

Hidalgo County Commissioner's Court
 1051 N. Doolittle Rd.
 Edinburg, TX. 78542

Invoice Date : 08/30/2017
 Invoice # : 00004095
 Project : 031806.001

Attention: Ms. Maria Lucio, maria.lucio@co.hidalgo.tx.us
 Project Name : Hidalgo County\2016-2017 Various WA

For Professional Services Rendered through: 8/13/2017

Re: MEP, Civil Engineering, Surveying Services

Project Name: Sanitation Collection Facility & M Road Building Edinburg, TX

Contract Number: C-16-188-05-10 \Purchase Order #745734\

Work Authorization #01

Lump Sum	Fee	Previous Amount	Pct. Comp	Current Amount	Earned To Date
TA01 -- Building Renovation Design & Site Improvements					
TA01A -- M Road -Building Only	10,800.00 ✓	10,800.00 ✓	100.00%	0.00	10,800.00 ✓
TA01B -- Canopy -Obj 740	8,420.00 ✓	8,420.00 ✓	100.00%	0.00	8,420.00 ✓
TA01C -- Booth -Obj 740	5,435.00 ✓	5,435.00 ✓	100.00%	0.00	5,435.00 ✓
TA01D -- PEMB -Obj 740	7,155.00 ✓	7,155.00 ✓	100.00%	0.00	7,155.00 ✓
TA02 -- Sub Chanin Engineering -Obj 740	7,500.00 ✓	6,750.00 ✓	90.00% ✓	0.00	6,750.00 ✓
TA03 -- Sub Celso Gonzalez RAS 50% /50% (Building Only 50% & Obj 740 -50% of \$625.00)	1,650.00 ✓	625.00 ✓	37.88% ✓	0.00	625.00 ✓
TA04 -- Bid Phase Services					
TA04A -- M Road -Building Only	1,312.00 ✓	1,312.00 ✓	100.00%	0.00	1,312.00 ✓
TA04B -- Canopy -Obj 740	656.00 ✓	656.00 ✓	100.00%	0.00	656.00 ✓
TA04C -- Booth -Obj 740	656.00 ✓	656.00 ✓	100.00%	0.00	656.00 ✓
TA04D -- PEMB -Obj 740	656.00 ✓	656.00 ✓	100.00%	0.00	656.00 ✓
TA05 -- Construction Phase Services					
TA05A -- M Road -Building Only	3,086.00 ✓	3,086.00 ✓	100.00%	0.00	3,086.00 ✓
TA05B -- Canopy -Obj 740	1,543.00 ✓	925.80 ✓	80.00%	308.60 ✓	1,234.40 ✓
TA05C -- Booth -Obj 740	1,543.00 ✓	925.80 ✓	80.00%	308.60 ✓	1,234.40 ✓
TA05D -- PEMB -Obj 740	1,543.00 ✓	925.80 ✓	80.00%	308.60 ✓	1,234.40 ✓
Phase WA01 Subtotal	51,955.00 ✓	48,328.40 ✓	94.80%	925.80	49,254.20
Supplemental No 02					
TA03A - Asbestos Testing Sub TSEC	995.00	995.00 ✓	100.00%	0.00	995.00
Phase WA01 Subtotal	52,950.00	49,323.40	100.00	0.00	50,249.20

Lump Sum	Fee	Previous Amount	Pct. Comp	Current Amount	Earned To Date
Supplemental No 03					
A01A Design Phase Services- M Road	9,190.00	9,190.00	100.00%	0.00	9,190.00
A04A Cost Procurement Services -M Road	1,265.00	1,265.00	100.00%	0.00	1,265.00
A05A Construction Phase -M Road	4,185.00	4,185.00	100.00%	0.00	4,185.00
Phase WA01 Subtotal	67,590.00	63,963.40	96.00%	0.00	64,889.20
Supplemental No 04					
A06A Design Phase Supp. Agree 04	3,965.00	0.00	100.00%	3,965.00	3,965.00
A06B Cost Procurement Supp. Agree 04	835.00	0.00	0.00%	0.00	0.00
A06C Construction Phase Supp. Agree 04	1,930.00	0.00	0.00%	0.00	0.00
Phase WA01 Total	74,320.00	63,963.40	92.65%	4,890.80	68,854.20
Total Fee Earned To Date					68,854.20
Less Previous Billings					63,963.40
Amount Due this Invoice					<u>4,890.80</u>

Remit payment to P.O. Box 678316, Dallas, TX 75267-8316
 Reference Half Associates Project 031806.001 and Invoice 00004095

Contact Maribel Martinez at MariMartinez@half.com with any billings questions.

