DATE: October 12, 2017

DEPARTMENT HEAD: Judge Jaime J. Palacios

DEPARTMENT NAME: County Court No. 2

ACCOUNT NUMBER: 7-1100-412-00-022-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
113	Reg. F/T Employees	753	Furniture & Fixtures	8,000.00
113	Reg. F/T Employees	660	Furnishings and Equipment - Controlle	4,250.00
113	Reg. F/T Employees	610	General Supplies	2,750.00
113	Reg. F/T Employees	630	Food	250.00
113	Reg. F/T Employees	550	Printing & Binding	500.00
113	Reg. F/T Employees	583	Travel Out of County	500.00
113	Reg. F/T Employees	584	Registration Fees	500.00
113	Reg. F/T Employees	531	Telephone	250.00
113	Reg. F/T Employees	640	Reference Materials	500.00
113	Reg. F/T Employees	780	Capital Leases	1,000.00
			TOTAL	18,500.00

REASON: Furniture and printer for Courtroom, Computers, supplies and printing for office use, Travel expense and registration for seminars, food for jurors, Legal books for Judge and Lease for Ricoh copier

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

10/11/2017
DATE

ATTEST COUNTY CLERK