

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 08-21-2017

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 7-1100-415-16-150-001-0-XXX

CONTACT PERSON: GABRIEL GUAJARDO

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
350	OTHER SRV	631	BOTTLED WATER	15.00
442	EQUIP & VEHICLE RENT	631	BOTTLED WATER	4.00
520	INSURANCE	631	BOTTLED WATER	100.00
810	DUES & MEMBERSHIP	631	BOTTLED WATER	50.00
640	REFERENCE MATERIALS	610	GENERAL SUPPLIES	500.00
550	PRINTING & BINDI	610	GENERAL SUPPLIES	131.50
583	TRAVEL OUT OF COUNTY	610	GENERAL SUPPLIES	1,151.45
584	REGISTRATION FEE	610	GENERAL SUPPLIES	1,340.00
780	CAPITAL LEASE	610	GENERAL SUPPLIES	8.24
			TOTAL	3,300.19

REASON: To purchase needed office supplies


 DEPARTMENT HEAD SIGNATURE

 CC DATE

 APPROVED COMMISSIONERS COURT

 ATTEST COUNTY CLERK