

# Requisition

Req # 00358376

PO #

Date: 09/21/17

**Bill To:** x  
x

**Vendor :** 211567  
GE CAPITAL INFORMATION TECHNOLOGY SOI  
RICOH USA, INC.  
**P.O. BOX 650073**  
DALLAS TX 75265

**Ship To:** HUMAN RESOURCES/CIVIL SERVICE  
2818 SOUTH BUSINESS HWY 281  
DOOR #7  
EDINBURG TX 78541

**Contact:** Diana Munoz  
956-318-2660

**Contract No:** DIR-TSO-3041

**Special Instructions:**

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
3.00	MONTH	DIR-TSO-3041, EXP. 06/25/2019 PENDING CC APPROVAL ON 10/03/2017, AI-61818  36 MONTH LEASE AND SERVICE TERM 3 MONTHS REMAINING IN FISCAL YEAR: 10/01/17-12/31/17  GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES  *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.  Includes Full and Final Upgrade and Payoff of Contract: 429301- 3282488  Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).  *Bill To / Ship To: Hidalgo County - Human Resources Department 2818 South Business Hwy 281 Edinburg, TX 78539 Contact: Rufino Saenz / Phone: 956-318-2660  DO NOT DUPLICATE ORDER  CO NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MPC4504 #417451 WITH SERVICE)- \$125.84 ESP XG-PCS-15D - \$4.61 Network Print/Scan Connection (Seg. BC4) - PS-NWSCBC4 - \$7.63 Bridge Unit BU3070 - \$2.52 Cabinet Type F - \$3.13 Finisher SR3210 - #21.97 Punch Unit PU3050 - \$6.82 OCR Unit - \$3.85	176.37	529.11

**Authorized By:** \_\_\_\_\_

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QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
3.00	MONTH	CO Service (7,000 B/W impressions monthly @ \$0.0069)	48.30	144.90
3.00	MONTH	CO Service (4,000 Color impressions monthly @ \$0.0428)	171.20	513.60
1.00	LOT	CO OVERAGES BILLED QUARTERLY - B/W @ \$0.0069 and Color @ \$0.0428	100.00	100.00
		<u>Account No</u>	<u>Encumbrance</u>	
		7-1100-415-50-190-002-0-430	658.50	
		7-1100-415-50-190-002-0-610	100.00	
		7-1100-415-50-190-002-0-780	529.11	
			Freight	.00
			Total	1,287.61
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

**Authorized By:** \_\_\_\_\_