INVOICE RECEIVED BY:

on _____

GOODS/SERVICES RECEIVED BY:

on _____



HIDALGO COUNTY

Department Of Budget & Management

INTERDEPARTMENTAL TRANSFER FORM

DATE: June 08, 2017

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct 4

ACCOUNT NUMBER: 7-1100-432-00-124-XXX-0-XXX

CONTACT PERSON: Nick Perez **PHONE:** (956)383-3112

PREPARED BY: Nick Perez

SUBJECT: Interdepartmental Transfer

Hidalgo County Auditor's Office:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

Account Number	Account Name	Increase/(Decrease) Amount
FROM:		
7-1100-432-00-124-001-0-610	PCT4 SANITATION-GENERAL SUPPLIES	(\$6,730.00)
TO:		
7-1100-432-00-124-162-0-740	PCT4 DOOLITTLE RECOVERY PRJ-IMPROVEMENTS	\$6,730.00

TOTAL BUDGET INCREASE (DECREASE) \$ -

REASON: Transfer is needed to fund purchase order increase for SA#4 for Halff & Associates.

AUTHORIZED SIGNATURE/DBM

DATE

Interdepartmental Transfer Form
Revised:9.07.16

PURCHASE ORDER INCREASE COUNTY OF HIDALGO

Department: Hidalgo Pct. #4
 Contact Name: Hick Pérez
 Telephone # (956) 383-3112

Purchase Order Number: 745734
 Increase # 4 for this Purchase Order
 Procurement Method:

TO: Vendor Number: 221562
 Vendor Name: HALFF ASSOCIATES
 Address: 5000 WEST MILITARY HIGHWAY
MCAILEN, TX 78503

- Contract # C-18-168-05-10
- Cooperative Awarded Vendor
(TGPC State Award, TCPN, TASB-Buybound)
- Quotes over \$1,000.00 (verbal quotes)
- Quotes over \$5,000.00
(attach written quotes)

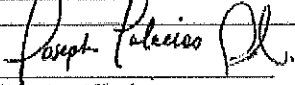
Increase Purchase Order for the following items:

Quantity	UOM	Description	NIGP	Unit Price	Amount
		<i>Amount of Original Purchase Order</i>			\$ 38,960.00
1	EA	P.O. Increase # 4 Supplemental Agreement #4 - WA 1 for "Additional Services" with an "increase" of (\$ 6,730.00) CC Approval 06/13/2017 AI-50138	92537		\$ 6,730.00
		<i>Amount of Increase Request</i>			\$ 6,730.00
		TOTAL AMOUNT			\$ 74,320.00

Account Number: 7-1100-432-00-124-162-0-740

Liquidated: _____
 Available: _____

Reason: P.O. Increase needed for Supplemental Agreement #4 - WA 1 for "Additional Services" with an "increase" of (\$ 6,730.00). Design Phase-Cost Procurement-Construction Phase.

Authorization: 
 Department Head

Date: 10/8/17

Reviewed by: _____
 Purchasing Department

Date: _____

Approved By: _____
 Purchasing Agent

Date: _____

Approved By: _____
 Hidalgo County Auditor

Date: _____

AI-60229

2017 Interdepartmental Transfers 4.
J.

CC CONSENT

Meeting Date: 06/13/2017

Submitted For: Joseph Palacios, COMM. PCT. #4

Submitted By: Nick Perez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Pct.4 (1100)

Approval of 2017 interdepartmental transfer from Pct.4 Sanitation (program 001) to Pct.4 Doolittle Recovery (program 162) in the amount of \$6,730.00

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2017 ACCT. #: 7-1100-432-00-124-001-0-610

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n/a

BUDGETARY IMPACT:

Attachments

AI-60229

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	06/08/2017 03:08 PM
Linda Flores	Linda Flores	06/09/2017 04:13 PM
Final Approval	Monica Salinas	06/09/2017 05:11 PM
Form Started By: Nick Perez		Started On: 06/08/2017 02:59 PM
Final Approval Date: 06/09/2017		

AI-60138

Purchasing Department 11. DD.

