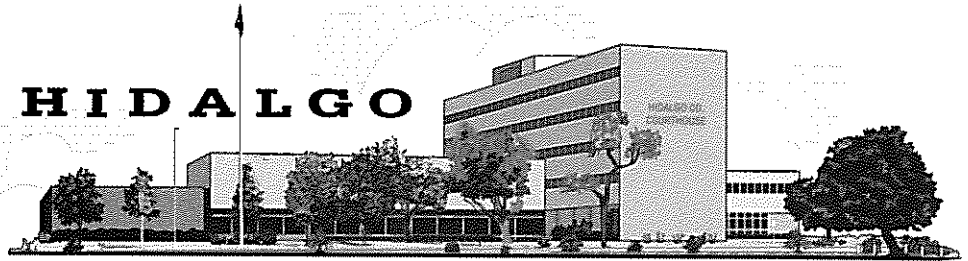


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

October 13, 2017

The Honorable Ramon Garcia, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

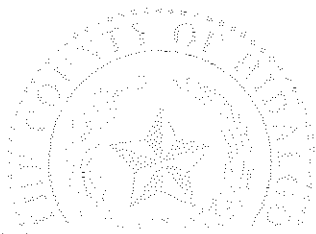
I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor-Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$119,378.55	Grant No. 2931303 Hidalgo County Domestic Violence Specialty Prosecutor

CERTIFIED BY:

  
Raymundo Eufrazio, CPA

10-17-17  
Date



**HIDALGO COUNTY DISTRICT JUDGES**

- LUIS M. SINGLETERRY  
JUDGE, 12<sup>th</sup> D.C.
- RODOLFO DELGADO  
JUDGE, 13<sup>th</sup> D.C.
- J. R. "BOBBY" FLORES  
JUDGE, 12<sup>th</sup> D.C.
- ROSE GUERRA REYNA  
JUDGE, 20<sup>th</sup> D.C.
- JUAN R. PARTIDA  
JUDGE, 27<sup>th</sup> D.C.
- MARIO E. RAMIREZ, JR.  
JUDGE, 32<sup>nd</sup> D.C.
- NOE GONZALEZ  
JUDGE, 37<sup>th</sup> D.C.  
OVERSEER
- LETHIA LOPEZ  
JUDGE, 38<sup>th</sup> D.C.
- L. KENO VASQUEZ  
JUDGE, 39<sup>th</sup> D.C.
- ISRAEL RAMON, JR.  
JUDGE, 43<sup>rd</sup> D.C.
- RENEE N. BETANCOURT  
JUDGE, 44<sup>th</sup> D.C.

AI-61958

District Attorney 6. B.

CC - REGULAR

Meeting Date: 10/17/2017

Submitted For: Ramiro Sendejo, DISTRICT ATTORNEY

Submitted By: Ramiro Sendejo, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

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Information

CAPTION

DA-Domestic Violence Specialty Prosecutor Grant (1281):

1. Approval to accept the Hidalgo County Domestic Violence Specialty Prosecutor Grant, from the Office of the Governor (OOG), in the amount of \$119,378.55, effective 09/01/2017 thru 08/31/2018.
2. Approval of certification of revenues as certified by the County Auditor for FY2017 Hidalgo County Domestic Violence Specialty Prosecutor Grant.
3. Approval to appropriate the FY2017 Hidalgo County Domestic Violence Specialty Prosecutor Grant Funds.

BACKGROUND

Funding is provided by the Office of the Governor Criminal Justice Division. Cash Match is required.

Approval to apply Agenda Item #AI-58326 February 6, 2017.

\$64,280.74 cash match portion by County.

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Fiscal Impact

CALENDAR YEAR: 2017

ACCT. #: 7-1281-412-00-080-018-7-XXX

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Hidalgo County Domestic Violence Specialty Grant = \$119,378.55

Required Local Match = \$64,280.74 (35%) - Funds undetermined

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Attachments

AWARD LETTER

DETAILED BUDGET

Statement of Grant Award

appropriation-revised

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Form Review

**Inbox**

Budget & Management

Ivan Cantu

Final Approval

Form Started By: Ramiro Sendejo

Final Approval Date: 10/13/2017

**Reviewed By**

Veronica Ortiz

Ivan Cantu

Monica Salinas

**Date**

10/05/2017 11:58 AM

10/13/2017 03:29 PM

10/13/2017 05:19 PM

Started On: 10/04/2017 04:52 PM

## Minerva Diaz

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**From:** Ramiro Sendejo [ramiro.sendejo@da.co.hidalgo.tx.us]  
**Sent:** Thursday, October 05, 2017 1:13 PM  
**To:** Minerva Diaz; Deborah Fischer; Rosalinda Cantu  
**Subject:** Certification of Revenues Request - DVSP FY2017  
**Attachments:** SOGA\_CongratulatoryLetter.pdf; SOGA.pdf

Good Afternoon Minerva,

Please process a Certification of Revenue in the amount total amount of \$119,378.55 for the Hidalgo County Domestic Violence Specialty Prosecutor Grant effective 09/01/2017 thru 08/31/2018. Attached is the Award Letter and Statement of Grant Award.

