

**NO CONFLICT DISCLOSURE FORM**

Name of Government Officer/Employee: Serge L. Peña

Title/Position: Program Manager

Contract for Goods/Services: ON call Services Surveyor.

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. R.O.W. Surveying Services
2. TAD Chavez Automated Design Corp
3. Roos Surveying
4. \_\_\_\_\_

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed:

Date:

  
\_\_\_\_\_

10-20-17

**NO CONFLICT DISCLOSURE FORM**

Name of Government Officer/Employee: David Suarez

Title/Position: Chief Administrator

Contract for Goods/Services: On call Services Surveyor

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. R.O.W. Surveying
2. CAO CHVED Automated Design Coop
3. Road Survey
4. \_\_\_\_\_

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed:

David Suarez

Date:

10/24/17

**NO CONFLICT DISCLOSURE FORM**

Name of Government Officer/Employee: Amy Saenz-Smith  
Title/Position: Director of Administrative Operations  
Contract for Goods/Services: On Call Services Surveyor

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. R.O.W. Surveying Svc
2. Chavez Automated Design Corp.
3. RODS Surveying
4. \_\_\_\_\_

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed:

Amy Smith

Date:

10/26/17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 4                  |
| ➤ Understanding of Project   | 5      | 4                  |
| ➤ List of references provided                                      | 5      | 4                  |
| ➤ Clarity-Brevity  | 5      | 5                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>27 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 4                  |
| ➤ Experience with similar projects                                 | 5      | 4                  |
| ➤ Knowledge of area  | 5      | 5                  |
| ➤ Timeliness of schedule   | 5      | 4                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 5                  |
| ➤ Current workload   | 5      | 5                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 5                  |
| ➤ Completion of projects within budgets                            | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>42 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 9                  |
| ➤ Key personnel  | 10     | 9                  |
| ➤ Required discipline skills                                       | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>23 |
| <b>Total Score</b>   |        | <b>92</b>          |

Project Name: Surveyor on Call Services  
Department: Det 1  
Firm/Participant: CAD Chavez Automated Design Corp  
Evaluator: Jorge Perin Date: 10-26-17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
 (Including all funding sources, programs and entities)  
***"Professional Surveying Annual Services Pool"***  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project   | 5      | 4                  |
| ➤ List of references provided                                      | 5      | 4                  |
| ➤ Clarity-Brevity  | 5      | 5                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>28 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 4                  |
| ➤ Experience with similar projects                                 | 5      | 4                  |
| ➤ Knowledge of area  | 5      | 4                  |
| ➤ Timeliness of schedule   | 5      | 5                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 4                  |
| ➤ Current workload   | 5      | 4                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 5                  |
| ➤ Completion of projects within budgets                            | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>40 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 10                 |
| ➤ Key personnel  | 10     | 9                  |
| ➤ Required discipline skills                                       | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>24 |
| <b>Total Score</b>   |        | 92                 |

Project Name: Surveyor on Call Services  
 Department: Pct 1  
 Firm/Participant: CAD Corp.  
 Evaluator: Amy Smith Date: 10/26/17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
***"Professional Surveying Annual Services Pool"***  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project   | 5      | 4                  |
| ➤ List of references provided                                      | 5      | 5                  |
| ➤ Clarity-Brevity  | 5      | 4                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>28 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 5                  |
| ➤ Experience with similar projects                                 | 5      | 5                  |
| ➤ Knowledge of area  | 5      | 4                  |
| ➤ Timeliness of schedule   | 5      | 5                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 5                  |
| ➤ Current workload   | 5      | 5                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 5                  |
| ➤ Completion of projects within budgets                            | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>43 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 9                  |
| ➤ Key personnel  | 10     | 9                  |
| ➤ Required discipline skills                                       | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>23 |
| <b>Total Score</b>   |        | <b>94</b>          |

Project Name: On Call Surveyor  
Department: Pct 1  
Firm/Participant: CAD Chavez Automated Design  
Evaluator: David Sumner Date: 10/26/17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project   | 5      | 4                  |
| ➤ List of references provided                                      | 5      | 5                  |
| ➤ Clarity-Brevity  | 5      | 4                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>28 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 5                  |
| ➤ Experience with similar projects                                 | 5      | 5                  |
| ➤ Knowledge of area  | 5      | 4                  |
| ➤ Timeliness of schedule   | 5      | 5                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 4                  |
| ➤ Current workload   | 5      | 5                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 5                  |
| ➤ Completion of projects within budgets                            | 5      | 4                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>42 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 9                  |
| ➤ Key personnel  | 10     | 10                 |
| ➤ Required discipline skills                                       | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>24 |
| <b>Total Score</b>   |        | <b>94</b>          |

Project Name: Surveyor on Call Services  
Department: Pct 1  
Firm/Participant: RODS Surveying  
Evaluator: Jorge L. Peña Date: 10-26-17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project   | 5      | 4                  |
| ➤ List of references provided                                      | 5      | 4                  |
| ➤ Clarity-Brevity  | 5      | 4                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>27 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 5                  |
| ➤ Experience with similar projects                                 | 5      | 4                  |
| ➤ Knowledge of area  | 5      | 4                  |
| ➤ Timeliness of schedule   | 5      | 5                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 5                  |
| ➤ Current workload   | 5      | 4                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 4                  |
| ➤ Completion of projects within budgets                            | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>41 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 10                 |
| ➤ Key personnel  | 10     | 9                  |
| ➤ Required discipline skills                                       | 5      | 4                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>23 |
| <b>Total Score</b>   |        | 91                 |

