

Zimbra

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**Re: Review & Approve as to form - RFQ/P CMAR Pkt - MEMORIAL PARK PH. I & BREWSTER PARK - PCT 4**

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**From :** Robert Vina <robert.vina@da.co.hidalgo.tx.us> Mon, Dec 18, 2017 02:06 PM**Subject :** Re: Review & Approve as to form - RFQ/P  
CMAR Pkt - MEMORIAL PARK PH. I &  
BREWSTER PARK - PCT 4**To :** Leticia H. Saenz  
<leticia.saenz@co.hidalgo.tx.us>**Cc :** Maria Lucio <maria.lucio@co.hidalgo.tx.us>,  
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Victor Garza  
<victor.garza@da.co.hidalgo.tx.us>

Good Afternoon Ms. Saenz,

As requested, our office has reviewed the draft RFQ/P for the CMAR for the Construction of Memorial Park Phase I project. Our office hereby approves as to form this RFQ/P subject to the inclusion of the following modifications:

1. Recommend changing "RFP/Q" to "RFQ/P" on the following pages for uniformity with other references to the same.

Table of Contents (p. 2); Title Box on p. 4; p. 5 No. 7; p. 7-step two line and No. 4; header of pp. 10, 11, 12; any other place the same is found.

2. Page 20, Scoring Process paragraph-last line: Since according to the evaluation criteria/forms, this RFQ/P process is separated into two steps, it is recommended to change the reference to RFQ/P to only RFP in the last line as follows: "Based on the final rankings, the evaluators in their sole discretion will determine the quantity of firms (up to five) to shortlist to the **RFP** step."

2. Recommend adding in the last line of p. 62-RFQ/P Submittal Check List the word "qualification(s)" as follows as in number 2 of the legal notice:

\_\_\_\_\_ One (1) Original, three (3) Copies of **Qualification(s)**/Proposal(s) and 2 USB Flash Drive in PDF format (see number 2 of Legal Notice).

Please let us know if you have any questions.  
Thank you,

**Robert Viña III**

*Assistant District Attorney*  
Civil Litigation Division

**Office of the Criminal District Attorney**

Hidalgo County, Texas

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On Mon, Dec 18, 2017 at 9:06 AM, Leticia H. Saenz  
<[leticia.saenz@co.hidalgo.tx.us](mailto:leticia.saenz@co.hidalgo.tx.us)> wrote:

Good morning, Mr. Vina-

Per our discussion, attached for your review and approval are the "revised" draft CMAR RFQ/P CMAR Packets for two (2) projects as follows:

- **Construction of Memorial Park Phase I -\*(scheduled for CC tomorrow 12.18.17)**
- **Construction of Brewster Park Phase I -(scheduled for CC, Tuesday, 01.09.18)**

Please advise.

Respectfully,

**Leticia H. Saenz, CPPB/Contracts Manager**

Hidalgo County Purchasing Department  
2812 South Business Highway 281