CC CONSENT

Meeting Date: 06/13/2017
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Approval of Supplemental Agreement #4 - WA 1 for "Additional Services" with an "increase" of (\$ 6,730.00) revising the estimated total cost to (\$ 74,320.00) as submitted by project engineer, Halff Associates, Inc., under (on call) Professional Services Agreement# C-16-188-05-10 for "Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings" (on an as needed basis) for Precinct 4, [Project: "Sanitation Collection Facility and "M" Road Building"].

BACKGROUND

SA4-WA1 - C-16-188-05-10 - Halff Assoc. Inc.- (Sanitation Facility Project)

Fiscal Impact

CALENDAR YEAR: 2017 ACCT. #: 7-1100-432-00-124-162-0-334/740
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Budget Impact Acct # 7-1100-432-00-124-162-0-334/740
Funds pending approval AI-60229

Attachments

SA4-WA1-Halff (Sanitation Facility-M Rd) Pct 4
1295
PO increase

Form Review

Inbox	Reviewed By	Date
Purchasing - Internal	Marty Salazar	06/07/2017 05:24 PM
Budget & Management	Veronica Ortiz	06/08/2017 08:13 AM
Final Approval	Monica Salinas	06/09/2017 05:11 PM
Form Started By: Letty Saenz		Started On: 06/06/2017 10:54 AM
Final Approval Date: 06/09/2017		

Zimbra

maria.mayorga@co.hidalgo.tx.us

Re: Reclassification of expenditures/purchase order for Pct. 4 Doolittle Recovery Project

From : Merlen Muñoz <merlen.munoz@co.hidalgo.tx.us> Fri, Sep 08, 2017 01:21 PM
Subject : Re: Reclassification of expenditures/purchase order for Pct. 4 Doolittle Recovery Project 2 attachments
To : linda fong <linda.fong@auditor.co.hidalgo.tx.us>
Cc : nereyda gonzalez <nereyda.gonzalez@auditor.co.hidalgo.tx.us>, elizabeth cano <elizabeth.cano@auditor.co.hidalgo.tx.us>, Maria Lucio <maria.lucio@co.hidalgo.tx.us>, Rey Salazar <rey.salazar@co.hidalgo.tx.us>

Good Afternoon Linda,

I was following up on the previous request to reclassify expenditures, see memo below. The Pct is needing to do a PO increase under object code 730, however, we are waiting on the check reclassification to free up funds to allow us to transfer the remaining funds from object code 740 to object code 730 and use monies for the PO increase. Invoice for payment is scheduled for cc approval next agenda however the PO will be short until this request is processed.

Please let us know when they can anticipate the reclassification to post.

Thank you.

Merlen Munoz

Planning Analyst III
County of Hidalgo Texas
Department of Budget & Management
2818 S. Bus. Hwy 281
Edinburg ,TX 78539
Phone: 956-292-7025 Ext: 5403
Fax: 956-292-7035
merlen.munoz@co.hidalgo.tx.us

Reduce, Reuse, Recycle. Go Green!

From: "Alfredo Esparza" <alfredo.esparza@co.hidalgo.tx.us>
To: "ray eufracio" <ray.eufracio@auditor.co.hidalgo.tx.us>
Cc: "linda fong" <linda.fong@auditor.co.hidalgo.tx.us>, "nereyda gonzalez" <nereyda.gonzalez@auditor.co.hidalgo.tx.us>, "elizabeth cano" <elizabeth.cano@auditor.co.hidalgo.tx.us>, "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>
Sent: Tuesday, August 15, 2017 3:39:18 PM
Subject: Reclassification of expenditures/purchase order for Pct. 4 Doolittle Recovery Project

