

August 2, 2017

The Honorable Joe Flores
Hidalgo County Precinct No. 3
724 N. Breyfogle
Mission, Texas 78572

RE: On Call Services – HCMPO Representation Agreement – Contract No. C-15-255-09-01

- **Supplemental No. 1 to the Agreement**
- **Supplemental No. 1 to Work Authorization No. 1**

Dear Commissioner Flores:

The Hidalgo County Purchasing Office has informed us that the subject contract will be expiring on September 11, 2017. They have also informed us that they would like for the engineering fee associated with Work Authorization No. 1 (Hidalgo County MPO Representation) to remain at the same fee of \$7,681.76 per month.

L&G Engineering respectfully requests your consideration for approval of the attached Supplemental No. 1 to the Main Agreement for extending the termination date for an additional two (2) years. In addition, as you are aware, L&G Engineering's work load for addressing all of the County Precincts transportation funding needs, representation and coordination with both the Hidalgo County MPO and the Texas Department of Transportation has increased significantly. Therefore, L&G respectfully requests an increase of our monthly invoice of \$7,681.76 to \$12,577.44 as submitted on the attached Suppl. No. 1 to Work Authorization No. 1.

Attached for your review and approval you will find the following:

- 1.) Two signed originals of Supplemental No. 1 to the Agreement
- 2.) Two signed originals of Supplemental No. 1 to Work Authorization No. 1 with attachments
 - Exhibit B – Scope of Services to be provided by the Engineer
 - Exhibit D-1 – Fee Schedule

Should you have any questions regarding this submittal, do not hesitate to call me at (956) 565-9813.

Sincerely,

L&G ENGINEERING


Jacinto Garza, P.E.
CEO/President

cc: Hon. Ramon Garcia, Judge, Hidalgo County
Hon. David Fuentes, Commissioner, Hidalgo County Pct. #1
Hon. Eddie Cantu, Commissioner, Hidalgo County Pct. #2
Hon. Joseph Palacios, Commissioner, Hidalgo County Pct. #4

Attachments

EXHIBIT “F”
Supplemental Agreement Form

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**SUPPLEMENTAL AGREEMENT NO. 1
TO WORK AUTHORIZATION NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES
C-15-255-09-01**

This **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 8 of the Agreement made by and between **HIDALGO COUNTY**, hereinafter called the “**Owner**”, and **L&G ENGINEERING**, professional engineers of Mercedes, Texas, hereinafter called the “**Engineer**”.

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the Main Contract Agreement on the 1st day of September, 2015 concerning professional engineering services for the “**On Call Services – Hidalgo County Metropolitan Planning Organization (HCMPO) Representation** hereinafter referred to as the “**Project**”; and,

WHEREAS, it has become necessary to amend “*Exhibit B – Services to be provided by the Engineer*” of Work Authorization No. 1, Part 1 of the Agreement – Scope of Work as identified below:

- (1) The Engineer will continue to coordinate with all Hidalgo County Precinct Commissioners to discuss their needs and/or strategies for completing projects that maybe eligible for federal and/or state funding.

WHEREAS, it has become necessary to amend “*Exhibit D-1 – Fee Schedule*” of Work Authorization No. 1, Part 2 of the Agreement – Estimated Cost, to increase the original Work Authorization amount from **\$7, 681.76 per month** to **\$12,577.44 per month**; therefore the amount of **Supplemental No. 1 is to increase each monthly invoice by \$4,895.68.**

A. AGREEMENT

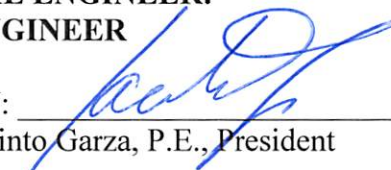
NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

- I. Sections of the Agreement, EXHIBIT "B" – SERVICES TO BE PROVIDED BY THE ENGINEER and EXHIBIT "D-1" – FEE SCHEDULE, are revised to reflect the above listed modifications of this Supplemental.

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 2017.

**THE ENGINEER:
ENGINEER**

BY: 
Jacinto Garza, P.E., President

**THE OWNER:
HIDALGO COUNTY**

BY: _____
Ramon Garcia, County Judge

LIST OF EXHIBITS:

EXHIBIT B – "Services to be provided by Engineer"
EXHIBIT D-1 – "Fee Schedule"

REVISED EXHIBIT “B”

SERVICES TO BE PROVIDED BY THE ENGINEER

A. REPRESENT COUNTY

1. The scope of work for Professional services includes serving as Hidalgo County’s Technical Committee Representative at the Hidalgo County Metropolitan Planning Organization (HCMPO). The Engineer will coordinate with the County’s MPO Policy Representative. The Engineer will attend the HCMPO technical and policy meetings, and upon request, attend Commissioner’s Court meetings. Additionally, the Engineer upon the request of the Commissioner’s Court will meet to discuss strategies for completing projects that may be eligible for federal and/or state funding. This will include completing the project selection criteria (cost estimates, project layouts, ADT, accidents, etc.) for prioritizing projects.

REVISED EXHIBIT "D-1"
FEE SCHEDULE

COMPENSATION AND TIME FOR PERFORMANCE AT HCMPO MEETINGS

The Engineer's compensation and the time for performance for services under this agreement shall be as set forth below:

ITEM A. HCMPO REPRESENTATION

	SERVICE	BASIS OF COMPENSATION (HOURLY RATE)	ESTIMATED NO. OF MEETINGS PER MONTH	ESTIMATED MAN-HOURS PER MEETING	TOTAL
JACINTO GARZA, P.E. AND/OR L&G ENGINEER	HCMPO POLICY REPRESENTATION	\$211.40	1	8 HOURS	\$1,691.20
	PROVIDE UPDATE TO COUNTY MPO POLICY REPRESENTATIVE	\$211.40	8	4 HOURS	\$6,764.80
L&G HCMPO REPRESENTATIVE	HCMPO TAC REPRESENTATION	\$129.86	1	8 HOURS	\$1,038.88
	PREPARE INFORMATION, DOCUMENTS AND MAPS NEEDED FOR THE COUNTY MPO POLICY REPRESENTATIVE	\$129.86	8	2 HOURS	\$2,077.76
ADMINISTRATIVE ASSISTANT	ADMINISTRATIVE PREPARATION-MPO	\$60.40	2	2 HOURS	\$241.60
	CLERICAL PREPARATION FOR THE COUNTY MPO POLICY REPRESENTATIVE UPDATE	\$60.40	8	1 HOURS	\$483.20
	MILEAGE REIMBURSEMENT PER MEETING	\$.56 / PER MILE	10	50 MILES ROUND TRIP	\$280.00
MONTHLY TOTAL COST					\$12,577.44

***NOTE (ITEM A):**

ADDITIONAL MEETINGS, PREPARATION OF LETTERS AND COORDINATION WITH VARIOUS ENTITIES WILL BE PROVIDED AND CHARGED AT THE RATES LISTED ON EXHIBIT "D" CONTRACT RATES.

HCMPO POLICY AND/OR HCMPO TAC MEETINGS ARE SOMETIMES CANCELLED. UPDATE FOR PROJECT INFORMATION AS WELL AS COORDINATION WITH THE ELECTED OFFICIALS STILL NEEDS TO BE COMPLETED FOR THE MONTH. ENGINEER WILL BILL SET AMOUNT ON A MONTHLY BASIS.