

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input checked="" type="checkbox"/> Individual <input checked="" type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input checked="" type="checkbox"/> Other: iPhone 6s	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
Change from "Office Use" to <b>COUNTY OWNED WIRELESS DEVICE (VERIZON (956)358-8579</b> <b>Gilbert Pecina</b> Office Use / Employee: <u>Gilbert Pecina</u> Employee ID# <u>159131</u> Signature:		
Department: <u>Planning</u> Dept#: <u>210</u> Quantity: <u>1</u> Service: \$ <u>69.99</u> /mo (x) <u>1</u> months = <u>\$69.99</u> Account: <u>7-1100-419-10-210-001-0-532</u> Service: \$ <u>5.00</u> /mo (x) <u>1</u> months = <u>\$5.00</u> Account: <u>7-1100-419-10-210-001-0-532-619/664</u> <b>Requisition Total:</b> <u>\$3,374.55</u> <b>Requisition Number:</b> <u>P.O. 766425</u>		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$ _____/mo (x) _____ months = _____ Account: _____-532 <b>Total:</b> _____		
<b>(2) Elected Official/Department Head Authorization for Request:</b> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 20px;"> <div style="text-align: center;"></div> <div style="text-align: center;"><u>Tomas J. Accedondo</u></div> <div style="text-align: center;"><u>12-4-17</u></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Signature</span> <span>Print Name</span> <span>Date</span> </div>		
<b>(3) Executive Office Authorization (Commissioner's Court Departments Only):</b> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 20px;"> <div style="text-align: center;"></div> <div style="text-align: center;"><u>M Salinas for Valde Guerra</u></div> <div style="text-align: center;"><u>12/5/17</u></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Signature</span> <span>Print Name</span> <span>Date</span> </div>		
<b>(4) IT DEPARTMENT ONLY:</b> Service Type Codes: <u>Name change from Office Use to Gilbert Pecina</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: \_\_\_\_\_  
 Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/istg/article/0,,id=167154,00.html>, EXAMPLE 2.