



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
9/1/2017	40003

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:

Hidalgo County Precinct #4
 Mechanic's Shop

B2Z JOB: 4103
 PO # 767428

Billing Period August 2017

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Mechanic's Shop Feasibility Studies					
Task 1 - Re-Evaluation of Project Scope, Value Engineering, Specifications Review, etc	\$ 6,301.72	\$ -	\$ 3,150.86	\$ 3,150.86	50%
Task 2 - Calculate preliminary cost estimates for the Re-evaluated Project Scope	\$ 4,160.36	\$ -	\$ 1,664.14	\$ 1,664.14	40%
Task 3 - Meeting & Coordination with Hidalgo County Precinct 4, HCDD#1 & all other affected parties	\$ 5,934.64	\$ -	\$ 2,670.59	\$ 2,670.59	45%
Direct Expenses					
Mileage, Printing Reproduction, Binding, etc.	\$ 380.80	\$ -	\$ 38.08	\$ 38.08	10%

Total For This Billing Period **\$7,523.67**

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
4	\$16,777.52	\$0.00	44.8%	\$9,253.85

Aisha Gonzalez - President

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

For faster processing of payment,
Please resubmit invoice with this page
as the cover page. DO NOT REMOVE
ANY PAGES ATTACHED.

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 10/03/2017

TO: Maria Mayorga

DEPARTMENT: (124) COMMISSIONER, PRECINCT 4

FROM: Lupita Garza

PHONE: (956)-318-2511 ext 4630

REFERENCE: B2Z ENGINEERING, LLC Invoice #40003

THE FOLLOWING DOCUMENT (S), i.e. Invoice #40003 IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER: On September 12, 2017 Commissioner's Court approved invoice #4003 for B2Z in the amount of \$4,853.08. After reviewing and auditing the invoice noticed the amount is incorrect it should be \$7,523.67. Please contact the Engineer to correct the invoice amount and payment will need to be placed again on Commissioner's Court. I will be sending the invoice back with a discrepancy notice. Your assistance is very much appreciated.

COMMENTS / RECOMMENDATION:

10/03/17
Also, the invoice is missing the receiving stamp & approval. Can you please ask your staff if they can please attach copy of purchase order? Noticing your runner is not stamping the invoice; when they are being dropped at the Auditor's Office. Your assistance is very much appreciated. LG

COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY	RODOLFO DELGADO, JR.	"BOBBY" FLORES	ROSE GUERRA	REYNA JUAN R. PARTIDA	MARIO E. RAMIREZ, JR.	NOE GONZALEZ	LETICIA LOPEZ	L. KENO VASQUEZ	ISRAEL RAMON, JR.	RENEE R. BETANCOURT
JUDGE, 92ND D.C.	JUDGE, 93RD D.C.	JUDGE, 139TH D.C.	JUDGE, 206TH D.C.	JUDGE, 275TH D.C.	JUDGE, 332ND D.C.	JUDGE, 370TH D.C.	JUDGE, 389TH D.C.	JUDGE, 398TH D.C.	JUDGE, 430TH D.C.	JUDGE, 449TH D.C.

Lupita Garza

From: Alicia Rodriguez [arodriguez@lgengineers.com]
Sent: Tuesday, October 03, 2017 10:05 AM
To: Lupita Garza
Subject: RE: FM2220 P#39

Good Morning Lupita,
The property owner's name for this parcel is George Benheretz. Please let me know if anything else is needed.

Thank you,
Alicia Rodriguez
ROW Acquisition Agent

L&G Engineering
900 S. Stewart Rd., Suite 10
Mission, Texas 78572

Office: (956)585-1909
Fax: (956)585-1927
Cell: (956)376-9425
arodriguez@lgengineers.com
www.LGEngineers.com

From: Lupita Garza [<mailto:Lupita.Garza@auditor.co.hidalgo.tx.us>]
Sent: Tuesday, October 03, 2017 8:31 AM
To: Alicia Rodriguez
Subject: RE: FM2220 P#39

Good morning Alicia,

On September 22, 2017 the Auditor's Office received a payment request from Precinct #4 for Garza & Associates for project FM2220 P#39. After reviewing the memo from L & G Engineering and the invoice from Garza & Associates doesn't have who is the owner of parcel#39. Can you please assist in informing who is the owner?

Your assistance is very much appreciated.

