

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
	This person can not have use of the fuel card		
Phone Number:	956-587-6141		
Web user Name:		Password:	
Hidalgo Co Acct Number:	7-1297-423-00-320-002-7-626; 7-1297-423-00-320-020-7-626; 7-1100-423-00-320-034-0-626		
Requested By:	Arnold Patrick- Director		
	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Garcia, Daniela	09/17/1996	222143		

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Lumbreras, Ellio Ernesto	02/07/1993	222151		

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Beltran Del Angel, Carlos Daniel	10/04/1988	222135		

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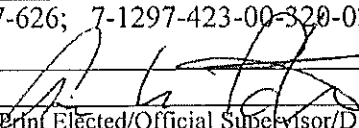
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Pena, Esteban	06/22/1998	222160		

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Rubio, Richard Derek	05/28/1990	198293		

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Garza, Mario Q.	07/16/1975	115908		

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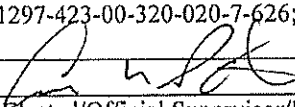
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Padron, Yajaira D.	01/31/1989	204293		

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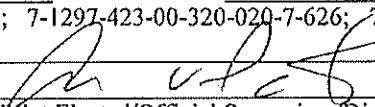
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Castillo, Juan Carlos	03/07/1983	193240		

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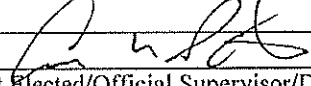
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Curtiss, Uriah Alan	12/15/1980	219380		

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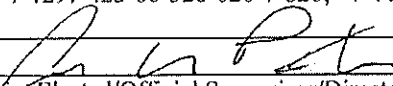
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Romero, Leobardo Manuel	01/13/1989	209902		

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Morales, Daniel	08/17/1982	08/17/2019		

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Pena, Cristina	12/23/1987	211958		

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
	This person can not have use of the fuel card		
Phone Number:	956-587-6141		
Web user Name:		Password:	
Hidalgo Co Acct Number:	7-1297-423-00-320-002-7-626; 7-1297-423-00-320-020-7-626; 7-1100-423-00-320-034-0-626		
Requested By:	Arnold Patrick- Director <i>[Signature]</i>		
	Sign & Print Elected/Official Supervisor/Director		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Yanez-Salinas, Jessica	02/26/1986	166847		

FUEL CREDIT CARD REQUEST FORM

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Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
	This person can not have use of the fuel card		
Phone Number:	956-587-6141		
Web user Name:		Password:	
Hidalgo Co Acct Number:	7-1297-423-00-320-002-7-626; 7-1297-423-00-320-020-7-626; 7-1100-423-00-320-034-0-626		
Requested By:	Arnold Patrick- Director		
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Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____ Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Arjona, Felix J.	01/01/1989	215163		

FUEL CREDIT CARD REQUEST FORM

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 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
	This person can not have use of the fuel card		
Phone Number:	956-587-6141		
Web user Name:		Password:	
Hidalgo Co Acct Number:	7-1297-423-00-320-002-7-626; 7-1297-423-00-320-020-7-626; 7-1100-423-00-320-034-0-626		
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Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ , Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
De La Fuente, Carlos	03/05/1983	149349		

FUEL CREDIT CARD REQUEST FORM

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Add Vehicle Card
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Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
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Web user Name:		Password:	
Hidalgo Co Acct Number:	7-1297-423-00-320-002-7-626; 7-1297-423-00-320-020-7-626; 7-1100-423-00-320-034-0-626		
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Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
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Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

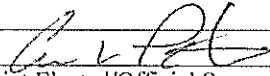
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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Mireles, Ricardo	12/16/1987	207306		

FUEL CREDIT CARD REQUEST FORM

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Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
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Cards Received by Dept on: _____	Date Returned/Cancelled: _____
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Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Bland, Amanda Sue	09/04/1980	219720		