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## MEMORANDUM SOLE SOURCE DECLARATION

### AMENDED "ORDER"

To: Hidalgo County Commissioners Court

From: Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent *mls*

Date: December 12, 2017

Re: "Sole Source Declaration" – Palm Valley Animal Center

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Hidalgo County currently contracts with Palm Valley Animal Center for Impoundment and Quarantine of Small Animals. Contract term is from September 30, 2010 through September 29, 2011 as the rates specified in said agreement.

Palm Valley Animal Center was the only bidder/participant of the procurement process that was attempted as least three times.

Operating costs for the center has prompted the request to amend the amount paid annually for the services requested and needed by Hidalgo County.

Therefore Hidalgo County requires the continued contracting with the sole provider of Palm Valley Animal Center.

This sole source declaration is to remain in effect unless otherwise revoked by Commissioners Court.