



**CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
January 28, 2014
9:30 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **REGULAR MEETING** of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. ✓ **Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)**

2. ✓ **2013 Intradepartmental transfers:**

A. AI-42645 2013 - Jail (1100)

3. ✓ **2014 Intradepartmental transfers:**

A. AI-42843 2014 - Facilities Management (1100)

B. AI-42811 2014 - DBM-Visiting Judges (1100)


C. AI-42813 2014 - JP Pet. 3 Pl. 1 (1100)

D. AI-42840 2014 - Pet. #1 Sanitation (1100)

E. AI-42802 2014 - Pet. #1 R&B (1200)

F. AI-42482 2014 - Pet. #1 Administration (1200)

Approved

- E. AI-42778 Pct. 2 is requesting acceptance and approval of payment of Invoice #R2013-00156 in the amount of \$737.00 submitted by contracted architect, ERO Architects in connection with, "New Vehicle Maintenance Facility "C-13-096-07-09.
- F. AI-42796 **County Clerk:**
 Requesting authority to enter into a 36-month new (capital) lease agreement for a Contex SD 3615 MFP Scanner and approval to execute required lease agreement with Ricoh USA, Inc. through requisition #250124 in the amount of \$238.05/month, effective: Upon approval (4-1237-415-40-180-003-0-780)
- G. AI-42664 Requesting authority to advertise and approval of procurement packet (i.e., specifications-requirements, legal notice, draft contract etc..) as attached hereto for Hidalgo County Sheriff's Office-"DNA Testing Lab Services" RFB No.: 2014-011-SMA; including the authority to re-advertise project in the event that no bids are received and/or are rejected and project is still required.
- H. AI-42767 Acceptance and approval for Invoice# 9 in the amount of \$28,486.60 (Additional Services), from Gignac & Associates Architects LLP., contracted architect for "Design & Construction of Hidalgo County Sheriff's Office Substation in Precinct No. 1 Area." (C-08-051-01-30) as reviewed and recommended & opinioned by HC DAs Office.
- I. AI-42752 Acceptance and approval of the continuation of the Membership Agreement between National Joint Powers Alliance and Hidalgo County (previously approved by cc on 02/01/11), thus allowing the County to continue being a member of the "Municipal Contracts Agency" for the utilization of the procurement resources that are compliant with statutory bidding requirements.
- J. AI-42723 Acceptance and approval of Invoice #11324712 in the amount of \$7,577.28 from L&G Consulting Engineers, Inc. contracted engineer for HCMPO Policy Meeting -C-13-225-07-09.
- K. AI-42712 Requesting approval of payment for Invoice #3472 in the amount \$71,572.35 for professional services submitted by Ramiro Gutierrez Engineering Corporation, Contract C-12-314-01-29 (wa#2), for the Thomas Road project.
- L. AI-42707 Acceptance and approval of payment for Invoice #2013-00155 in the amount of \$5,263.13 for professional services rendered & submitted by ERO Architects through Contract C-13-096-07-09 for the Pct 2 Equipment and Maintenance Facility.
- M. AI-42693 Approval of Application for Payment No. 4 in the amount of \$88,571.25 from Reim Construction, Inc., contracted vendor for Ramirez No. 1, 2, & 3 Subdivisions (Pct. 3) as submitted by Javier Hinojosa Engineering project engineer (C-CAP-13-048-05-07).
NA per Marcie
- N. AI-42672 Requesting clarification and approval to the agreement (previously approved by CC on 1/31/12-AI#30697) with Safeguard Mini Storage, LLC for the 93rd District Court. to continue the ongoing self service rental on a month-to-month basis after the lease term ends or until termination by either party thereafter as stated on the Agreement.

AI-42796

Purchasing Department 12. F.

CC CONSENT

Meeting Date: 01/28/2014

Submitted For: Hon. A. Guajardo, Jr.-HC Clk. Submitted By: Matilde Faz, PURCHASING DEPT. Department: PURCHASING DEPT.