Project Name: Surveyor on Call Services  
Department: Pct 1  
Firm/Participant: RODS Surveying  
Evaluator: Amy Smith Date: 10/26/17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project   | 5      | 4                  |
| ➤ List of references provided                                      | 5      | 5                  |
| ➤ Clarity-Brevity  | 5      | 5                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>29 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 5                  |
| ➤ Experience with similar projects                                 | 5      | 5                  |
| ➤ Knowledge of area  | 5      | 4                  |
| ➤ Timeliness of schedule   | 5      | 5                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 5                  |
| ➤ Current workload   | 5      | 5                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 4                  |
| ➤ Completion of projects within budgets                            | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>43 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 9                  |
| ➤ Key personnel  | 10     | 9                  |
| ➤ Required discipline skills                                       | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>23 |
| <b>Total Score</b>   |        | <b>95</b>          |

Project Name: ON call Services Surveyor  
Department: Det 1  
Firm/Participant: RODS Surveying  
Evaluator: Dawn Smith Date: 10/26/17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score       |
|--|--------|-------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |             |
| ➤ Requested information  | 5      | 5           |
| ➤ Thoroughness   | 5      | 5           |
| ➤ Understanding of Project   | 5      | 5           |
| ➤ List of references provided                                      | 5      | 5           |
| ➤ Clarity-Brevity  | 5      | 4           |
| ➤ Degree of Interest   | 5      | 5           |
| Comments/Rationale For Points:                                     |        | TOTAL<br>29 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |             |
| ➤ Background   | 5      | 5           |
| ➤ Relevant experience  | 5      | 5           |
| ➤ Experience with similar projects                                 | 5      | 5           |
| ➤ Knowledge of area  | 5      | 4           |
| ➤ Timeliness of schedule   | 5      | 5           |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 4           |
| ➤ Current workload   | 5      | 5           |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 5           |
| ➤ Completion of projects within budgets                            | 5      | 5           |
| Comments/Rationale For Points:                                     |        | TOTAL<br>43 |
| <b>3. STAFFING</b> (25 pts)  |        |             |
| ➤ Qualification of personnel                                       | 10     | 9           |
| ➤ Key personnel  | 10     | 10          |
| ➤ Required discipline skills                                       | 5      | 5           |
| Comments/Rationale For Points:                                     |        | TOTAL<br>24 |
| <b>Total Score</b>   |        | <b>96</b>   |

Project Name: Surveying On Call Services

Department: Pct-1

Firm/Participant: R.O.W. Surveying Services

Evaluator: Jose Peña Date: 10-26-17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project                                       | 5      | 5                  |
| ➤ List of references provided                                    | 5      | 5                  |
| ➤ Clarity-Brevity  | 5      | 5                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                   |        | <b>TOTAL</b><br>30 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                             |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 5                  |
| ➤ Experience with similar projects                               | 5      | 5                  |
| ➤ Knowledge of area  | 5      | 5                  |
| ➤ Timeliness of schedule   | 5      | 4                  |
| ➤ Quality services previously provided to Hidalgo County         | 5      | 5                  |
| ➤ Current workload   | 5      | 4                  |
| ➤ Ability to commence various re-quested projects simultaneously | 5      | 4                  |
| ➤ Completion of projects within budgets                          | 5      | 5                  |
| Comments/Rationale For Points:                                   |        | <b>TOTAL</b><br>42 |
| <b>3. STAFFING</b> (25 pts)                                      |        |                    |
| ➤ Qualification of personnel                                     | 10     | 9                  |
| ➤ Key personnel  | 10     | 9                  |
| ➤ Required discipline skills                                     | 5      | 5                  |
| Comments/Rationale For Points:                                   |        | <b>TOTAL</b><br>23 |
| <b>Total Score</b>   |        | 95                 |

Project Name: Surveyor On Call Services  
Department: Pct 1  
Firm/Participant: R.O.W. Surveying Services  
Evaluator: Amy Smith Date: 10/26/17

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**"Professional Surveying Annual Services Pool"**  
**RFQ NO: 2017-010-02-01-TDL**

| Selection Criteria   | Points | Score              |
|--|--------|--------------------|
| <b>1. RESPONSIVENESS</b> (30 pts)                                  |        |                    |
| ➤ Requested information  | 5      | 5                  |
| ➤ Thoroughness   | 5      | 5                  |
| ➤ Understanding of Project   | 5      | 5                  |
| ➤ List of references provided                                      | 5      | 5                  |
| ➤ Clarity-Brevity  | 5      | 5                  |
| ➤ Degree of Interest   | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>29 |
| <b>2. FIRM CAPABILITIES</b> (45 pts)                               |        |                    |
| ➤ Background   | 5      | 5                  |
| ➤ Relevant experience  | 5      | 5                  |
| ➤ Experience with similar projects                                 | 5      | 5                  |
| ➤ Knowledge of area  | 5      | 5                  |
| ➤ Timeliness of schedule   | 5      | 5                  |
| ➤ Quality services previously provided to Hidalgo County           | 5      | 5                  |
| ➤ Current workload   | 5      | 5                  |
| ➤ Ability to commence various re-requested projects simultaneously | 5      | 5                  |
| ➤ Completion of projects within budgets                            | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>44 |
| <b>3. STAFFING</b> (25 pts)  |        |                    |
| ➤ Qualification of personnel                                       | 10     | 10                 |
| ➤ Key personnel  | 10     | 10                 |
| ➤ Required discipline skills                                       | 5      | 5                  |
| Comments/Rationale For Points:                                     |        | <b>TOTAL</b><br>25 |
| <b>Total Score</b>   |        | 98                 |

Project Name: Surveyor On-call Services  
Department: Pct 1  
Firm/Participant: R.O.W. Surveying  
Evaluator: Dawn Suarez Date: 10/24/17