

Zimbra**monica.badillo@co.hidalgo.tx.us**

RE: Hidalgo County - resolution FM 676

From : Steve Crain <scrain@atlashall.com>
Subject : RE: Hidalgo County - resolution FM 676
To : 'Maria Lucio' <maria.lucio@co.hidalgo.tx.us>

Wed, Jul 19, 2017 10:15 AM

 1 attachment

That should work.

From: Maria Lucio [mailto:maria.lucio@co.hidalgo.tx.us]
Sent: Wednesday, July 19, 2017 8:54 AM
To: Steve Crain <scrain@atlashall.com>
Cc: Jose Luis Caso <jose.caso@co.hidalgo.tx.us>
Subject: Fwd: Hidalgo County - resolution FM 676

Good Morning Mr. Crain,
Please see the attached resolution with corrections as recommended.
If you could please let me know if this is approved as to form I would greatly appreciate it.

Thank you, have a great day!

Respectfully,

Lulu Mayorga, CPM
Executive Assistant
Hidalgo County Precinct #4
Ph: 956- 292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

From: "Jose Luis Caso" <jose.caso@co.hidalgo.tx.us>
To: "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>
Sent: Tuesday, July 18, 2017 5:02:44 PM
Subject: Fwd: Hidalgo County - resolution FM 676

Please add to agenda package.

From: "Griselda Saldivar" <Griselda.Saldivar@txdot.gov>
To: "Jose Luis Caso" <jose.caso@co.hidalgo.tx.us>
Sent: Tuesday, July 18, 2017 4:52:57 PM
Subject: Hidalgo County - resolution FM 676

Pepe,

Looks good to us. Thank you for catching those errors.

From: Jose Luis Caso [mailto:jose.caso@co.hidalgo.tx.us]
Sent: Tuesday, July 18, 2017 4:32 PM
To: Griselda Saldivar
Subject: Re: Mile 5 Project with L & G Engineering - RPIC ?

We modified your proposed resolution as can be seen in the attached document. Please review and let me know if you are okay with our proposed modifications.

Thanks, Pepe

From: "Griselda Saldivar" <Griselda.Saldivar@txdot.gov>
To: "Jose Luis Caso" <jose.caso@co.hidalgo.tx.us>
Sent: Tuesday, July 11, 2017 8:41:51 AM
Subject: RE: Mile 5 Project with L & G Engineering - RPIC ?

Pepe,

Thanks for meeting with me. Attached is the word file for your use.

From: Jose Luis Caso [mailto:jose.caso@co.hidalgo.tx.us]
Sent: Monday, July 10, 2017 3:42 PM
To: Griselda Saldivar
Subject: Re: Mile 5 Project with L & G Engineering - RPIC ?

Griselda,

It was great chatting earlier today.

Can you please send me a word version of the resolution you want Hidalgo County to pass?

Thanks, Pepe

From: "Griselda Saldivar" <Griselda.Saldivar@txdot.gov>
To: "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>
Cc: "joseph.palacios" <joseph.palacios@co.hidalgo.tx.us>, "jose caso" <jose.caso@co.hidalgo.tx.us>, "lizbeth gonzalez" <lizbeth.gonzalez@co.hidalgo.tx.us>
Sent: Tuesday, June 13, 2017 5:06:13 PM
Subject: RE: Mile 5 Project with L & G Engineering - RPIC ?

Thank you, we will copy Mr. Caso on our future correspondence.

From: Maria Lucio [mailto:maria.lucio@co.hidalgo.tx.us]
Sent: Tuesday, June 13, 2017 5:02 PM
To: Griselda Saldivar

Cc: joseph.palacios; jose.caso@co.hidalgo.tx.us; lizabeth.gonzalez@co.hidalgo.tx.us
Subject: Re: Mile 5 Project with L & G Engineering - RPIC ?

Good Afternoon Griselda,

The RPIC for all TXDOT related matters will be Jose Luis Caso.

I have included him in this email for your records.

Thank you

Sent from my iPhone

On Jun 13, 2017, at 4:50 PM, Griselda Saldivar <Griselda.Saldivar@txdot.gov> wrote:

Hi Lulu,

In regards to the Mile 5 widening project from Taylor Rd to Ware Rd (FM 2220), I am responding to a letter from a property owner within these limits and I would like to copy the RPIC in our response. Are you the RPIC (Responsible Person in Charge) for this project? Please advise.

Thank you,

Griselda Saldivar
Pharr District – TxDOT
(956) 702-6193
600 W. Interstate 2 Expressway
Pharr, TX 78577-6535

From: Griselda Saldivar
Sent: Wednesday, December 07, 2016 3:13 PM
To: 'maria.lucio@co.hidalgo.tx.us'
Cc: Norma Garza; Margil Maldonado Jr
Subject: Mile 5 Project with L & G Engineering

Hello Lulu,

Thank you for kindly providing the contract information requested.

I was hoping you could also help me with another request that is required for both TxDOT and Hidalgo County files (in case of a federal audit).

I need the ***name and contact information*** for Hidalgo County's **Responsible Person in Charge (RPIC)** , **Project Manager (PM)**, and **Qualified Person (QP)** for Mile 5 from Taylor Rd to Ware Rd.

Hidalgo County's **RPIC** will be the point of contact with TxDOT. The person designated as being in "responsible charge" is required to be a public employee who is accountable for the project. The RPIC must be a full-time *employee* of Hidalgo County. RPICs are expected to be able to perform the following duties and functions for their agency:

- administer inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of federal-aid projects;
- maintain familiarity of day-to-day project operations, including project safety issues;
- make or participate in decisions about changed conditions or scope changes requiring change orders or supplemental agreements;
- visit and review the project on a frequency commensurate with the magnitude and complexity of the project;
- review financial processes, transactions and documentation to ensure safeguards are in place to minimize fraud, waste and abuse;
- direct project staff (agency or consultant) to carry out project administration and contract oversight, including proper documentation; and
- be aware of the qualifications, assignments and on-the-job performance of the agency (LG or TxDOT) and consultant staff at all stages of the project.

Hidalgo County will also need to designate a **Project Manager** for regular communication with TxDOT. If the county has limited resources, the RPIC and Project Manager can be the same person.

Hidalgo County is also required to assign a "**qualified**" person to the project. This person must work actively and directly on the project and have successfully completed training (current course is TxDOT Local Government Project Procedures Training and Qualification Course, CON 812) as defined in the advance funding agreement (AFA). The "qualified" person may be an *employee of Hidalgo County or an employee of a firm contracted by Hidalgo County to perform oversight of the project* (in this case it may be someone from L & G Eng.)

The above information can be found in our Local Government Projects Best Practices Workbook which is part of the Local Government Projects Toolkit (<http://www.txdot.gov/government/processes-procedures/lgp-toolkit.html>) .

If you could please provide the 3 contacts (RPIC, PM, and QP) or forward this request to the appropriate person, I would really appreciate it.

Thank you,

Griselda Saldivar
Pharr District
(956) 702-6193
600 W. Interstate 2 Expressway
Pharr, TX 78577-6535

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