Information

CAPTION

County Clerk:

Requesting authority to enter into a 36-month new (capital) lease agreement for a Contex SD 3615 MFP Scanner and approval to execute required lease agreement with Ricoh USA, Inc. through requisition #250124 in the amount of \$238.05/month, effective: Upon approval (4-1237-415-40-180-003-0-780)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014

ACCT. #: 4-1237-415-40-180-003-0-780

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Funds available through REQ# 250124, as of 1/23/2014

Attachments

Requisition

Quote

Agreement

Legal Approval email

Capital Log sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	01/23/2014 10:57 AM
Budget & Management	Debbie Tamez	01/23/2014 01:24 PM
Obdett Calzada	Obdett Calzada	01/23/2014 04:03 PM
Auditor's Office	Monica Badillo	01/24/2014 05:39 PM
Form Started By: Matilde Faz		Started On: 01/22/2014 04:58 PM
	Final Approval Date: 01/24/2014	

#250/24

RICOH
imagine. change.

www.ricoh-usa.com

Jim Anderson, Printer & Hardware Inside Sales
866.229.9434 ext. 41658
James.D.Anderson@ricoh-usa.com

DATE
1/16/2014
EXPIRATION DATE
2/16/2014

Aissa Garcia
Account Executive



Quotation Prepared For:
Hidalgo County Cler
Priscilla Torres

Pictured setting on top of wide format printer. Not included

MFR PART #	DESCRIPTION	PRICE
	SD 3600 SCANNER SD3615 MFP LICS KEY NEXTIMAGE4 REPRO LICS	\$6,920.00
	<i>200 dpi RGB Color speed - 1.5 inch/sec</i>	
	<i>200 dpi Grayscale / Monochrome - 10.0 inch/sec</i>	
	<i>Maximum Scan Width - 36 inch (914 mm)</i>	
	<i>Maximum Media Width - 38 inch (965 mm)</i>	
	<i>Optical Resolution - 600 dpi</i>	
	<i>Maximum Media Thickness - 0.08 inch (2 mm)</i>	
	<i>Data Capture (color/mono) - 48-bit / 16-bit</i>	
	<i>Color Space - Adobe RGB, sRGB, Device RGB</i>	
	<i>Full Featured Nextimage Repro Software</i>	
	<i>Onsite Service - 2 years - SD36/IQ44</i>	
	Monthly payment if purchased on a 36 month lease	\$238.05
	Monthly payment if purchased on a 36 month lease with a \$1 buy out	\$241.51

Quotation prepared by: Jim Anderson
866.229.9434 ext. 41658
James.D.Anderson@ricoh-usa.com

This is a quotation on the goods named, subject to the conditions noted below:
Any applicable tax and/or shipping charges are not included.
All prices guaranteed only until expiration date notated above.
All hardware is subject to a 30-day return policy in its original packaging

REF:

THANK YOU FOR YOUR BUSINESS!

Powerful, versatile, high quality
MFP Repro solutions



Contex MFP Repro:

Add a Contex scanner and turn your printers into copiers

An MFP Repro solution from Contex can turn any new or existing printer into a copier, giving you the small footprint you need without compromising on performance and versatility. We have solutions for any environment—from occasional walk-up copying, printing and scanning in the office, to high-volume operator-driven services in reprographics departments, copy shops and printing and scanning service centers.

Contex offers full-featured MFP Repro solutions for scanning, copying, sharing and enhancing. You get outstanding image quality, with real-time view of enhancements and automatic cleanup of faded, dirty, or poorly shaded documents. Built-in workgroup collaboration capabilities mean anyone can scan to email, scan to folder, and share the scanner with others on your LAN or with some models via Gigabit Ethernet.

The Contex MFP Repro bundles include a scanner, intuitive Nextimage Repro software for scan + copy and a new IQ stand to fit even more printers.

