BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 09-09-2017

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 7-1100-415-00-150-002-0-XXX

CONTACT PERSON: GABRIEL GUAJARDO

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
583	TRAVEL OUT OF COUNTY	610	GENERAL SUPPLIES	500.00
584	REGISTRATION FEES	610	GENERAL SUPPLIES	500.00
890	OTHER	610	GENERAL SUPPLIES	300.00
			TOTAL	1,300.00

REASON: To purchase needed office supplies.

Norma G. Garcia
DEPARTMENT HEAD SIGNATURE

09/08/17
CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK