

Requisition

Req # 00345408

PO #

Date: 06/28/17

Bill To: x
x

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SO
RICOH USA, INC.
P.O. BOX 650073
DALLAS TX 75265

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: ALEX BAZAN
956-289-7472

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		5 MONTHS REMAINING IN FISCAL YEAR: 8/1/17-12/31/17 DIR-TSO-3041 LEASE AND SERVICE TERM 36 MONTHS DO NOT DUPLICATE ORDER		
5.00	MONTH	NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP5055SP #417766 WITH SERVICE)	147.48	737.40
5.00	MONTH	ESP XG-PCS-15D	4.61	23.05
5.00	MONTH	Network Print/Scan Connection (Seg. 4) - PS-NWSC4	7.63	38.15
5.00	MONTH	Paper Feed Unit PB3220	14.41	72.05
5.00	MONTH	Finisher SR3210	21.97	109.85
5.00	MONTH	Punch Unit PU3050 NA	6.82	34.10
5.00	MONTH	Bridge Unit BU3070	2.52	12.60
5.00	MONTH	Service (5,000 B/W impressions monthly @ \$0.0064)	32.00	160.00
1.00	EACH	OVERAGES BILLED QUARTERLY - B/W @ \$0.0064	100.00	100.00
		<u>Account No</u>	<u>Encumbrance</u>	
		7-1100-415-15-140-001-0-430	160.00	
		7-1100-415-15-140-001-0-610	100.00	
		7-1100-415-15-140-001-0-780	1,027.20	
			Freight	.00
			Total	1,287.20
		GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement. Includes Full and Final Upgrade and Payoff of Contract: 429301-3229367 *Bill To /Ship To: Hidalgo County Tax Office - Bookkeeping 2804 S. Bus Hwy 281		

Authorized By: _____

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Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Edinburg, TX 78539 Contact: Alex Bazan/ Phone: 956-318-2157		

Authorized By: _____

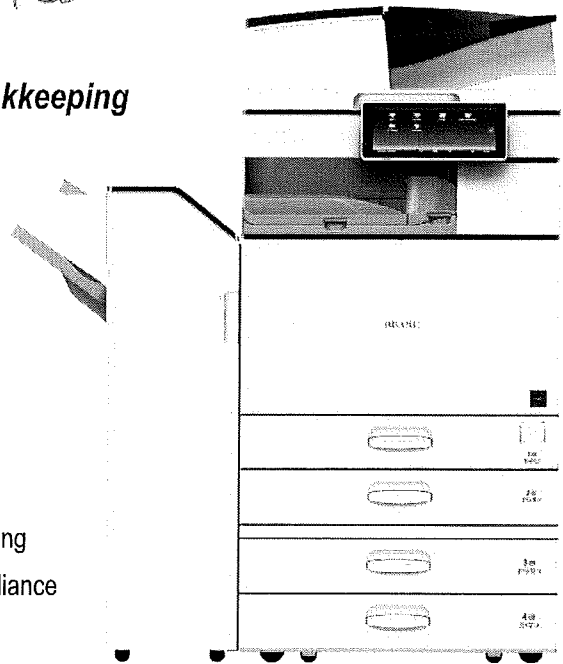
R 345408

Ricoh MP5055SP

Black/White Multifunctional Device – For Edinburg Bookkeeping

Key Features

- 50-PPM monochrome
- 2,300-sheet paper capacity
Tray 1, 2, 3, & 4 - 550 Sheet Paper Tray
And Bypass – 100 Sheets
- 220 Sheet Single Pass Document Feeder
- 10.1" Color Smart Touch Panel
- 1,000 Sheet External Finisher / Stapler / Sorter with Hole Punch
- Scan to/Print from USB/SD Card
- Configured to Print & Scan; providing both black & white and color scanning
- DOSS (Data Overwrite Security System) standard - For ISO15408 Compliance
- Energy Star® compliant



DIR Contract - Investment Details for Either Purchase or 36 Month Lease

<u>Equipment Breakdown</u>	DIR Cash Pricing	DIR 36 Month Pricing
Ricoh MP5055SP #417766	\$4,585.35	\$147.48
ESP XG-PCS-15D	\$151.13	\$4.61
Network & Scan Connect – Seg 4 - PS-NWSC4	\$250.00	\$7.63
Paper Feed Unit PB3220	\$472.52	\$14.41
Finisher SR3210	\$720.36	\$21.97
Punch Unit PU3050 NA	\$223.67	\$6.82
Bridge Unit BU3070	\$82.62	\$2.52
Equipment Totals	\$6,485.65	\$205.44
Service (5,000 B/W impressions monthly @ \$0.0064) (Overages billed quarterly @ \$0.0064)		\$32.00
		GRAND TOTAL PER MONTH \$237.44

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

5 MONTHS REMAINING IN FISCAL YEAR: 08/01/17-12/31/17

State of Texas DIR Contract Number: DIR-TSO-3041

36 Month LEASE AND SERVICE TERM

GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES

*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

Includes Full & Final Pay off of Contract: 429301-3229367

*Bill To /Ship To:

Hidalgo County Tax Office – Bookkeeping

2804 S. Bus Hwy 281

Edinburg, TX 78539

Contact: Alex Bazan/ Phone: 956-318-2157

RICOH
imagine. change.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Ricoh USA, Inc.
McAllen, TX United States

Certificate Number:
2017-230258

Date Filed:
06/28/2017

Date Acknowledged:

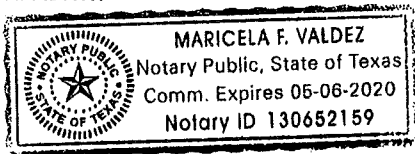
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
Req # 345408
Lease and Service for Ricoh MP5055SP for Bookkeeping

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party.

6 AFFIDAVIT



I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

[Signature]

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Andrew Colino, this the 29th day of June, 2017, to certify which, witness my hand and seal of office.

[Signature]

Signature of officer administering oath

Maricela F. Valdez

Printed name of officer administering oath

Notary

Title of officer administering oath

Zimbra

liza.lopez@co.hidalgo.tx.us

Ricoh IT approval

From : Alex Bazan <alex.bazan@hidalgocountytax.org>
Subject : Ricoh IT approval
To : liza lopez <liza.lopez@co.hidalgo.tx.us>

Thu, Jun 29, 2017 03:51 PM
 3 attachments

For substation and edinburg copiers

Thank you

From: Renan Ramirez [mailto:renan.ramirez@co.hidalgo.tx.us]
Sent: Thursday, June 29, 2017 11:09 AM
To: Alex Bazan
Subject: Re: New Copier for McAllen Office

Alex,

Approved!

Renán Ramirez
 Chief Information Officer
 County of Hidalgo, Texas
 office: 956-289-7444

From: "Alex Bazan" <alex.bazan@hidalgocountytax.org>
To: "renan ramirez" <renan.ramirez@co.hidalgo.tx.us>
Sent: Thursday, June 29, 2017 11:04:09 AM
Subject: FW: New Copier for McAllen Office

Hi Renan can you please approve this copiers for our substations with Ricoh?

Thank you

ab

From: Aissa.Acevedo@ricoh-usa.com [mailto:Aissa.Acevedo@ricoh-usa.com]
Sent: Tuesday, June 27, 2017 5:53 PM
To: Alex Bazan
Cc: Julio Espinosa
Subject: RE: New Copier for McAllen Office

Hi Alex!
 Wonderful!

I went ahead and reattached the proposal that has the DIR Price Verification (which you will need to submit to Purchasing) along with each of the seven PO templates for you to follow as you create your requisitions. All you have to do is copy & paste the information into your requisition! I've also noted which Budget Codes to use. Please note all information on the PO Sample is needed as all is needed on the final PO.

You will proceed with the Hidalgo County procurement procedure:

1. Once you create your requisitions, and as soon as you have all seven req #'s, you can provide those numbers to me... I can then generate the HB1295 forms that you will need to submit to purchasing (this form is completed by me and signed, notarized and then sent back to you)
2. You then send all information (proposal/pricing back up/HB1295 form) and your requisition to your Purchasing Department to validate and approve
3. Ultimately after all necessary approvals, you will then be able to obtain a Commissioner Court date for final approval

Home / Financial Calculators / Lease Calculator

Lease Calculator



Fix Rate		Fix Payment		Result	
Product/Property Value	<input type="text" value="6485.65"/>	Interest/Return Rate	<input type="text" value="8.733%"/>	Total of 36 Monthly Payments	<input type="text" value="\$7,395.84"/>
Residual Value	<input type="text" value="0"/>	Total Interest	<input type="text" value="\$910.19"/>		
Lease Term	<input type="text" value="3"/> years <input type="text" value="0"/> months				
Monthly Payment	<input type="text" value="205.44"/>				
Calculate					

Financial Calculators

Mortgage	Loan
Auto Loan	Interest
Real Estate	Take-Home-Paycheck
Payment	Retirement
Amortization	Investment
Currency	Personal Loan
Inflation	Lease
Finance	Mortgage Payoff
Refinance	Budget
	More Financial Calculators
Income Tax	

Financial | Weight Loss | Math | Pregnancy | Other

Mortgage Rate: 30 year fixed, all points, Credit score 740+, 2017-2018



\$1,192/month
 Points: 0
 Fees: \$0
 NMLS # 790396

APR: 3.990%
 Rate: 3.990%
 Lock: 30 days
 Jul. 5

Next >
 877-588-7375



\$1,194/month
 Points: 0
 Fees: \$0

APR: 4.000%
 Rate: 4.000%
 Lock: 30 days
 Jul. 5

Next >
 877-441-8944



\$1,158/month
 Points: 0.375
 Fees: \$0

APR: 3.781%
 Rate: 3.750%
 Lock: 30 days
 Jul. 5

Next >
 877-441-8944

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 Powered by: [Bankrate.com](#)

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What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