Learn more at www.contex.com/mfp-repro

Technology leadership
contex
WHEN IMAGING MATTERS

Turn all your printers into copiers

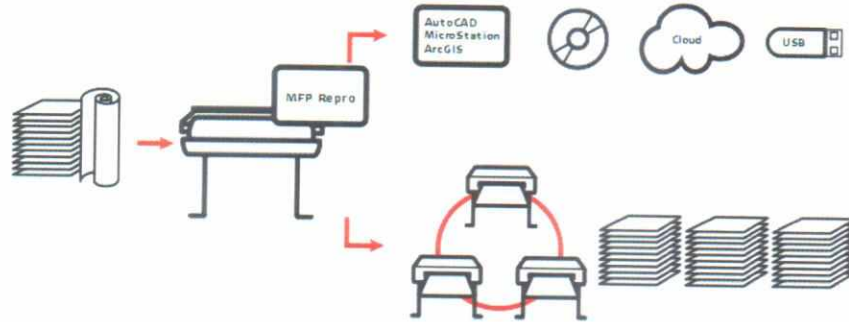
MFP Repro

Key features

- Full-featured scanning and copying touch screen solution
- Preview, crop and adjust scans with professional image controls
- Copy to unlimited number of printers via network or USB
- SnapCrop: Easy image cropping
- SnapScan: Scan - Enhance - Save
- Programmable One-Touch buttons: Common tasks can be assigned to 3 simple buttons



Cortex MFP Repro considers a good ergonomic environment for left- as well as right-handed operation.



Fits all leading large-format printers. C10, HP T520, HP T650 and some Epson printers come with special-size MFP solution.



Contex IQ technology

Contex IQ scanners use the latest in High Quality OIS modules with Contex Dual Diffusion. This combined with xDTR, CFR and Sigma provides the best quality OIS scans in the market. Our IQ models are designed for the drawings, maps and other technical documents.

Contex SD technology

The SD scanners' body is an extrusion from a single aluminum block. This unique and accurate design combined with xDTR, CFR and SIGMA ensures high quality OIS scanners.

Our SD models are designed for the drawings and other technical documents.



Nextimage⁴ Repro Edition

Full-featured scanning and copying software included in the MFP Repro.

	IQ 24 MFP Repro	IQ 44 MFP Repro	SD 36 MFP Repro
Designed to fit	HP DesignJet T-series and 800/800 series, Canon iPF 600/100/900 series and EPSON 80-T series		
Scanner Specifications (See remaining specifications for the scanner under the product series)	HP DesignJet T-series and 800/800 series, Canon iPF 600/100/900 series and EPSON 80-T, 871/10/11/12/13/14/15/16/17/18/19/20/21/22/23/24/25/26/27/28/29/30/31/32/33/34/35/36/37/38/39/40/41/42/43/44/45/46/47/48/49/50/51/52/53/54/55/56/57/58/59/60/61/62/63/64/65/66/67/68/69/70/71/72/73/74/75/76/77/78/79/80/81/82/83/84/85/86/87/88/89/90/91/92/93/94/95/96/97/98/99/100 series		
200 dpi RGB Color speed	1.8 inch/sec	1.8 inch/sec	1.8 inch/sec
Upgrade	Yes	Yes	Yes
200 dpi Gray scale / Monochrome	10.0 inch/sec	10.0 inch/sec	10.0 inch/sec
Maximum Scan Width	24 inch (610 mm)	44 inch (1118 mm)	36 inch (914 mm)
Maximum Media Width	26.6 inch (676 mm)	47 inch (1194 mm)	38 inch (965 mm)
Optical Resolution	1200 dpi	1200 dpi	600 dpi
Maximum Resolution	9600 dpi	9600 dpi	600 dpi
Technology	Contex Unicozy OIS design	Contex Unicozy OIS design	Contex Unicozy OIS design
Contex @Sigma ¹	-	-	-
Contex CFR	-	-	-
Maximum Media Thickness	0.08 inch (2 mm)	0.08 inch (2 mm)	0.08 inch (2 mm)
Accuracy	0.1% x 1 pixel	0.1% x 1 pixel	0.1% x 1 pixel
Data Capture (color/mono)	48-bit / 16-bit	48-bit / 16-bit	48-bit / 16-bit
Color Space	Adobe RGB, sRGB, Device RGB	sRGB	Adobe RGB, sRGB, Device RGB
Energy Star compliant	-	-	-
Power Requirements	110 - 240V, 50/60Hz, 18W	110 - 240V, 50/60Hz, 22W	110 - 240V, 50/60Hz, 26W
Weight	161 kg (356 lbs)	27 kg (59.6 lbs)	211 kg (465 lbs)
Dimensions (LxWxH)	32.4 x 32.4 x 16.9 x 5.3 inches (82.4 x 82.4 x 42.6 x 13.5 cm)	60.1 x 16.0 x 5.3 inches (152.0 x 40.6 x 13.5 cm)	46.5 x 12.0 x 6.8 inches (118.0 x 30.5 x 17.3 cm)
Certifications/compliance	CE, EUL, RoHS, VCCI, FCC Class A, PCHS and ENERGY STAR	CE, EUL, RoHS, VCCI, FCC Class A, PCHS and ENERGY STAR	CE, EUL, RoHS, VCCI, FCC Class A, PCHS and ENERGY STAR
Stand, Screen and PD platform	Right/drift side touch screen mounting, height adjustable from 1020 mm to 1220 mm in 20 mm increments; 40.2 to 46.0 inch in about 1 inch increments		
Adjustable stand	17" TFT active matrix LCD, 1280 x 1024 pixels		
Touch Screen	Max PD size/weight 460x400x01mm 12kg (10.0x16.7x4.21in, 26lbs)		
PD Platform for CPU	Full-Featured Nextimage Repro Software		
Language versions	Chinese, Dutch, English, French, German, Italian, Japanese, Korean, Polish, Russian, Spanish		
Operating system	32 and 64-bit Windows 8/Windows 7/Vista and XP		
File formats	TIFF, PDF, PDF/A, DWF, CALS, BVR, UFB-2000, U2, UFB-2000, Extended, PXL, TIF-32, TIF-34, others		
Features	Scan to Email / Copy / File		