Respectfully,

Lupita Garza
Accounts Payable Specialist III
Hidalgo County Auditor's Office
(956) 318-2511 ext 4630



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
9/1/2017	40003

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:
 Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:
 Hidalgo County Precinct #4
 Mechanic's Shop

B2Z JOB: 4103
 PO # 767428 ✓

Billing Period August 2017

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete	Bal
Mechanic's Shop Feasibility Studies						
Task 1 - Re-Evaluation of Project Scope, Value Engineering, Specifications Review, etc	A- \$ 6,301.72	\$ -	\$ 3,150.86	\$ 3,150.86	50%	3,150.86
Task 2 - Calculate preliminary cost estimates for the Re-evaluated Project Scope	B- \$ 4,160.36	\$ -	\$ 1,664.14	\$ 1,664.14	40%	2,496.22
Task 3 - Meeting & Coordination with Hidalgo County Precinct 4, HCDD#1 & all other affected parties	C- \$ 5,934.64	\$ -	\$ 2,670.59	\$ 2,670.59	45%	3,264.05
Subtotal	16,396.72		7,485.59	7,485.59		8,911.13
Direct Expenses						
Mileage, Printing Reproduction, Binding, etc.	\$ 380.80	\$ -	\$ 38.08	\$ 38.08	10%	342.72
	16,777.52		7,523.67	7,523.67		9,253.85
Total For This Billing Period						\$4,853.08

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
4	\$16,777.52 ✓	\$0.00	28.9%	\$11,924.44 9,253.85


 Aisha Gonzalez - President

September 1, 2017

Hon. Joseph Palacios
 Commissioner, Hidalgo County Pct. #4
 1051 N. Doolittle Rd
 Edinburg, Texas 78542



RE: Contract # 16-329-09-06 ~ Road and Bridge, CIP and Other Projects in General (On Call)
Work Authorization #4 ~ Mechanic Shop
PO #767428

Dear Commissioner Palacios:

Attached for your review and approval is our invoice for services rendered under Work Authorization #4 during the month of August 2017 on the subject referenced project.

The following is attached:

- Invoice No. 40003

The following is a narrative of the progress for this period.

TASK	% Complete
1 – Re-Evaluation of Project Scope, Value Engineering, Specifications Review, etc.	
UPDATED: <i>Completed initial review of Project Scope and original Construction Documents (CD's) and specifications as produced by ERO Architects (ERO Project #12014). Initiated "Program Review and Value Engineering Study of Maintenance and Administration Buildings". Value Engineering options and all other findings will be documented in the "Program Review and Value Engineering Study of Maintenance and Administration Buildings" final report.</i>	50% ✓
2 – Calculate preliminary cost estimates for the Re-evaluated Project Scope	
UPDATED: <i>Initiated preliminary cost estimates based on the initial findings of the "Program Review and Value Engineering Study of Maintenance and Administration Buildings". Final preliminary cost estimates will form part of report and will be based on proposed project scope and relevant data resources.</i>	40% ✓

3 – Meetings & Coordination with Hidalgo County Precinct 4, HCDD #1 & all other affected parties	
UPDATED: <i>Attended meetings with Hidalgo County Pct#4 Commissioner Palacios and staff to discuss project history, project definition and vision for the project moving forward. Held subsequent meetings with Joe Segovia to discuss current mechanic shop day-to-day operations. Photographed and cataloged current mechanic shop facility.</i>	45%

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

Carlos Del Angel
Senior Construction Manager – B2Z Engineering, LLC

AI-61582

**Purchasing Department 14.0.
Prct. 4**

CC CONSENT

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Meeting Date: 09/19/2017

Submitted For: Joseph Palacios, COMM. PCT. #4

Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Acceptance and approval of payment for Invoice # 40003 in the amount of \$4,853.08 as submitted by B2Z Engineering under contract # 16-329-09-06 for WA#4 Mechanic Shop (PO# 767428).

Acceptance and approval of payment of Invoice # 40004 in the amount of \$2,942.89 as submitted by B2Z Engineering for Memorial Park Construction Phase Services (PO# 767241).

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2017

ACCT. #:

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

1. PO# 767428

2. PO# 767241

Funds available as of 09/08/17

Attachments

40003

40004

Form Review

Inbox

Reviewed By

Date

Purchasing - Internal
Budget & Management

Final Approval

Form Started By: Veronica Lopez

Started On: 09/08/2017 03:48 PM