

# Requisition

Req # 00361069

PO #

Date: 11/02/17

Bill To: x  
x

Vendor : 211567  
GE CAPITAL INFORMATION TECHNOLOGY SOI  
RICOH USA, INC.  
P.O. BOX 650073  
DALLAS TX 75265

Ship To: 370TH DISTRICT COURT  
100 N. CLOSNER, 2ND FL  
EDINBURG TX 78539

Contact: 956-318-2280

Contract No:

Special Instructions:

| QUANTITY | UOM   | DESCRIPTION  | UNIT PRICE  | AMOUNT  |
|----------|-------|--|---|---|
| 1.00     | MONTH | Period of Service is for: 10/28/17 - 10/27/18<br>DO NOT DUPLICATE ORDER<br><br>CO CONTRACT #: 3829909<br>RICOH MPC4503<br>SERIAL#: C85058326<br>ID#: 13478582<br>COUNTY ASSET# 62647<br><br>FOR COPIES, BLACK, WHITE & COLOR FOR OVERAGES FOR THE<br>YEAR OF 2017-2018<br><br><u>Account No</u><br>7-1100-412-00-007-001-0-430<br><br><br>REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233 | 335.40<br><br><br><br><br><br><br><br><br><br><u>Encumbrance</u><br>335.40<br><br>Freight .00<br><br>Total 335.40 | 335.40<br><br><br><br><br><br><br><br><br><br>.00<br><br>335.40 |

Authorized By: \_\_\_\_\_

10 October, 2017

370 JK

3035000003 <>



HIDALGO COUNTY  
ATTN: PURCHASING DEPARTMENT  
100 N CLOSNER BLVD STE 303  
EDINBURG TX 78539-3563

Re: Purchase Order Request  
P.O. #: 715329

Dear Ricoh Customer:

It is our pleasure to service your equipment under our existing annual maintenance agreement program. We understand that your organization requires a purchase order for the renewal of this agreement.

To ensure prompt processing of your purchase order please include the below information. In using the attached price and coverage schedule to determine your frequency a 1 indicates monthly billing, 3 indicates quarterly billing and 12 indicates annual billing.

- Total price including taxes and overage amount
- Purchase order coverage dates
- Covered serial numbers and/or equipment ID numbers
- Equipment product coverage (Bronze, Silver or Gold)
- Billing frequency

To ensure uninterrupted service, please send us your purchase order to the above address. You can also fax your purchase order to 866-212-1209 or e-mail it to [SLGHouston@ricoh-usa.com](mailto:SLGHouston@ricoh-usa.com).

Receipt of this purchase order and the resulting renewal will extend your existing maintenance agreement (on its current terms and conditions) for an additional annual period at the rates set forth in the attached price and coverage schedule.

Please note that if we do not receive your purchase order by 10/27/2017 your maintenance agreement will expire.

Our goal is to provide you with maintenance service that meets your needs. We appreciate your business and look forward to continuing to serve you. Should you have any questions or concerns, please do not hesitate to call me at 888-456-6457 Ext. 40264.

Sincerely,

Maria Williams  
Ricoh Contract Renewals  
888-456-6457 Ext. 40264



## Price and Coverage Schedule

# RICOH

Contract Number: 3829909

Period of Service: 28-Oct-2017 To 27-Oct-2018

Customer Name: HIDALGO COUNTY

| Make Model    | Serial    | Equipment ID # | Coverage Description         | Base Charge (\$) | Base Billing Freq. (Mon) | Meter Name      | Included Images | Additional Image Cost (\$) | Usage Billing Freq. (Mon) | Customer Contact |
|---------------|-----------|----------------|------------------------------|------------------|--------------------------|-----------------|-----------------|----------------------------|---------------------------|------------------|
| RICOH MPC4503 | C85058326 | 13478582       | Labor, Parts, Toner, Staples | 335.40           | 12                       | BLACK AND WHITE | 7500            | 0.0069                     | 3                         | ESTER CONTRERAS  |
|               |           |                |                              |                  |                          | COLOR           | 750             | 0.0428                     | 3                         |                  |



Texas DIR

Purchase / Lease / Full Maintenance

Schedule B to

Ricoh Master Pricing Agreement

Terms & Conditions to reference Ricoh Master Agreement.

Lease rates are subject to quarterly review and adjustment, unless otherwise noted in the Ricoh Master Agreement.

