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 www.co.hidalgo.tx.us/purchasing

MEMORANDUM

(Approval of Specifications)

TO: Pablo "Paul" Villarreal, Jr., Tax Assessor & Collector
 Attn: Rudy Flores

FROM: Sandy Suarez, Buyer II ^{SS}
 Hidalgo County Purchasing Department

DATE: August 25, 2017

RE: Approval of Specifications for: **BID NO. -2018-006-00-00-SGS**
Hidalgo County Tax Assessor/Collector Office -"Printing and Mailing of 2018
& 2019 Tax Statements and Envelopes"

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 Ext# 4860.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO / Other

(Specify) Fiscal Year - 2018

BUDGET ACCOUNT #: 8-1100-415-15-140-001-0-350

	Rudy Flores	Tax Office	9/19/17
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us sooner, but by no later than Wednesday, September 06, 2017 @ 5:00 P.M.

Enclosures