

AI-59380**Purchasing Department 18. H. 1.****CC - REGULAR****Meeting Date:** 04/18/2017**Submitted For:** Marty Salazar, PURCHASING DEPT.**Submitted By:** Elena Gomez, PURCHASING DEPT.**Department:** PURCHASING DEPT.

Information**CAPTION****HIDALGO COUNTY:**

a. Authority to amend & revise [additions] the current list of vendors [CC/AI#52408/12-08-15 & attached hereto] in connection with the exemption of authority to purchase repairs only (excludes maintenance for vehicles or equipment) for County-owned vehicles and equipment through the established and approved procedures for the requisition and purchase order process with said authority through 12-31-17; and,

The following agenda items effective 01-01-18 through 12-31-19:

a. Requesting exemption from competitive bidding requirements under Tx. Local Government Code, Chapter 262, Sections-.024(a)(3)-"an item necessary because of unforeseen damage to public property;" and (7)-"an item that can be obtained from only one source, including"-(B) films, manuscripts, or books -(D) "captive replacement parts or components for equipment;" and (11) "vehicle and equipment repairs"

b. Requesting authority to purchase repairs only (excludes maintenance for vehicles or equipment) for County-owned vehicles and equipment from the vendors identified and detailed list attached hereto through the established and approved procedures for the requisition and purchase order process with said authority to extend through December 31, 2019.

c. Requesting authority to purchase parts for County-owned vehicles, equipment, heavy equipment and machinery from the vendors identified and detailed revised list attached hereto through the established and approved procedures for the requisition and purchase order process with said authority to purchase through December 31, 2019;

d. Requesting authority to purchase books, publications, films and manuscripts as detailed in attachments herein for those applicable Elected Offices, Departments, Programs and/or Agencies as well as Specialized Local Entities through all funding sources;

e. Requesting exemption from competitive bidding requirements under Tx. Local Govn.Code, Chapter 262, Section .024(a)(8)(d)"an item of food for Sheriff Office, Adult Detention Facility, aka, County Jail), Texas Agrilife Extension Service including all other Hidalgo County Elected Offices, Departments, Programs and/or Agencies as well as Specialized Local Entities (i.e. Adult & Juvenile) through all funding sources with action valid through December 31, 2019;

f. Pursuant to same statute, specifically 262.024(d), action the following:

1. Solicitation of at least three (3) quotes by:
2. Telephone;

3. Written quotations;

g. Set the intervals for the solicitation of quotes for:

1. Current & historic time frame is 30 days;
2. Other as approved _____;

h. Presentation for approval of the proposed draft solicitation quote/bid form including, terms, conditions, requirements, as detailed on Hidalgo County Purchase Order document valid through December 31, 2019.

BACKGROUND

<u>Fiscal Impact</u>	<u>ACCT. #:</u>
<u>CALENDAR YEAR:</u>	<u>MATCHING FUNDS Y/N?:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	
<u>BUDGETARY IMPACT:</u>	
Funding to be identified by departments/offices as item(s) are needed.	

Attachments

- Tx Local Gvmt Code Exemption
 - Purchasing Policies and Procedures
 - Quote Forms
 - County Owned Vehicle exempt vendors
 - Agenda item 52408 12.08.15
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Form Review

Inbox	Reviewed By	Date
Purchasing - Internal	Marty Salazar	04/12/2017 04:52 PM
Budget & Management	Veronica Ortiz	04/13/2017 08:52 AM
Merlen P. Munoz	Merlen P. Munoz	04/13/2017 01:27 PM
Final Approval	Monica Salinas	04/13/2017 03:57 PM
Purchasing - Internal	Marty Salazar	04/13/2017 04:10 PM
Final Approval	Monica Salinas	04/13/2017 05:22 PM
Form Started By: Elena Gomez		Started On: 04/12/2017 01:25 PM
Final Approval Date: 04/13/2017		