Lease payments exclude taxes.

| Ricoh Product Code EDP | Copies Prints Developments Per Minute | Ricoh Equipment and Options               | Feb-17 Suggested Retail Price | Contract Equipment Purchase Price | Service Plan Options |                     |                     |                     | Base Charge | Base Frequency | B&W Allowance                | B&W CPC  | Color Allowance               | Color CPC | Supplies Included  | Production 11x17 Click | Delivery & Installation Hardware |
|------------------------|---------------------------------------|---|-------------------------------|-----------------------------------|----------------------|---------------------|---------------------|---------------------|-------------|----------------|------------------------------|----------|-------------------------------|-----------|--|------------------------|----------------------------------|
|                        |                                       |   |                               |                                   | FMV Lease            | FMV Lease           | FMV Lease           | FMV Lease           |             |                |                              |          |                               |           |  |                        |                                  |
|                        |                                       |   |                               |                                   | 24 Monthly Payments  | 36 Monthly Payments | 48 Monthly Payments | 60 Monthly Payments |             |                |                              |          |                               |           |  |                        |                                  |
| 417451                 | 45 B&W / 45 Color                     | MP C4504                                  | \$18,059.00                   | \$3,875.85                        | \$179.89             | \$125.84            | \$103.35            | \$90.85             |             | MTH            |                              | 0.0069   |                               | 0.0428    | Yes  |                        | Included                         |
| 417453                 | 60 B&W / 60 Color                     | MP C6004                                  | \$22,015.00                   | \$5,808.24                        | \$264.14             | \$184.78            | \$151.76            | \$133.40            |             | MTH            |                              | 0.0070   |                               | 0.0431    | Yes  |                        | Included                         |
| 006428MIU              |                                       | ESP XG-PCS-15D (120 Volt, 15 Amp)         | 346.00                        | 151.13                            | 6.59                 | 4.61                | 3.79                | 3.33                |             |                |                              |          |                               |           |  |                        |                                  |
| PS-NW5C4               |                                       | Network & Scan Connect - Seg BC4          | 425.00                        | 250.00                            | 10.90                | 7.63                | 6.26                | 5.51                |             |                |                              |          |                               |           |  |                        |                                  |
| 417585                 |                                       | 1 Bin Tray BN3110                         | 535.00                        | 221.65                            | 9.66                 | 6.76                | 5.55                | 4.88                |             |                |                              |          |                               |           |  |                        |                                  |
| 417485                 |                                       | Banner Paper Guide Tray Type M19          | 915.00                        | 342.11                            | 14.92                | 10.43               | 8.57                | 7.53                |             |                |                              |          |                               |           |  |                        |                                  |
| 417484                 |                                       | Booklet Finisher SR3220                   | 3,695.00                      | 1,133.44                          | 49.42                | 34.57               | 28.39               | 24.96               | \$17.00     | MTH            |                              |          |                               | No        |  |                        |                                  |
| 417488                 |                                       | Booklet Finisher SR3240                   | 4,755.00                      | 1,598.90                          | 69.71                | 48.77               | 40.05               | 35.21               | \$24.00     | MTH            |                              |          |                               | No        |  |                        |                                  |
| 417587                 |                                       | Bridge Unit BU3070                        | 205.00                        | 82.62                             | 3.60                 | 2.52                | 2.07                | 1.82                |             |                |                              |          |                               |           |  |                        |                                  |
| 100478FNG              |                                       | Cabinet Type F                            | 250.00                        | 102.77                            | 4.48                 | 3.13                | 2.57                | 2.26                |             |                |                              |          |                               |           |  |                        |                                  |
| 416737                 |                                       | Caster Table Type M3                      | 270.00                        | 108.81                            | 4.74                 | 3.32                | 2.73                | 2.40                |             |                |                              |          |                               |           |  |                        |                                  |
| 417483                 |                                       | Finisher SR3210                           | 1,765.00                      | 720.36                            | 31.41                | 21.97               | 18.05               | 15.86               |             |                |                              |          |                               |           |  |                        |                                  |
| 417487                 |                                       | Finisher SR3230                           | 3,315.00                      | 1,210.01                          | 52.76                | 36.91               | 30.31               | 26.64               |             |                |                              |          |                               |           |  |                        |                                  |
| 417497                 |                                       | Imageable Area Extension Unit Type M19    | 95.00                         | 38.29                             | 1.67                 | 1.17                | 0.96                | 0.84                |             |                |                              |          |                               |           |  |                        |                                  |
| 417589                 |                                       | Internal Finisher SR3130                  | 1,455.00                      | 409.05                            | 17.83                | 12.48               | 10.25               | 9.01                |             |                |                              |          |                               |           |  |                        |                                  |
| 416550                 |                                       | Internal Shift Tray SH3070                | 450.00                        | 163.22                            | 7.12                 | 4.98                | 4.09                | 3.59                |             |                |                              |          |                               |           |  |                        |                                  |
| 416548                 |                                       | LCIT RT3030 (1500 Sheets)                 | 1,910.00                      | 513.83                            | 22.40                | 15.83               | 12.87               | 11.31               |             |                |                              |          |                               |           |  |                        |                                  |
