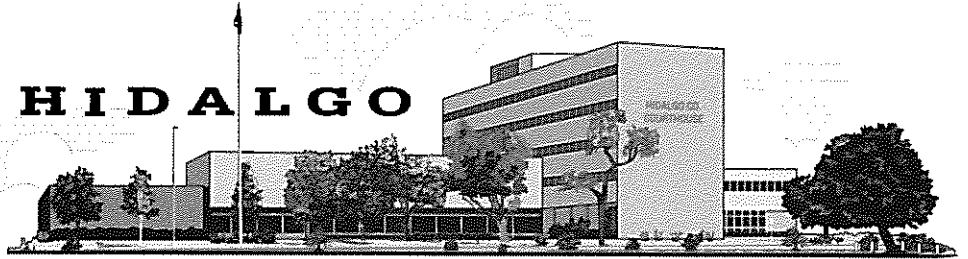


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

September 20, 2017

The Honorable Ramon Garcia, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$2,146.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2017. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

\$2,146.00 August 2017 DWI Program Income

CERTIFIED BY:

  
Raymundo Eufrazio, CPA  
Hidalgo County Auditor

9/20/17  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

- LUIS M. SMOLETERRY  
JUDGE, 12<sup>TH</sup> D.C.
- RODOLFO DELGADO  
JUDGE, 19<sup>TH</sup> D.C.
- J. R. "BOBBY" FLORES  
JUDGE, 11<sup>TH</sup> D.C.
- ROSE GUERRA REYNA  
JUDGE, 20<sup>TH</sup> D.C.
- JUAN R. PARTIDA  
JUDGE, 27<sup>TH</sup> D.C.
- MARIO E. RAMIREZ, JR.  
JUDGE, 32<sup>ND</sup> D.C.
- NOE GONZALEZ  
JUDGE, 37<sup>TH</sup> D.C.  
OVERSEER
- LETICIA LOPEZ  
JUDGE, 38<sup>TH</sup> D.C.
- L. KENO VASQUEZ  
JUDGE, 39<sup>TH</sup> D.C.
- ISRAEL RAMON, JR.  
JUDGE, 43<sup>RD</sup> D.C.
- RENEE R. BETANCOURT  
JUDGE, 44<sup>TH</sup> D.C.

## Rossana Schettino

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**From:** Rosario Ramirez-Castilleja [rosario.castilleja@hidalgocountycscd.org]  
**Sent:** Tuesday, September 19, 2017 3:52 PM  
**To:** Rossana Schettino  
**Subject:** Agenda items 61606 & 61727  
**Importance:** High

Please certify the revenues for the August 2017 DWI gpi.

Also, please certify the revenues for the Office of the Governor FY2018 grants:

DWI

Veteran's Court

Domestic Violence Court

*Rosario Ramirez-Castilleja*

*Hidalgo County CSCD*

*Budget/Fiscal Director*

*P.O. Box 970*

*Edinburg, TX 78540*

*956.587.6009*

*Fax 956.318.2488*

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AI-61727

Adult Probation 25. B.

CC - REGULAR

Meeting Date: 09/26/2017

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

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**Information**

**CAPTION**

August 2017

1. Approval of certification of revenues as certified by the County Auditor for the DWI Grant program income in the amount of \$2,146.00.
2. Approval of appropriation of the DWI program income (GPI) in the amount of \$2,146.00

**BACKGROUND**

DWI grant program income: August 2017 \$2,146.00

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**Fiscal Impact**

**CALENDAR YEAR:** 2017

**ACCT. #:** 7-1289-423-00-320-032-7-XXX

**FUNDS AVAILABLE Y/N?:** Y **MATCHING FUNDS Y/N?:** N/A

**BUDGETARY IMPACT:**

Appropriation of funds.

