



October 3, 2017

Hon. Eddie Cantu  
Commissioner, Hidalgo County Pct. #2  
300 W. Hall Acres Rd.  
Pharr, TX 78577

**RE: Contract # 16-326-08-23 ~ Road and Bridge, CIP and Other Projects in General (On Call)**  
**Work Authorization #2 ~ Community Resource Center (CRC) Youth Facility – Construction Phase Services**  
**PO #753330**

Dear Commissioner Cantu:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of September 2017 on the subject referenced project.

The following is attached:

- Invoice No. 20035

The following is a narrative of the progress for this period.

TASK	% Complete
<b>Construction Management</b>	
<b><u>NO UPDATE:</u></b> <i>This task has been completed. Reference invoice dated 02/02/2017.</i>	100%
<b>Construction Inspection</b>	
<b><u>UPDATED:</u></b> <i>Conducted job-site inspections as needed to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photos. Hidalgo County Precinct 2 operations crew completed the concrete transformer pad on 9/20/2017. All other pertinent documentation has also been provided to Magic Valley Electric Coop for installation of transformer and meter. To date, we have not received a firm install date for either transformer or meter. We continue constant</i>	98%

<p><i>communication with Jason Lozano of Magic Valley Electric Coop in an effort to expedite the installation of all pending electrical equipment. North Alamo Water Supply Company installed the water meter on 9/21/2017. The building was walked with the contractor on 9/13/2017, and an open item list was created and emailed to the Contractor on 9/18/2017. Initial landscape plan and proposal was sent to Hidalgo County Precinct No. 2 on 9/28/2017 for review. Building is substantially complete with the exception of permanent electric power.</i></p>	
<p><b>Meetings and Coordination with Hidalgo County Precinct 2 &amp; Contractor</b></p>	
<p><b>UPDATED:</b>  <i>B2Z is in constant communication with the contractor, County staff, and County consultants to coordinate on-going field operations and address and resolve any arising issues. Attended both office and field meetings with Hidalgo County Precinct 2, Hidalgo County Urban County, G&amp;G Contractors, various sub-contractors, and County Consultants.</i></p> <ul style="list-style-type: none"> <li>• <i>September 6, 2017 – site visit with Contractor and flooring sub-contractor to discuss floor installation items.</i></li> <li>• <i>September 13, 2017 site visit with Hidalgo County Precinct 2 Operations staff to stake water meter location.</i></li> <li>• <i>September 13, 2017 – walk through with Contractor to create open item list.</i></li> <li>• <i>September 25, 2017 – meeting with Freddy Mata to discuss job status, pending items, and projected completion date. Met w/ Jean's Restaurant supply to discuss equipment delivery and placement.</i></li> </ul>	<p><b>100%</b></p>

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

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Juan C. Del Angel, PMP  
Senior Construction Manager – B2Z Engineering, LLC