| 417498                 |                                       | Memory Unit Type M19 4GB                  | 425.00                        | 160.00                            | 6.98                 | 4.88                | 4.01                | 3.52                |             |                |                              |          |                               |           |  |                        |                                  |
| 417270                 |                                       | Paper Feed LCIT PB3230                    | 1,910.00                      | 514.83                            | 22.45                | 15.70               | 12.90               | 11.34               |             |                |                              |          |                               |           |  |                        |                                  |
| 418545                 |                                       | Paper Feed Unit PB3150                    | 760.00                        | 283.11                            | 12.34                | 8.63                | 7.09                | 6.23                |             |                |                              |          |                               |           |  |                        |                                  |
| 418544                 |                                       | Paper Feed Unit PB3160                    | 1,650.00                      | 472.52                            | 20.60                | 14.41               | 11.84               | 10.40               |             |                |                              |          |                               |           |  |                        |                                  |
| 418615                 |                                       | Punch Unit PU3040 NA                      | 983.00                        | 266.99                            | 11.64                | 8.14                | 6.69                | 5.88                |             |                |                              |          |                               |           |  |                        |                                  |
| 418609                 |                                       | Punch Unit PU3050 NA                      | 980.00                        | 223.67                            | 9.75                 | 6.82                | 5.60                | 4.93                |             |                |                              |          |                               |           |  |                        |                                  |
| 418612                 |                                       | Punch Unit PU3060 NA                      | 983.00                        | 223.67                            | 9.75                 | 6.82                | 5.60                | 4.93                |             |                |                              |          |                               |           |  |                        |                                  |
|                        |                                       | <b>Fax Accessories</b>                    |                               |                                   |                      |                     |                     |                     |             |                |                              |          |                               |           |  |                        |                                  |
| 417519                 |                                       | Fax Connection Unit Type M20              | 295.00                        | 110.83                            | 4.83                 | 3.38                | 2.78                | 2.44                |             |                |                              |          |                               |           |  |                        |                                  |
| 417518                 |                                       | Fax Memory Unit Type M19 64MB             | 95.00                         | 37.28                             | 1.63                 | 1.14                | 0.93                | 0.82                |             |                |                              |          |                               |           |  |                        |                                  |
| 417531                 |                                       | Fax Option Type M20                       | 1,295.00                      | 350.61                            | 15.29                | 10.69               | 8.78                | 7.72                |             |                |                              |          |                               |           |  |                        |                                  |
| 417533                 |                                       | G3 Interface Unit Type M20                | 845.00                        | 365.72                            | 15.95                | 11.15               | 9.16                | 8.05                |             |                |                              |          |                               |           |  |                        |                                  |
|                        |                                       | <b>Print / Scan Option Accessories</b>    |                               |                                   |                      |                     |                     |                     |             |                |                              |          |                               |           |  |                        |                                  |
| 417507                 |                                       | Camera Direct Print Card Type M19         | 255.00                        | 25.19                             | 1.10                 | 0.77                | 0.63                | 0.55                |             |                |                              |          |                               |           |  |                        |                                  |
| 415814                 |                                       | Card Reader Bracket Type 3352             | 160.00                        | 60.45                             | 2.64                 | 1.84                | 1.51                | 1.33                |             |                |                              |          |                               |           |  |                        |                                  |
| 417566                 |                                       | Extended USB Board Type M19               | 375.00                        | 140.00                            | 6.10                 | 4.27                | 3.51                | 3.08                |             |                |                              |          |                               |           |  |                        |                                  |
| 417508                 |                                       | File Format Converter Type M19            | 739.00                        | 204.52                            | 8.92                 | 6.24                | 5.12                | 4.50                |             |                |                              |          |                               |           |  |                        |                                  |
| 417596                 |                                       | IEEE 1284 Interface Board Type M19        | 125.00                        | 47.35                             | 2.06                 | 1.44                | 1.19                | 1.04                |             |                |                              |          |                               |           |  |                        |                                  |
| 417493                 |                                       | IEEE 802.11a/g/n Interface Unit Type M19  | 739.00                        | 304.27                            | 13.27                | 9.28                | 7.62                | 6.70                |             |                |                              |          |                               |           |  |                        |                                  |
| 416869                 |                                       | Key Counter Bracket Type M3               | 131.00                        | 51.38                             | 2.24                 | 1.57                | 1.29                | 1.13                |             |                |                              |          |                               |           |  |                        |                                  |
| 417428                 |                                       | OCR Unit                                  | 335.00                        | 126.32                            | 5.51                 | 3.85                | 3.16                | 2.78                |             |                |                              |          |                               |           |  |                        |                                  |
| 417504                 |                                       | Postscript3 Unit Type M19                 | 589.00                        | 429.20                            | 18.71                | 13.09               | 10.75               | 9.45                |             |                |                              |          |                               |           |  |                        |                                  |
| 417567                 |                                       | USB Device Server Option Type M19         | 265.00                        | 98.95                             | 4.31                 | 3.02                | 2.48                | 2.18                |             |                |                              |          |                               |           |  |                        |                                  |
| 417501                 |                                       | XPS Direct Print Option Type M19          | 115.00                        | 42.11                             | 1.84                 | 1.28                | 1.05                | 0.93                |             |                |                              |          |                               |           |  |                        |                                  |
|                        |                                       | <b>Security &amp; Misc. Accessories</b>   |                               |                                   |                      |                     |                     |                     |             |                |                              |          |                               |           |  |                        |                                  |
| 404751                 |                                       | EFI Compose Type FS150                    | 2,005.00                      | 1,733.91                          | 75.60                | 52.88               | 43.43               | 38.19               |             |                |                              |          |                               |           |  |                        |                                  |
| 007091MIU              |                                       | Fiery CPS v4                              | 3,260.00                      | 2,343.45                          | 102.17               | 71.48               | 58.70               | 51.60               | \$15.00     | MTH            |                              |          |                               | No        |  |                        |                                  |
| 007095MIU              |                                       | Fiery ES-2000 Spectrophotometer           | 1,294.75                      | 942.01                            | 41.07                | 28.73               | 23.60               | 20.74               | \$6.00      | MTH            |                              |          |                               | No        |  |                        |                                  |
| 007183MIU              |                                       | EFI Productivity Pack for Fiery E22b E22c | 5,000.00                      | 3,065.82                          | 133.67               | 93.51               | 76.80               | 67.51               |             |                |                              |          |                               |           |  |                        |                                  |
| 417486                 |                                       | Color Controller E-23C                    | 6,279.00                      | 2,357.89                          | 102.80               | 71.92               | 59.07               | 51.92               | \$29.00     | MTH            |                              |          |                               | No        |  |                        |                                  |
| 404750                 |                                       | EFI Impose Type FS150                     | 4,011.90                      | 3,479.91                          | 151.72               | 106.14              | 87.17               | 76.63               |             |                |                              |          |                               |           |  |                        |                                  |
|                        |                                       | <b>Security &amp; Misc. Accessories</b>   |                               |                                   |                      |                     |                     |                     |             |                |                              |          |                               |           |  |                        |                                  |
| 100266FNG              |                                       | External USB Keyboard(No bracket)         | 70.00                         | 40.30                             | 1.76                 | 1.23                | 1.01                | 0.89                |             |                |                              |          |                               |           |  |                        |                                  |
| 417573                 |                                       | NFC Card Reader Type M19                  | 339.00                        | 127.37                            | 5.55                 | 3.88                | 3.19                | 2.80                |             |                |                              |          |                               |           |  |                        |                                  |
| 417578                 |                                       | External Keyboard Bracket Type M19        | 95.00                         | 38.29                             | 1.67                 | 1.17                | 0.96                | 0.84                |             |                |                              |          |                               |           |  |                        |                                  |
| 417111                 |                                       | Optional Counter Interface                | 81.00                         | 29.22                             | 1.27                 | 0.89                | 0.73                | 0.64                |             |                |                              |          |                               |           |  |                        |                                  |
| GCP001-PS1             |                                       | Ricoh App For Google Cloud Print          | 69.00                         | 66.50                             | 3.16                 | 2.25                | 1.80                | 1.53                |             |                |                              |          |                               |           |  |                        |                                  |
| 417499                 |                                       | DataOverwriteSecurity Unit Type M19       | 479.00                        | 198.48                            | 8.65                 | 6.05                | 4.97                | 4.37                |             |                |                              |          |                               |           |  |                        |                                  |
| 415620                 |                                       | Embedded HotSpot Type S                   | 991.00                        | 386.88                            | 18.36                | 13.07               | 10.45               | 8.90                |             |                |                              |          |                               |           |  |                        |                                  |
| EQ-RETURN-SEG2PLUS     |                                       | Lease Return                              | 250.00                        |                                   |                      |                     |                     |                     |             |                |                              |          |                               |           |  |                        |                                  |
|                        |                                       |   |                               |                                   |                      |                     |                     |                     |             |                | 30,000 B&W CLICKS @ \$0.0069 | \$207.00 | 3,000 Color CLICKS @ \$0.0428 | \$128.40  | GRAND TOTAL FOR RICOH 30,000 B/W & 3,000 COLOR CLICKS ANNUALLY |                        | \$335.40                         |



Zimbra

betsy.roque@co.hidalgo.tx.us

---

**Re: Ricoh Copy Machine; Contract# 3829909**

---

**From :** Aissa Acevedo <Aissa.Acevedo@ricoh-usa.com> Tue, Nov 07, 2017 12:37 PM  
**Subject :** Re: Ricoh Copy Machine; Contract# 3829909   
**To :** Ester Contreras <ester.contreras@co.hidalgo.tx.us>, Betsy Roque <betsy.roque@co.hidalgo.tx.us>  4 attachments  
**Cc :** maria williams <maria.williams@ricoh-usa.com>

Hi Ester!

I spoke to both Maria and Betsy and explained the details to them.

The renewal letter you received is because your initial and original Maintenance & Service term was for 36 months. This began in October 2014 and the 36 months have come and gone.

Since the county is on a PO renewal requirement, we cannot renew the Service for your machine until we receive the new PO.

The letter your received explains that we need a renewal PO to continue the Annual Maintenance & Service for the next 12 months. You will be receiving these letters every year from now on.

The pricing provided on the renewal letter matches the DIR published rates for the newer model (MPC4504) which replaced you MPC4503 (see attached DIR pricing)..

On the Purchase Order, please make sure to indicate **"Period of Service is for: 10/28/17 - 10/27/18"**

If there are any other questions, please do not hesitate to contact me.

**Aissa Acevedo**  
Technology Specialist

**Ricoh USA, Inc.**  
**McAllen, TX**

Mobile: 956.607.6465  
Office: 956.217.5863  
E-mail address: Aissa.Acevedo@Ricoh-USA.com

**RICOH**  
imagine. change.



---

From: Ester Contreras <ester.contreras@co.hidalgo.tx.us>  
To: maria.williams@ricoh-usa.com  
Cc: Aissa Garcia <aissa.garcia@ricoh-usa.com>  
Date: 11/07/2017 10:44 AM  
Subject: Ricoh Copy Machine; Contract# 3829909 [EXTERNAL]

---

Good Morning..

Please be advise that I have been communicating with Betsy at the Hidalgo County Purchasing Department. The letter I received from Ricoh [see attachment] was forward to Betsy and being that the time has expired, Betsy is requesting an actual agreement. If there is no actual agreement, Betsy is then asking if you can show where in the initial purchase it states that the service and maintenance is automatically renewed, and she can proceed with that to give us a purchase order.

Thank you for your assistance and cooperation in this matter.

Ester @ 370th D.C.

956-318-2280

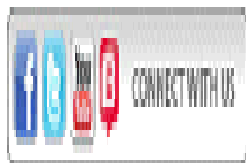
[attachment "ricoh.pdf" deleted by Aissa Acevedo/TX/RCUS]

---



Unknown <image/gif>

2 KB



Unknown <image/gif>

2 KB



**370th District Court Service Pricing - State of Texas DIR - RFG Price Schedule.pdf**

12 KB



**ricoh.pdf**

153 KB

---