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Edinburg, Texas 78539
Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

MEMORANDUM
(Department's Recommendation)

TO: ALL DEPARTMENT HEAD AND/OR ASSIGN PERSONAL
FROM: Matilde "Maty" Faz, Buyer II *MJ*
Hidalgo County Purchasing Department
DATE: August 18, 2017
RE: BID AWARD RECOMMENDATION/CONCURRENCE REQUEST
RFB Bid No.-2017-164-08-16-FAZ
"HIDALGO COUNTY - "Mailing Services"

We have received a *sole bid response* to the above mentioned project. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting; therefore, we need your response no later than August 25, 2017 @ 4:00 p.m. or if possible earlier. Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 292-7612 or via email to: matilde.faz@co.hidalgo.tx.us

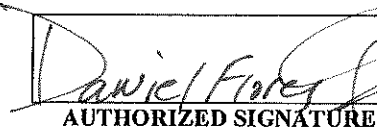
APPROVE **DISAPPROVE and/or REJECT**

BUDGET ACCOUNT No.: 7-1100-49-40-220-050-0-420

Recommendation (Indicate vendor(s) and reason):

Upper Valley Mail Services, LLC.

Should you have any questions or require further information please do not hesitate to call me at 318-2626 - ext. 4854. Thank you for your attention and cooperation to this matter.

		<u>ZZO</u>	<u>9/5/17</u>
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

Enclosures