HIDALGO COUNTY texas

DEPARTMENT OF BUDGET & MANAGEMENT
2818 S. Business Hwy. 281
Edinburg, Texas 78539
Office: (956) 292-7025 • Fax: (956) 292-7034
www.co.hidalgo.tx.us/budget



Memorandum

To: Ray Eufrazio, CPA, County Auditor

From: Sergio Cruz, Budget Officer *SC*

Date: Tuesday, August 15, 2017

Subject: Reclassification of expenditures/purchase orders for Pct 4 Doolittle Recovery Project

Cc: Linda Fong, First Assistant County Auditor
Nereyda Gonzalez, Financial Accounting Supervisor
Elizabeth Cano, Accounts Payable Supervisor
Maria Lucio, Pct 4 Executive Assistant

Precinct Approval:
By: *[Signature]*
Date: 8-15-17

Please let this memo serve as a request for reclassification of open purchase orders and YTD expenditures for the Doolittle Recovery Project under General Fund (1100).

The funds were originally encumbered under object code 740; however, as requested by your office, we are requesting the reclassification of the following Purchase Orders/previous checks into 7-1100-432-00-124-162-0-730:

PURCHASE ORDERS		
PO#	Vendor	PO Amount
762125	L & G CONSULTING ENGINEERS, INC.	8,007.51
745734	HALFF ASSOCIATES, INC	4,789.90
	TOTAL:	12,797.41

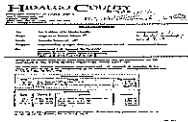
EXPENDITURES			
Date	Check #	Vendor	Amount
8/8/17	01-00458383	L & G CONSULTING ENGINEERS, INC.	2,350.38
8/8/17	01-00458381	HALFF ASSOCIATES, INC	1,814.10
6/20/17	01-00455505	HALFF ASSOCIATES, INC	1,507.50
	TOTAL:		5,701.98

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to call me at (956) 292-7025 ext. 5424.

--

Alfredo Esparza
Budget Clerk II
County of Hidalgo Texas
Department of Budget & Management
2818 S. Bus. Hwy 281
Edinburg, TX 78539

Phone: 956-292-7025 Ext: 5409
alfredo.esparza@co.hidalgo.tx.us



6140095.505
428 KB

Reclassification of expenditures-purchase order for Pct. 4 Doolittle Recovery Project.pdf



181 KB

HIDALGO COUNTY texas

DEPARTMENT OF BUDGET & MANAGEMENT
 2818 S. Business Hwy. 281
 Edinburg, Texas 78539
 Office: (956) 292-7025 • Fax: (956) 292-7034
 www.co.hidalgo.tx.us/budget



Memorandum

To: Ray Eufrazio, CPA, County Auditor

From: Sergio Cruz, Budget Officer *SC*

Date: Tuesday, August 15, 2017

Subject: Reclassification of expenditures/purchase orders for Pct 4 Doolittle Recovery Project

Cc: Linda Fong, First Assistant County Auditor
 Nereyda Gonzalez, Financial Accounting Supervisor
 Elizabeth Cano, Accounts Payable Supervisor
 María Lucio, Pct 4 Executive Assistant

Precinct Approval:

By: *Wanda D. Mayorga*

Date: 8-15-17

Please let this memo serve as a request for reclassification of open purchase orders and YTD expenditures for the Doolittle Recovery Project under General Fund (1100).

The funds were originally encumbered under object code 740; however, as requested by your office, we are requesting the reclassification of the following Purchase Orders/previous checks into 7-1100-432-00-124-162-0-730:

PURCHASE ORDERS		
PO#	Vendor	PO Amount
762125	L & G CONSULTING ENGINEERS, INC.	8,007.51
745734	HALFF ASSOCIATES, INC	4,789.90
	TOTAL:	12,797.41

EXPENDITURES			
Date	Check #	Vendor	Amount
8/8/17	01-00458383	L & G CONSULTING ENGINEERS, INC.	2,350.38
8/8/17	01-00458381	HALFF ASSOCIATES, INC	1,844.10
6/20/17	01-00455505	HALFF ASSOCIATES, INC	1,507.50
		TOTAL:	5,701.98

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to call me at (956) 292-7025 ext. 5424.