Agenda Item #AI-61958 will be presented to Commissioners Court requesting acceptance of these funds on October 17, 2017.

If you have any questions please let me know.

Thank You,

--

**Ramiro Sendejo**

Accountant III

Administration Section

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano, Courthouse Annex III, 2nd Floor

Edinburg, TX 78539

(956) 292-7604 ext. 8082

(956) 318-2078 FAX

[ramiro.sendejo@da.co.hidalgo.tx.us](mailto:ramiro.sendejo@da.co.hidalgo.tx.us)

DATE: October 5, 2017

DEPARTMENT HEAD: Ricardo Rodriguez, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 7-1281-412-00-080-018-7-XXX CJD DVSP

Contact Person: Ramiro Sendejo Ph# 292-7604



SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
7-1281-412-00-080-018-7-113	CJD-DVSP-Regular F/T Employees	\$134,671.53
7-1281-412-00-080-018-7-211	CJD-DVSP-Health Insurance	\$20,412.00
7-1281-412-00-080-018-7-212	CJD-DVSP-Life Insurance	\$130.68
7-1281-412-00-080-018-7-220	CJD-DVSP-FICA	\$10,034.96
7-1281-412-00-080-018-7-230	CJD-DVSP-Retirement	\$15,478.77
7-1281-412-00-080-018-7-250	CJD-DVSP-Unemployment Comp	\$787.06
7-1281-412-00-080-018-7-260	CJD-DVSP-Workers Comp	\$144.29
7-1281-412-00-080-018-7-610	CJD-DVSP-General Supplies	\$2,000.00
7-1281-331-12-080-018-7-000	CJD-DVSP-Revenues	\$119,378.55
7-1281-391-01-000-XXX-7-000	Transfer In - TBD (DO NOT POST)	\$64,280.74
7-XXXX-491-01-000-281-7-891	Transfer Out - DA Grants (DO NOT POST)	\$64,280.74
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>\$183,659.29</b>

REASON: To appropriate Fiscal Year 2017 Domestic Violence Specialty Prosecutor (DVSP). Funding provided by Office of the Governor (OOG) from September 1, 2017 - August 31, 2018. Projected amount of salaries and fringes were greater than actual amount needed. Excess amount will be added to object code #113 for appropriation purposes only.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter I of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2931303	<b>Award Amount:</b>	\$119,378.55
<b>Date Awarded:</b>	PREVIEW - AWARD NOT ACTIVE	<b>Grantee Cash Match:</b>	\$64,280.74
<b>Grant Period:</b>	09/01/2017 - 08/31/2018	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2018	<b>Total Project Cost:</b>	\$183,659.29
<b>Program Fund:</b>	WF-Violence Against Women Formula Grants		
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Hidalgo County Domestic Violence Specialty Prosecutor		
<b>Grant Manager:</b>	Donald Stout		
<b>DUNS Number:</b>	103110834		

**CFDA:** 16.588 - Violence Against Women Formula Grants  
**Federal Awarding Agency:** U.S. Department of Justice, Office on Violence Against Women  
**Federal Award Date:** 9/28/2017  
**Federal/State Award ID Number:** 2017-WF-AX-0053  
**Total Federal Award/State Funds Appropriated:** \$10,602,721.00  
**Pass Thru Entity Name:** Texas Office of the Governor – Criminal Justice Division (CJD)

**Is the Award R&D:** No

**Federal/State Award Description:** The STOP Program continues to encourage the development and implementation of effective, victim centered law enforcement, prosecution, and court strategies to address violent crimes against women and the development and enhancement of victim services in cases involving violent crimes against women. It envisions a partnership among law enforcement, prosecution, courts, and victim services organizations to enhance victim safety and hold offenders accountable for their crimes against women.