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**Attachments**

DWI approved budget

DWI August 2017 appropriation

DWI August 2017 revenues

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**Form Review**

**Inbox**

Budget & Management

Ivan Cantu

Final Approval

Form Started By: Maria Castilleja

**Reviewed By**

Veronica Ortiz

**Date**

09/19/2017 04:13 PM

Started On: 09/19/2017 02:54 PM

DATE: September 6, 2017

DEPARTMENT HEAD: Arnold K. Patrick, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 7-1289-423-00-320-032-7-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,  
Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in  
accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
7-1289-423-00-320-032-7-113	DWI Court- Full-Time Employees	1,792.00
7-1289-423-00-320-032-7-117	DWI Court- Supplemental Pay	0.00
7-1289-423-00-320-032-7-211	DWI Court- Health Insurance	0.00
7-1289-423-00-320-032-7-212	DWI Court- Life Insurance	0.00
7-1289-423-00-320-032-7-220	DWI Court- FICA	137.00
7-1289-423-00-320-032-7-230	DWI Court- Retirement	206.00
7-1289-423-00-320-032-7-250	DWI Court- Unemployment Compensation	11.00
<b>TOTAL APPROPRIATION</b>		<b>2,146.00</b>
7-1289-342-30-320-032-7-000	DWI Court Program Income	2,146.00
<b>TOTAL REVENUES</b>		<b>2,146.00</b>

**REASON:**

To allocate the GPI for the FY2017 DWI Grant Budget #2413907 from 8/1/2017-8/31/2017.  
The total GPI is equal to \$2,146.00.

\_\_\_\_\_  
Arnold K. Patrick, Director  
Hidalgo County CSCD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ray Eufrazio, CPA

\_\_\_\_\_  
Date

**Hidalgo County**

For 09/01/17 - 09/30/17

**Revenue Detail Report By Account**

FJRED01C

Periods 09 - 09

Standard Report Format

1001 - Standard Report Spec

<u>Account No/Description</u>	<u>Budget</u>	<u>Amount</u>	<u>Receivable</u>
7-1289-342-30-320-032-7-000 DWI CRT PROGRAM INCOME			
<b>* Beginning Balance</b>	<b>18,810.00</b>	<b>16,798.00</b>	<b>2,012.00</b>
* Receipts			
DATE RECEIPT NO. BATCH RECEIVED FROM DESCRIPTION			
09/08/17 214596 17003446 ADULT PROBATION 09/06/17 PRE-TRIP		2,146.00	
<b>Total</b>		<b>2,146.00</b>	
<b>* Ending Balance</b>	<b>18,810.00</b>	<b>18,944.00</b>	<b>-134.00</b>
1289 DESIGNATED PURPOSE GRANTS LVL 9	18,810.00	18,944.00	-134.00
7 YEAR 2017	18,810.00	18,944.00	-134.00

[Print This Page](#)

Agency Name: Hidalgo County  
 Grant/App: 2413907 Start Date: 9/1/2016 End Date: 8/31/2017

Project Title: Hidalgo County DWI Court  
 Status: Active Grant

**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor provides direct services to offenders to address individual substance abuse problems. Counselor also conducts group sessions and attends court staffing. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$41,417.00	\$0.00	\$0.00	\$0.00	\$41,417.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	This item will pay for travel, training, and registration fees for DWI Court staff members attending In-State trainings and conferences.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies to include, but not limited to copy paper, staples, paper clips, pens, copy toners, case folders, other.	\$1,000.00	\$0.00	\$0.00	\$2,012.00	\$3,012.00	0
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	This item will pay for travel, training, and registration fees for DWI Court staff members attending national trainings and conferences.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
		Probation Officer (1) supervises and monitors the offenders in the program; will provide case						

Personnel	Probation Officer	management for the offenders on the program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$63,355.00	\$0.00	\$0.00	\$565.00	\$63,920.00	100
Personnel	Probation Officer	Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders on the program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. This is half of the salary, as the other half will be paid with the GPI. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65%. Retirement 11.25%. Unemployment .60%. Health Insurance 18%.	\$38,455.00	\$0.00	\$0.00	\$24,311.00	\$62,766.00	100
		1,000 Alcohol Testing EtG kits @\$5.00 each. Ethyl Glucuronide (EtG) is a direct metabolite of ethanol, which is formed by enzymatic conjugation of ethanol with glucuronic acid. Alcohol in urine is						

Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	normally detected for only a few hours, whereas EtG can be detected up to several days even after complete elimination of alcohol from the body. EtG tests are useful in determining recent alcohol use and in monitoring abstinence while in the program. Probation officers will utilize EtG tests to monitor offender abstinence from alcohol while in the program as directed by the Court.	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
Personnel	Prosecutor	Prosecutor representative form District Attorney Office; Prosecutor reviews the cases for placement into the program; prosecutor participates in the staffing of cases. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$12,300.00	\$0.00	\$0.00	\$0.00	\$12,300.00	15

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