



COUNTY OF HIDALGO
Human Resources Department

**POSITION TITLE CHANGE ONLY
REQUEST FORM**

NOTE: COMPLETE THIS FORM TO CORRECT THE POSITION TITLE OF AN EMPLOYEE BASED ON THE EMPLOYEE'S ASSIGNED DUTIES AND RESPONSIBILITIES. A POSITION TITLE CHANGE DOES NOT INVOLVE A CHANGE IN DUTIES OR RESPONSIBILITIES NOR A CHANGE IN SALARY.

Date: 10/04/2017

Employee Name: Hope Ellen Palacios Employee No.: 115347

Department Name: District Attorney's Office Department No.: 080

Current Position Title: Assistant District Attorney IV Proposed Position Title: Assistant District Attorney V

EXPLANATION OF TITLE CHANGE: (Briefly explain why the title change is needed)

The title change pertains to slot numbers 002-023, 007-148 and 015-019.

DEPARTMENT OF HUMAN RESOURCES: (Recommendations)

ATTACH A LIST OF DUTIES AND RESPONSIBILITIES (NOT A JOB DESCRIPTION) ASSIGNED TO THE EMPLOYEE.

Druiden Cantu
Elected Official/Department Head

10/04/17
Date