**List of Application Errors and Incomplete Information**

Item(s) that Need to be Resolved	Tab Name
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**List of Post-Award Conditions of Funding and Other Fund-Specific Requirements**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
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Agency Name: Hidalgo County  
 Grant/App: 2931303 Start Date: 9/1/2017 End Date: 8/31/2018

Project Title: Hidalgo County Domestic Violence Specialty Prosecutor  
 Status: Pending AO Acceptance of Award

**Budget Details Information**

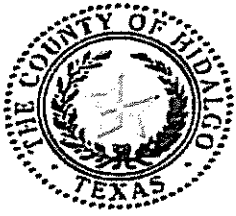
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Advocate	Existing position-The Victim Advocate will provide support services to victim participating in the prosecution process. The victim advocate will provide victims with safety plan, referrals for protective orders, court accompaniment, registration with VINE, notification of court proceedings, assistance filing crime victims compensation, victim impact statement, and restitution information. He/she will explain victims rights as per Chapter 56 of the Texas Criminal Code of Procedure. The advocate will offer emotional support, crisis intervention services and referrals to counseling. Base Salary: \$35,009.70 + Fringe Benefits \$13,504.50 = \$48,514.20 Fringe Benefits Breakdown= Health Insurance \$6,432.00, Life Insurance \$49.56 ,FICA \$2,678.24, Retirement \$4,092.63, Unemployment \$210.06, Workers Comp \$42.01 (Advocate's Name: Marlene Ramirez)	\$31,534.23	\$16,979.97	\$0.00	\$0.00	\$48,514.20	100
Personnel	Assistant	Existing Position-	\$28,777.20	\$15,495.41	\$0.00	\$0.00	\$44,272.61	100

		<p>Administrative Assistant- will work with the prosecutor in preparing court docket, case files, input data in odyssey. File cases, make copies, phone calls and assist prosecutor in daily office duties. Base Salary: \$31,476.80 + Fringe Benefits \$12,795.81 = \$44,272.61 Fringe Benefits Breakdown= Health Insurance \$6,432.00, Life Insurance \$49.56, FICA \$2,407.98, Retirement \$3,679.64 Unemployment \$188.86, Workers Comp \$37.77 (Assistant's Name: Daniel Herrera)</p>						
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies -- paper, pens, pads, printing of business cards, folders, paper clips, post-it, calculator.	\$1,300.00	\$700.00	\$0.00	\$0.00	\$2,000.00	0
Personnel	Prosecutor	Existing Position- The Specialty Prosecutor will be prosecuting cases within the Domestic Violence Unit in the Hidalgo County Criminal District Attorney's Office. Duties of the prosecutor will include case screening, consulting with victim advocate, coordinating with local police departments, planning of police training sessions and oversight of the the Domestic Violence Unit. The Specialty Prosecutor and the Victim Advocate will interact with community based victim service organizations, the local domestic violence shelter, and local law enforcement agencies. He/She will assist in	\$57,767.12	\$31,105.36	\$0.00	\$0.00	\$88,872.48	100

coordinating a community response for domestic violence incidents. He/She will work directly with victim throughout the prosecution process to help victims have a favorable court experience. The Specialty Prosecutor will also collaborate with the probation department and the Hidalgo County Family Violence Task Force.

Base Salary: \$68,624.78  
+ Fringe Benefits \$20,247.70 =  
\$88,872.48 Fringe Benefits Breakdown=  
Health Insurance \$6,432.00, Life Insurance \$49.56, FICA \$5,249.80, Retirement \$8,022.24, Unemployment \$411.75, Workers Comp \$82.35 (Prosecutor's Name: Jessica De Luna)



# HIDALGO COUNTY

Department Of Budget & Management  
INTER-FUND TRANSFER FORM

DATE: Monday, October 16, 2017 JE# 174473

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept of Budget & Mgmt for - Grants Lvl 1 (Crim DA Grants)

ACCOUNT NUMBER: 7-1XXX-XXX-0X-XXX-XXX-X-XXX

CONTACT PERSON: Damaris San Miguel, Director-Budget Mgmt Division PHONE: (956) 292-7025 Ext. 5410

PREPARED BY: Debbie Tamez REVIEWED BY: *[Signature]* 10/16/17

SUBJECT: Emergency Inter-fund Transfer/s

Hidalgo County Auditor's Office:

*10/16/17*

I would like to request the following Inter-fund transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

Account Number	Account Name	Increase/(Decrease) Amount
<b>FROM:</b>		
7-1100-415-00-115-002-0- 899	Co Wide Adm- Contingency	(64,280.74)
7-1100-491-01-000-281-7- 891	Transfers Out- Grants Lvl 1	64,280.74
<b>TO:</b>		
7-1281-391-01-000-100-7- 000	Transfers In- General Fund	64,280.74

TOTAL BUDGET INCREASE (DECREASE) FUND 1100 \$ (64,280.74)

REASON: To properly allocate the cash match required for AI-61958, CC Regular 10/17/17.

*[Signature]*  
AUTHORIZED SIGNATURE/DBM

10/16/17  
DATE