¹ Not all supported printers will fit under the high stand.

² Signal Intensity Matching (SIGMA) is a Contex Patent. Sensor heating during a scan can cause inhomogeneous images. Thanks to Contex innovative thinking Contex IQ 4400 and SD 3600 series scanners will minimize sensor differences UVB during a scan.

³ Color Fringe Removal (CFR) is a Contex Patent. Color Ringing is a natural consequence of OIS technology, sequentially flashing RGB. Thanks to Contex innovative thinking CFR will remove this problem with advanced filter technology.

All trademarks remain the property of their respective holders, and are used only to precisely describe the product being provided. Their use in no way indicates any relationship between Contex A/S and the holders of the said trademarks.



Read more at contex.com



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info@contex.com

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info-china@contex.com

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Phone: +81 3 3669 5515
info-japan@contex.com

Zimbra: Forward - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Zimbra: Forward

email.co.hidalgo.tx.us/?client=advanced#15

vmware ZIMBRA

Search Matilde Faz

Mail Address Book Calendar Tasks Briefcase Preferences Fwd: Lease Agree Fwd: Lease Agree

Send Cancel Save Draft Options

To:

Cc:

Subject: Fwd: Lease Agreement

Attach: Hidalgo Variable addendum.pdf (97.8 KB)

Font Family 2 (10pt)

From: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>
To: "Matilde Faz" <matilde.faz@co.hidalgo.tx.us>
Sent: Thursday, January 23, 2014 8:58:15 AM
Subject: Fwd: Lease Agreement
Ms. Maty,
Below is the information you requested from Aissa. Per conversation with her, maintenance will be only if needed or if it breaks down. The date was also changed to January 28, 14 on the Addendum, per your request.
Thank you,
Priscilla Torres
Office of Arturo Guajardo, Jr.
Hidalgo County Clerk
100 N. Closter
Edinburg, TX 78539
956-318-2100, ext. 6192

From: "Aissa Garcia" <Aissa.Garcia@ricoh-usa.com>
To: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>
Sent: Thursday, January 23, 2014 8:42:37 AM
Subject: Re: Lease Agreement
Ms. Priscilla,
Please see revised contract with corrected date
As per the quote details, the price includes: Onsite Service - 2 years - SD36/Q44
Please let me know if you have any other questions.

start Agenda Item - Wind... BUYBOARD VENDOR... Zimbra: Forward - M... 4 Microsoft Office ... Windows Media Player 9:24 AM

Zimbra

matilde.faz@co.hidalgo.tx.us

Fwd: Lease Agreement

From : Priscilla Torres <priscilla.torres@co.hidalgo.tx.us> Wed, Jan 22, 2014 04:42 PM
Subject : Fwd: Lease Agreement 2 attachments
To : Matilde Faz <matilde.faz@co.hidalgo.tx.us>

Thank you,

Priscilla Torres

Office of Arturo Guajardo, Jr.
Hidalgo County Clerk
100 N. Closner
Edinburg, TX 78539
956-318-2100, ext. 6192

* **From:** "Josephine L. Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>
Cc: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Sent: Wednesday, January 22, 2014 9:34:19 AM
Subject: RE: Lease Agreement

* I have reviewed the attached agreement and approve as to the form of the agreement.

Josephine Ramirez Solis

Assistant Criminal District Attorney
County Affairs Section

Office of Criminal District Attorney

Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

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or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF
YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO**

Good afternoon Friscilla,

Unfortunately we do not have this equipment available for lease, sorry...

Thanks,

Marcello Cortez
Account Manager
Staplee Advantage

Y: 956-892-6542
F: 956-841-3678
marcello.cortez@staplee.com

www.stapleeadvantage.com

-----Original Message-----

From: Friscilla Torres [mailto:friscilla.torres@co.hidalgo.tx.us]
Sent: Friday, January 17, 2014 3:19 PM
To: Cortez, Marcello
Subject: Wide Format Printers

Marcello,

the quote you provided me...the comparison for the 44" and 36" wide format printers ...is that a purchase price or lease price.

If it was a purchase price...can you provide me with a lease price? Lease only...NOT lease to own.

Thank you,

Friscilla Torres

Office of Aroust Guajardo, Jr.
Hidalgo County Clerk
100 N. Clopper
Edinburg, TX 78839
956-318-2100, ext. 6192

Capital Lease Versus Operating Lease Test 2014

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

		1	2	3a	3b	4a	4b	Capital or Operating Lease? (Calculated Field)								
CC Date	Dept. No.	Installation Date	Serial Number	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	Lease Term Start Date	Model Description	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	
1/21/2014	220			Facilities Mgmt.	248884	DIR-1674		MP C4503	\$156.22	N	N	36	60	\$5,623.92	\$5,122.00	Capital Lease
2/4/2014	180			County Clerk	250124	Open Mkt		Contex SD3615	\$238.05	N	N	36	60	\$8,569.80	\$6,920.00	Capital Lease
										N	N		60	\$0.00		
										N	N		60	\$0.00		
										N	N		60	\$0.00		

Product Schedule

Product Schedule Number: _____

Master Lease Agreement Number: _____

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and Hidalgo County of _____, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the _____ (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

Hidalgo County Clerks Department				Priscilla Torres			
Customer (Bill To) 100 N. Closner Blvd, 1st Floor				Billing Contact Name PO Box 58			
Product Location Address Edinburg TX 78539				Billing Address (if different from location address) Edinburg TX 78540			
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number 956-318-2100		Billing Contact Facsimile Number 956-318-2105		Billing Contact E-Mail Address priscilla.torres@co.hidalgo.tx.us			

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	Contex SD 3615 MFP Scanner

Qty	Product Description: Make & Model

PAYMENT SCHEDULE

Minimum Term (months) 36	Minimum Payment (Without Tax) \$ see addendum	Minimum Payment Billing Frequency <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	Advance Payment <input type="checkbox"/> 1 st Payment <input type="checkbox"/> 1 st & Last Payment <input type="checkbox"/> Other: _____
---	--	--	--

Sales Tax Exempt: YES (Attach Exemption Certificate) Customer Billing Reference Number (P.O. #, etc.) _____
Addendum(s) attached: YES (check if yes and indicate total number of pages: 1)

TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in any non-appropriation provision of the Lease Agreement, if applicable. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**
- Additional Provisions (if any) are: _____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: X <u>Ramon Garcia</u> Authorized Signer Signature Printed Name: <u>Hon. Ramon Garcia</u> Title: <u>County Judge</u> Date: <u>1/29/14</u>	Accepted by: RICOH USA, INC. By: _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____
--	---

Approved by Commissioners' Court
on 1-28-14 RO

Product Schedule

Product Schedule Number: _____

Master Lease Agreement Number: _____

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and Hidalgo, County of _____ as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the _____ (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

Hidalgo County Clerks Department				Priscilla Torres			
Customer (Bill To) 100 N. Closser Blvd, 1st Floor				Billing Contact Name PO Box 58			
Product Location Address Edinburg TX 78539				Billing Address (if different from location address) Edinburg TX 78540			
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number	956-318-2100			Billing Contact Facsimile Number	956-318-2105		
Billing Contact Telephone Number				Billing Contact E-Mail Address			
956-318-2100				priscilla.torres@co.hidalgo.tx.us			

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	Context SD 3615 MFP Scanner

Qty	Product Description: Make & Model

PAYMENT SCHEDULE

Minimum Term (months)	Minimum Payment (Without Tax)	Minimum Payment Billing Frequency	Advance Payment
36	\$ see addendum	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	<input type="checkbox"/> 1 st Payment <input type="checkbox"/> 1 st & Last Payment <input type="checkbox"/> Other: _____

Sales Tax Exempt: YES (Attach Exemption Certificate) Customer Billing Reference Number (P.O. #, etc.) _____
 Addendum(s) attached: YES (check if yes and indicate total number of pages: 1)

TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in any non-appropriation provision of the Lease Agreement, if applicable. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**
- Additional Provisions (if any) are: _____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER	Accepted by: RICOH USA, INC.
By: <input checked="" type="checkbox"/> _____ Authorized Signer Signature	By: _____ Authorized Signer Signature
Printed Name: _____	Printed Name: Janet Lorenz
Title: _____ Date: _____	Title: ac manager Date: 1/30/14

Variable Payments Addendum

This VARIABLE PAYMENTS ADDENDUM (this "Addendum"), dated as of the 28 day of JANUARY, 2014, is to that certain agreement/product schedule no. _____ (the "Agreement"), between Ricoh USA, Inc. ("we" or us") and Hidalgo, County of, as customer ("Customer" or "you").

The parties, intending to be legally bound, agree that the Agreement shall be modified as follows:

1. Notwithstanding anything to the contrary in the Agreement, Customer agrees that the scheduled monthly payments required under the Agreement will vary as indicated below:

<u>STEP</u>	<u>MONTH</u>	<u>PAYMENT</u>
1	1	\$0.00
2	2-36	238.05
3		
4		
5		
6		
7		
8		

TOTAL TERM: 36 months

2. Except to the extent modified by this Addendum, the terms and conditions of the Agreement will remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute this Addendum, as of the date first written above.

CUSTOMER

Ricoh USA, Inc.

X Ramon Garcia
 Authorized Signature _____ Date _____
Hon. Ramon Garcia County Judge
 Print Authorized Signer Name _____ Title _____

 Authorized Signature _____ Date _____

 Print Authorized Signer Name _____ Title _____

Approved by Commissioners' Court
on 1-28-14 RO

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2	<u>2-36</u>	<u>238.05</u>
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____

TOTAL TERM: 36 months

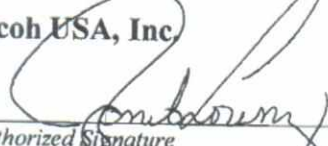
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CUSTOMER

 Authorized Signature Date

 Print Authorized Signer Name Title

Ricoh USA, Inc

 Authorized Signature Date 1/30/14
Janet Lorenz CC manager
 Print Authorized Signer Name Title

RICOH USA, INC.

Hidalgo County for County Clerk's Department

SCANNER LEASE AGREEMENT
Approved in CC on January 28, 2014

ATTEST:

HIDALGO COUNTY CLERK
100 NORTH CLOSNER
EDINBURG, TEXAS 78539


Arturo Guajardo Jr., County Clerk

1/29/14