N	N	36	60	$ 2,194.20	$ 1,759.24	Capital Lease	14.960%
				7/25/2017	60569	140	MISSION-TAX	345402	DIR-TSO-3041	MP2555SP	$ 106.90	N	N	36	60	$ 3,848.40	$ 3,254.71	Capital Lease	11.224%
				7/25/2017	60616	140	EDINBURG-BKKING	345408	DIR-TSO-3041	MP5055SP	$ 205.44	N	N	36	60	$ 7,395.84	$ 6,485.65	Capital Lease	8.734%
				7/25/2017	60616	140	COLLECTIONS	345417	DIR-TSO-3041	MP402SPF	$ 60.95	N	N	36	60	$ 2,194.20	$ 1,759.24	Capital Lease	14.960%
				7/25/2017	60616	140	ALAMO-TAX	345422	DIR-TSO-3041	MP402SPF	$ 60.95	N	N	36	60	$ 2,194.20	$ 1,759.24	Capital Lease	14.960%
				7/25/2017	60572	200	IT DEPT	345474	DIR-TSO-3041	MPC4504	$ 164.38	N	N	36	60	$ 5,917.68	$ 5,139.41	Capital Lease	9.396%
				7/25/2017	60574	60	JP1 PL1	345612	DIR-TSO-3041	MPC4504	$ 126.22	N	N	48	60	$ 6,058.56	$ 4,788.80	Capital Lease	12.048%
				7/25/2017	60573	62	JP 1 PL2	345143	DIR-TSO-3041	MPC4504	$ 115.97	N	N	48	60	$ 5,566.56	$ 4,379.75	Capital Lease	12.295%
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