DATE: **September 26, 2017**

DEPARTMENT HEAD: **Sergio Cruz, Budget Officer**

DEPARTMENT NAME: **Department of Budget & Management for CCL #2**

ACCOUNT NUMBER: **7-1100-412-00-022-001-0-XXX**

Contact Person: Ivan Cantu, Budget Analyst III **Ph#:** EXT. 5425

2017
Intradepartmental Transfer

AI#61741/CC 9-26-17

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
535	Postage	631	Bottled Water	200.00
535	Postage	780	Capital Leases	800.00
			TOTAL	**1,000.00**

REASON:
To fund bottled water and copier lease expenses.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK