

# 2018 Budget Process

Department of Budget and Management



**WORKSHOP #1**

August 01, 2017

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## 2018 BUDGET PROCESS

### WORKSHOP #1

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**HIDALGO COUNTY**  
Department Of Budget & Management

**2018 BUDGET PROCESS**

General Fund Budget  
As of August 1, 2017

<b>2017 Adopted Budget:</b>	\$ 194,269,170
<b>Personnel Actions:</b> Approved after 2017 Adopted Budget	\$ 670,596
<b>2018 BASE LINE BUDGET:</b> Operating Expenses @2017 Adopted Budget Level	<b>\$ 194,939,766</b>

PROJECTED BUDGET INCREASES:

	<b>2017 Original Budget</b>	<b>2018 Projected Increase</b>	<b>Variance</b>
Budget Issues		3,295,083	3,295,083
Juvenile Room & Board	2,500,000	4,000,000	1,500,000
Jail Room and Board	1,850,000	3,350,000	1,500,000
Enhanced Indigent Health Care Program	-	1,333,334	1,333,334
Public Defense	5,920,667	7,200,000	1,279,333
New Courthouse M&O	-	1,000,000	1,000,000
Health Insurance (5% Premium Increase)	14,211,107	15,074,627	863,520
Election Poll Workers	300,000	1,000,000	700,000
Contingency (0.5% of Revenues)	348,088	997,000	648,912
Constable Pct. 5	-	606,171	606,171
TCDRS	11,063,431	11,388,024	324,593
Vehicle Lease Program (Non-Law enforcement)		300,000	300,000
Visiting Judges	100,000	325,000	225,000
Gasoline	1,934,402	2,134,402	200,000
Texas Tropical Behavioral Health	1,060,000	1,160,964	100,964
Electronic Library Maintenance Cost		70,000	70,000
<b>Total Increases:</b>	<b>\$ 39,287,695</b>	<b>\$ 53,234,605</b>	<b>\$ 13,946,910</b>

PROJECTED BUDGET NEED FOR 2018: **\$ 208,886,676**

FINANCING METHOD (ESTIMATED REVENUES):

Property Tax Revenue	-	169,220,000	169,220,000
Other Revenue	-	30,560,000	30,560,000
Budget Reductions	-	-	-
	<b>\$ -</b>	<b>\$ 199,780,000</b>	<b>\$ 199,780,000</b>

PROJECTED REVENUES: **\$ 199,780,000**

PROJECTED SHORT FALL: **\$ (9,106,676)**

# 2018 *budget process*

## DISCUSSION ITEM: PERSONNEL CHANGES SINCE THE ADOPTION OF THE BUDGET

### Background / Description:

Since the adoption of the budget on September 27, 2016, new positions and other salary related adjustments have been approved through Commissioners Court. For the year 2017 a total of \$1,280,104.41 has been added to the salaries budget.

### Budgetary Impact:

Every year during the budget process, salary related items approved after the adoption of the current year budget have a burden in the preparation of the new year's budget since before opening the database for departments to request a budget, there is already a substantial increase to it that needs to be funded. Below, please find the adjustments approved for this year.

New Positions (19)	\$ 838,277
Deleted Positions (13)	(\$ 436,913)
Total: (6)	<u>\$ 401,364</u>
Temporary Positions (28)	\$ 508,470
Reclassifications (1)	\$ 10,222
Change in Funding Source (3)	\$ 4,660
Salary Adjustments	\$ 66,306
Allowances	\$ 76,354
	<u>\$ 666,012</u>
Total Salaries:	\$1,067,376
Fringe Benefits (19.93%)	\$ 250,789
Total Cost	<u>\$1,280,104</u>

Our office recommends to limit the salary related actions to the budget process only, unless there is an emergency and encourage the court to enforce the Budget Amendment Policy approved on September 2013.



# 2018 *budget process*

## DISCUSSION ITEM: JUVENILE PROBATION ROOM & BOARD

### Background / Description:

The housing cost of juvenile inmates has been steadily increasing. Due to the high demand of housing services, the Juvenile Probation Department contracts with various counties, such as Hays, Cameron, and Victoria counties. In addition, the Juvenile Probation Department contracts with other outside vendors for residential placement services for juvenile offenders.

It is projected that the housing of juvenile inmates cost will continue to increase due to the growth in inmate population and the high demand of housing services.

### Budgetary Impact:

For the year 2017, there is an estimated budget shortfall of \$3,659,594, since the estimated expenditures exceed the original budgeted costs. For the year 2017, the original budgeted amount is \$2,500,000. For the year 2018, it is projected that the rise in room & board expenditures will continue. Below is the General Fund actual expenditure history for room & board in relation to the Juvenile Probation Department since the year 2013 and projected expenditures for the year 2017.

General Fund Actual Expenditures	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017*</b>
Juv. Det. & Prob.- Room & Board	2,592,116	4,093,957	4,531,655	4,181,787	4,921,928
<b>Total</b>	<b>2,592,116</b>	<b>4,093,957</b>	<b>4,531,655</b>	<b>4,181,787</b>	<b>4,921,928</b>

\*Projected Expenditures

# 2018 *budget process*

## DISCUSSION ITEM: JAIL ROOM & BOARD EXPENSE FOR HOUSING INMATES

### Background / Description:

The overcrowding of the county jail facility is triggering a drastic increase in the cost to house inmates at other facilities. Currently the cost to house inmates at other facilities is \$54.00/day/inmate.

According to the United Nations Office of Drugs & Crime (UNODC) a large number of prison systems around the world are at a stage of crisis. In a study conducted by The Institute for Urban Policy Research & Analysis at the University of Texas at Austin published in May 2015, it was found that the state of Texas remains as the nation's lead incarcerator. Texas has the fifth (5<sup>th</sup>) highest incarceration rate in the nation, and the leading rate among the most populous states.

According to the Texas Criminal Justice Coalition (TCJC) some of the major factors contributing to the jail overcrowding dilemma are case-processing delays, lack of uniformity in bond and bail settings and the lack of a pre-trial program, which seem to be the current issues faced by Hidalgo County.

It is projected that the housing of inmates cost will continue to increase due to the growth in inmate population and the high demand of housing services. The Department of Budget and Management in conjunction with other departments is currently analyzing the possible methods to help alleviate this crisis.

### Budgetary Impact:

For the year 2017, there is an estimated budget shortfall of \$2,715,808, since the estimated expenditures exceed the original budgeted costs. The original budgeted amount for the year 2017 is \$1,850,000. For the year 2018, it is projected that the increase in room & board expenditures will continue. Below is the General Fund actual expenditure history for room & board in relation to the Jail since the year 2013 and projected expenditures for the year 2017.

<b>General Fund Actual Expenditures</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017*</b>
Jail- Room & Board	2,224,440	2,887,754	2,871,127	2,240,848	4,471,888
Total	2,224,440	2,887,754	2,871,127	2,240,848	4,471,888

\* Projected Expenditures

# 2018 *budget process*

## DISCUSSION ITEM: PUBLIC DEFENSE

### Background / Description:

The Board of Judges at its meeting of August 28, 2008 voted on and approved an increase in the hourly fee schedule for public/indigent defense. The in court hourly rate was increased from \$70 to \$100 and the out of court rate was increased from \$40 to \$70. Both in court and out of court rates have remained the same.

### PUBLIC DEFENSE

<u>Year</u>	<u>Budgeted Expenses</u>	<u>Actual Expenses</u>
2014	\$3.336 Million	\$4.462 Million
2015	\$4.444 Million	\$5.427 Million
2016	\$4.371 Million	\$5.679 Million
2017	\$4.371 Million	\$6.358 Million (est. year-end expenditures)

### CHILD WELFARE & OTHER PUBLIC DEFENSE

<u>Year</u>	<u>Budgeted Expenses</u>	<u>Actual Expenses</u>
2014	\$1.805 Million	\$1.992 Million
2015	\$2.478 Million	\$1.731 Million
2016	\$1.737 Million	\$1.628 Million
2017	\$1.550 Million	\$1.863 Million (est. year-end expenditures)

### Budgetary Impact:

The Department of Budget and Management is recommending that Commissioner's Court stress the importance of utilizing the Public Defender's Office to its maximum capacity and urges the court officials to utilize the internal resources to provide the required indigent defense services at a lower cost than appointed private attorneys.

It is also recommended to increase the number of felony cases assigned to the Public Defender's office since they now have attorneys with the required experience to handle that type of cases. Caseload maximization per public defender can reduce outsourced attorney expenditures by a substantial amount.

# 2018 budget process

## DISCUSSION ITEM: CREATION OF CONSTABLE PRECINCT NO. 5

### Background / Description:

In November 2011, Commissioners Court approved the order to abolish the Constable Precinct 5 office.

### Budgetary Impact:

Illustrated below are 3 different scenarios of the estimated cost to create new constables office.

### Constable Precinct No. 5

	<b><u>SCENARIO 1</u></b>	<b><u>SCENARIO 2</u></b>	<b><u>SCENARIO 3</u></b>
<b>JP PCT 5</b>	<b>4 Positions</b>	<b>4 Positions</b>	<b>5 Positions</b>
Personnel	288,553	288,553	334,642
Operating	13,992	13,992	13,992
Start-Up Expenses	5,670	5,670	5,670
Office Furniture/Equipment	27,586	27,586	27,586
<b>Total JP Pct 5</b>	<b>335,801</b>	<b>335,801</b>	<b>381,890</b>

  

<b>CONSTABLE PCT 5</b>	<b>4 Positions</b>	<b>5 Positions</b>	<b>5 Positions</b>
Personnel	334,667	403,449	403,449
Reassignment	(137,564) <sup>(1)</sup>	(206,346) <sup>(2)</sup>	(206,346) <sup>(2)</sup>
Operating	39,282	39,282	39,282
Start-Up Expenses	4,868	5,670	5,670
Police Equipment	6,840	6,840	6,840
Office Furniture/Equipment	22,277	27,586	27,586
<b>Total CONSTABLE Pct 5</b>	<b>270,370</b>	<b>276,481</b>	<b>276,481</b>
<b>Est. Total Cost:</b>	<b>\$ 606,171</b>	<b>\$ 612,282</b>	<b>\$ 658,371</b>

(1) Reassignment of 2 deputy positions.

(2) Reassignment of 3 deputy positions.



# APPENDIX

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Revenue Projections

As of August 1, 2017

Description	2015 Actual	2016 Actual	2017 Budgeted	2018 Projected
General Property Taxes	\$ 149,640,434	\$ 154,687,635	\$ 159,870,278	\$ 164,460,000
Penalties and Interest on Delinquent Taxes	5,022,651	4,651,768	4,617,986	4,760,000
Business Licenses and Permits	80,935	130,924	80,000	100,000
Nonbusiness Licenses and Permits	1,457,721	1,301,020	1,153,000	1,200,000
Federal Government Grants	432,052	1,418,497	300,000	150,000
State Government Grants	1,179,220	1,165,576	1,110,000	1,100,000
State Government Shared Revenues	8,058,292	8,137,374	8,123,000	8,120,000
Charges for Services - General Government	13,738,351	14,936,546	13,958,179	14,250,000
Charges for Services - Public Safety	2,205,282	2,791,228	2,932,000	3,000,000
Charges for Services - Sanitation	-	-	-	5,000
Charges for Services - Health	618,734	586,744	530,000	530,000
Charges for Services - Culture - Recreation	34,137	29,937	30,000	30,000
Fines	389,971	305,641	290,000	290,000
Forfeits	61,009	12,986	-	-
Special Assessments	-	20,317	-	20,000
Miscellaneous	1,944,065	1,855,125	724,000	700,000
Investment Earnings	477,631	1,035,224	455,000	1,000,000
Rents and Royalties	82,698	93,954	95,727	65,000
Escheats	330,283	165,985	-	-
Contributions and Donations from Private	2,000	1,500	-	-
Interfund Transfer-In	-	-	-	-
Proceeds of General Capital Asset Disposition	89,738	33,051	-	-
General Long-Term Debt Issued	727,870	1,030,880	-	-
<b>Total General Fund</b>	<b>\$ 186,573,073</b>	<b>\$ 194,391,910</b>	<b>\$ 194,269,170</b>	<b>\$ 199,780,000</b>

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

Fund Balance

As of August 1, 2017

### 2016 FUND BALANCE:

Nonspendable		4,259,667
Restricted		8,764,051
Committed		-
Unassigned		30,260,498
Assigned		7,966,928
1115 Waiver	3,533,947	
Capital Outlay	19,394	
TXDOT Projects	182,346	
New Courthouse	3,951,867	
FEMA - Park	279,375	

FUND BALANCE DEC. 31, 2016: **\$51,251,144**

### 2017 ESTIMATED UNASSIGNED FUND BALANCE

Unassigned F/B Jan. 01, 2017	30,260,498
New Revenue/Lapse Exp.	4,050,000

PROJECTED UNASSIGNED F/B  
DEC. 31, 2017: **\$34,310,498**

**% of 2018 Rec. Budget : \$199,780,000                      17.17%**

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Budget Issues - Detail

As of July 13, 2017

Obj Code	Account Name	Budget Issue Amount	Budget Issue Justification
320	SHERIFF-PROFESSIONAL SRV	\$30,600.00	TCOLE Online Training for deputies to take training course and test on line.
320	JAIL-PROFESSIONAL SRV	\$200,000.00	Jail Expansion Study (as per email 6/21/17)
331	SHERIFF-PHYSICIAN SRV	\$10,000.00	Increase in cases involving sexual assault and need for the kit for case investigation.
331	JUVENILE PAS- PHYSICIAN SRV EXTERNAL	\$10,000.00	To cover increase anticipated expenditures
331	JAIL-PHYSICIAN SRV	\$47,350.00	Requesting one additional doctor or physician's assistant (PA) due to increase in inmates requiring medical attention.
332	JUVENILE PAS-HOSPITAL SRV	\$10,000.00	To cover increase anticipated expenditures
332	JUVENILE DET PRE-HOSPITAL SRV	\$50,000.00	To cover increase anticipated expenditures
332	JAIL-HOSPITAL SRV	\$126,407.00	Increase due to long hospital stays, increase in treatment costs, and increase in number of inmates requiring hospital services.
334	FACILITIES MGMT CO WIDE-ARCH & ENG SRV	\$50,000.00	Requesting additional funding for Architectural and Engineering Services.
336	CONST PCT3-COMPUTER SRV	\$317.00	To cover computer services for the Constable Precinct 3 Department.
336	CO JUDGE-COMPUTER SRV	\$3,000.00	Project management software renewal (Basecamp)
336	SHERIFF-COMPUTER SRV	\$16,390.00	Due to increase in Spillman maintenance service agreement.
336	ELECTIONS DEPT-COMPUTER SRV	\$25,000.00	This would be the cushion we would need for any increase in maintenance, license and software annual fees.
340	PCT4 CRC-SUNFLOWER - TECHNICAL SERVICES	\$1,000.00	Large building extra amount needed.
340	CO JUDGE-TECHNICAL SERVICES	\$1,950.00	Westlaw online research program-Monthly subscription fee is \$162.50 for one user (Jonathan Almanza)
340	CONST PCT3-TECHNICAL SRV	\$3,500.00	To cover the cost of Lexis Nexis for the Constable Precinct 3 Department.
350	HUMAN RESOURCES-OTHER SRV	\$2,244.00	Monthly storage for employee files with CTS Distributors. 172 boxes @ \$1.00 per month x 12 = \$2,064.00. We plan to add an additional 15 boxes. 15 boxes @ \$1.00 per month x 12 = \$180.00. Total request \$2,244.00
411	PCT4 PARKS-WATER/SEWERAGE	\$2,200.00	Extra amount needed for increase in water consumption for renovations to Milo Ponce Park. (Landscaping & New Restroom Facility)
411	PCT4 CRC-SUNFLOWER - WATER/SEWERAGE	\$12,000.00	Amount needed for landscaping and building
412	CONST PCT3-CABLE/SATELLITE TV	\$1,200.00	To cover the cost of cable to keep us informed of emergency news or weather updates that may affect our area.
425	PCT4 CRC-SUNFLOWER - PEST CONTROL	\$225.00	Large building.
430	CCL#1-REPAIR & MAINT SRV	\$1,606.00	The monies are needed for our copier which is under lease.
430	TX AGRILIFE EXT-REPAIR & MAINT SRV	\$3,000.00	Our 2005 Ford F350 County pickup will require more frequent visits to mechanic shop. We also have an old ice machine that has been needing repair as we need ice for many programs/conferences/presentations being held throughout Hidalgo County.
430	CONST PCT3-REPAIR & MAINT SRV	\$30,000.00	As our fleet has increased, so have the repairs and maintenance for the upkeep of the vehicles of the Constable Pct. 3 Department.

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Budget Issues - Detail

As of July 13, 2017

Obj Code	Account Name	Budget Issue Amount	Budget Issue Justification
430	SHERIFF-REPAIR & MAINT SRV	\$44,940.00	Increase in number of vehicles involved in fleet accidents, increase in repair costs, and yearly radar certification (\$3,200.00)
430	JAIL-REPAIR & MAINT SRV	\$94,017.00	A/C preventative maintenance on 111 A/C units in the Jail and Sheriff's Office buildings.
442	JUVENILE DS-EQUIP & VEHICLE RENT	\$100.00	To cover increase anticipated expenditures
442	PCT4 CRC-SUNFLOWER-EQUIP&VEHICLE RENT	\$100.00	Rental of water dispenser \$8.00 X 2 by 12 months. \$192.00
442	CONST PCT3-EQUIP & VEHICLE RENT	\$1,500.00	To cover the costs of Postage Meter lease. We are looking to replace the one we currently have.
520	AUXILIARY CRT-INSURANCE	\$100.00	Requested by Joel Espinosa on 6/23/17 for new bailiff bond
520	TX AGRILIFE EXT-INSURANCE	\$100.00	At times throughout the year we may have programs that need insurance coverage for all participants.
520	CCL#1-INSURANCE	\$1,500.00	The monies are needed for Judge's professional liability insurance due on a yearly basis.
520	CONST PCT3-INSURANCE	\$1,500.00	To cover the bonds for the deputies, and the notary public bonds for the administrative staff of the Constable Precinct 3 Department.
531	CCL#1-TELEPHONE	\$460.00	Based on previous year expenditures.
531	TX AGRILIFE EXT-TELEPHONE	\$6,000.00	We have been transferred to Shortel System, but have not yet finished purchasing all telephones needed for the entire office.
532	CONST PCT3-WIRELESS DEVICES	\$8,730.00	To cover the tough books for units and gps tracking devices for the Constable Pct. 3 Department.
532	SHERIFF-WIRELESS DEVICES	\$54,000.00	Internet connectivity for CID vehicles for Spillman and Odyssey programs and other law enforcement software for investigations, emergency management, and other law enforcement activities. (\$50 per month for 90 vehicles)
535	CCL#1-POSTAGE	\$10.00	Based on previous year expenditures.
535	JP PCT 2/PL 1-POSTAGE	\$250.00	we will be needing more postage as our civil workload has increased and notices have to be mailed to all parties
535	JP PCT 1/PL 1-POSTAGE	\$300.00	Increase in mail going court for court dates
535	TX AGRILIFE EXT-POSTAGE	\$700.00	Need to have enough to cover any rush mail outs to College Station for identification of plants, insects, etc... Also need to make sure to have enough to send out equipment to other Extension offices that our agents may be traveling to conduct programs/presentations.
535	CONST PCT3-POSTAGE	\$5,000.00	To cover the increase in costs for postage, to include hundreds of certified letters that are sent out for each tax sale that we conduct.
535	ELECTIONS DEPT-POSTAGE	\$10,000.00	It is a year right after a massive mail out so we would need additional funds for the postal permits to resubmit certificates or change of address forms.
550	JP PCT 1/PL 1-PRINTING & BINDING	\$2,000.00	Birth and Death Certificates; Deposit Books
550	CONST PCT3-PRINTING & BINDING	\$2,000.00	To cover the printing of our deposit books, tickets, warning books, door hangers for civil process, and etc for the Constable Precinct 3 Department.
581	JUVENILE CBG-TRAVEL IN COUNTY	\$1,000.00	To cover increase anticipated expenditures
581	JUVENILE DS-TRAVEL IN COUNTY	\$1,800.00	To cover increase anticipated expenditures

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Budget Issues - Detail

As of July 13, 2017

Obj Code	Account Name	Budget Issue Amount	Budget Issue Justification
581	JUV BOOT CAMP PAS-TRAVEL IN COUNTY	\$2,000.00	To cover increase anticipated expenditures
581	JUVENILE CF-TRAVEL IN COUNTY	\$3,000.00	To cover increase anticipated expenditures
581	TX AGRILIFE EXT-TRAVEL IN COUNTY	\$17,000.00	Our department now has a full staff with an additional employee that works out of Pct. 4 San Carlos CRC. In previous years we had a turnaround of employees which caused our budget for this account to run on low expenditures. We will require additional funds to cover all employees personal mileage claims.
582	SHERIFF-TRANSPORT DETAINEES	\$50,000.00	Increase in number of flights for the transportation of inmates, and hotel, meals, car rental expenses relating to the transportation of inmates.
583	JUVENILE CBG-TRAVEL OUT OF COUNTY	\$500.00	To cover increase anticipated expenditures
583	JUVENILE DS--TRAVEL OUT OF COUNTY	\$900.00	To cover increase anticipated expenditures
583	JUVENILE CF-TRAVEL OUT OF COUNTY	\$1,800.00	To cover increase anticipated expenditures
583	CCL.#1-TRAVEL OUT OF COUNTY	\$4,000.00	The monies are needed for continuing education courses and required credits for Judge and staff.
583	AUXILIARY CRT--TRAVEL OUT OF COUNTY	\$4,000.00	As requested by department by email on 6/15.
583	CONST PCT3-TRAVEL OUT OF COUNTY	\$10,000.00	To cover the costs to send the personnel and deputies of the Constable Precinct 3 Department to training for the upkeep of state licences.
583	TX AGRILIFE EXT-TRAVEL OUT OF COUNTY	\$10,500.00	Our department has a full staff and will require for agents and at times assistants to travel for training and conferences.
583	CRIM DA-TRAVEL OUT OF COUNTY	\$17,000.00	NO. OF ADA'S HAS INCREASED FROM 2015 TO 2017; MOST SEMINARS ARE NOW 5 TO 6 DAYS INSTEAD OF THE TYPICAL 3 DAY SEMINARS
584	JP PCT 2/PL 1-REGISTRATION FEES	\$450.00	there is 7 employees that need to attend continued education through the Justice Court Training Center at \$150.00 registration fee each
584	JUVENILE CF-REGISTRATION FEES	\$500.00	To cover increase anticipated expenditures
584	CCL.#1-REGISTRATION FEES	\$2,000.00	The monies are needed for registration fees on continuing education courses and required credits for Judge and staff.
584	TX AGRILIFE EXT-REGISTRATION FEES	\$2,500.00	Our department has a full staff and will require for agents and at time assistants to pay registration for conferences and training.
584	HUMAN RESOURCES-REGISTRATION FEES	\$6,888.00	Renewal of Fred Pryor training for 12 staff members. \$199.00 per person = \$2,388.00 approximation may increase for next year. Continue training to improve staff skill sets. Also Mr. Silguero would like some additional training from World Class Training \$6,000.00.
584	CRIM DA-REGISTRATION FEES	\$9,200.00	NO. OF ADA'S HAS INCREASED FROM 2015 TO 2017; INCREASE IN TRAVEL FOR ALL INVESTIGATORS AND THE STAFF FOR THE NEW VICTIMS UNIT
605	JUV BOOT CAMP PAS-CLOTHING & UNIFORMS	\$1,500.00	To cover increase anticipated expenditures
605	CONST PCT3-CLOTHING & UNIFORMS	\$6,000.00	To cover the costs of uniforms, vest carriers, and hats for the Constable Precinct 3 Department.
605	JAIL-CLOTHING & UNIFORMS	\$32,622.00	To re-stock worn out BDUs (Battle Dress Uniforms) for 364 officers at the jail.
605	SHERIFF-CLOTHING & UNIFORMS	\$35,075.00	Replacement of patrol uniforms due to wear and tear; pants, shirts, long sleeved shirts, winter jackets, for 282 uniformed officers.
610	AUXILIARY CRT-GENERAL SUPPLIES	\$400.00	As requested by department by email on 6/15.

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Budget Issues - Detail

As of July 13, 2017

Obj Code	Account Name	Budget Issue Amount	Budget Issue Justification
610	CCL#1-GENERAL SUPPLIES	\$1,424.00	The monies are needed for supplies required to keep the office running efficiently.
610	JP PCT 1/PL 2-GENERAL SUPPLIES	\$2,000.00	Need new office desk chairs for all personnel (what we have is old and tearing)
610	JP PCT 1/PL 1-GENERAL SUPPLIES	\$5,000.00	Increase in supplies need for the office
610	PCT4 CRC-SUNFLOWER-GENERAL SUPPLIES	\$8,000.00	Amount needed for daily operations.
610	TX AGRILIFE EXT-GENERAL SUPPLIES	\$15,000.00	We now have a full staff that requires purchasing of office supplies, and supplies for programs and presentations. A continuous need for paper for copies and printing handouts for public. In previous years we were short staffed and not as much need as is anticipated this next year.
610	CRIM DA-GENERAL SUPPLIES	\$70,952.00	1.) 20 Surface Tablets (\$19,442.20)- The tablets will be used going forward with the paperless initiative to streamline the judicial paperwork process. We are accounting for 1 per courtroom. 2.) 160 Licenses for Office Suite (\$41,774.40) - The current Office Suite the DA's office has is Office 2007 which will be reaching end of life late this year. All support will end, patches and security updates will no longer be released, leaving the DA's office in a potentially vulnerable place. 3.) 150 Replacement Solid State Drives (\$9,735.00) - These drives will be replacing the existing hard drives in the computers throughout the office. In the test group, the replacement solid state drive has shown to significantly improve computer performance at 10% of the cost of a new machine.
610	JAIL-GENERAL SUPPLIES	\$139,807.00	Jail utilizes more copy paper and toners due to Odyssey program; due to increase in number of inmates, the jail requires more supplies, medicines (high costs for inmates w/ aids), and maintenance supplies for building due to 24 hr. operation and constant use.
610	SHERIFF-GENERAL SUPPLIES	\$284,172.00	Ammunition for different types of weapons; taser cartridge, graphics for vehicles, tires for different types of vehicles, Barracuda email user (\$13,310); UPS batteries (\$10,000). The HCSO has a fleet that includes 500 vehicles.
610	FACILITIES MGMT CO WIDE-GENERAL SUPPLIES	\$400,000.00	Projecting that object code will be short by \$150,000.00
622	PCT4 EMERGENCY SRV LINN-SM-ELECTRICITY	\$3,500.00	Amount needed for entire year
622	PCT4 CRC-SUNFLOWER - ELECTRICITY	\$10,000.00	Large building, numerous activities provided to constituents.
622	JUV BOOT CAMP PAS-ELECTRICITY	\$20,000.00	To cover increase anticipated expenditures
626	CRIM DA-GASOLINE/DIESEL	\$9,000.00	Requesting payment for fuel expenditures currently being paid from the Check Fraud account (fund 1222). The check fraud revenues can not sustain the fuel expenditure.
626	TX AGRILIFE EXT-GASOLINE/DIESEL	\$9,000.00	Fully staffed now requires the use of our County vehicles for out of county travel to conferences, programs. Around Hidalgo County programs and presentations require transporting tables, chairs, and program/presentation items for proper delivery of educational information to our Hidalgo County residents
626	FACILITIES MGMT CO WIDE-GASOLINE/DIESEL	\$20,000.00	Additional fuel funding is requested due to inheriting 21 standby generators countywide.
626	SHERIFF-GASOLINE/DIESEL	\$810,410.00	Increase in fuel usage, due to officers working overtime grants, sky tower generators requiring fuel; anticipate an increase in price per gallon. The HCSO has a fleet that includes 500 vehicles.
630	AUXILIARY CRT-FOOD	\$150.00	As requested by department by email on 6/15.
630	PCT4 CRC-SUNFLOWER - FOOD	\$500.00	Amount needed to fund cooking classes.
630	CCL#1-FOOD	\$800.00	The monies are needed for jurors during trials.
630	JAIL-FOOD	\$45,000.00	Due to increase in number of inmates and increase in the cost of food items.
631	JP PCT 2/PL 1-BOTTLED WATER	\$80.00	we are purchasing more drinking water than before as our staff has increased

