BUDGET INTRADEPARTMENAL TRANSFER REQUEST

DATE: November 20, 2017

DEPARTMENT HEAD: Jesus E. Morales

DEPARTMENT NAME: Justice of the Peace Precint 1 Place 2 - (062)

ACCOUNT NUMBER: 7-1100-412-00-062-001-0-

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		**TO:**		
OBJECT CODE	**OBJECT NAME**	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
535	Postage	583	Travel out of County	$4.80
550	Printing & Binding	583	Travel out of County	$200.00
631	Bottled Water	583	Travel out of County	$37.50
			TOTAL	**$242.30**

Need to transfer funds to reimburse Judge Morales mileage to attend a TJCTC Annual Seminar in Galveston TX on December 3-6, 2017 and not enough funds are left in the account.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT _____ DATE _____ ATTEST COUNTY CLERK

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