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Budget Issues - Detail

As of July 13, 2017

Obj Code	Account Name	Budget Issue Amount	Budget Issue Justification
631	AUXILIARY CRT-BOTTLED WATER	\$150.00	As requested by department by email on 6/15.
631	TX AGRILIFE EXT-BOTTLED WATER	\$400.00	More programs/presentations/meetings/conferences are being held at our office.
631	CONST PCT3-BOTTLED WATER	\$600.00	To cover the cost of the 5 gallon water jugs for the Constable Precinct 3 Department.
631	PCT4 CRC-SUNFLOWER - BOTTLED WATER	\$600.00	Large operational needs.
640	TX AGRILIFE EXT-REFERENCE MATERIALS	\$250.00	As we are now fully staffed, our agents are members of certain organizations that they order reference materials from to assist them in preparing for their programs. We also have subscription to The Monitor for our programs and success that are published (clipping for our records).
640	CCL#1-REFERENCE MATERIALS	\$500.00	The monies are needed for Judge's legal books.
660	HUMAN RESOURCES-FURN & EQUIP CNTRLD	\$1,400.00	HR department is needing to replace two (2) scanners that are not working properly and starting to fail. Approximate cost of each scanner is \$700.00. Total budget request \$1,400.00
660	TX AGRILIFE EXT-FURN & EQUIP CNTRLD	\$3,500.00	Need to make sure we are fully supplied with desk top computers, projectors and laptops for all staff in office and staff who goes throughout Hidalgo County delivering educational information.
660	CONST PCT3-FURN & EQUIP CNTRLD	\$19,000.00	The Constable Precinct 3 Department's vests manufacturer's expiration date is in April 2018. We need to replace all of the vests for the Constable Precinct 3 Department.
660	JAIL-FURN & EQUIP CNTRLD	\$86,308.00	To replace 200 Motorola portable radios constantly in use, purchased in 2008 and 2010. Radios require replacement with up to date communication equipment (as well as for the safety of inmates and officers.
751	HUMAN RESOURCES-MACHINERY & EQUIPMENT	\$2,400.00	The HR department is needing to replace two (2) printers that are end of life and parts are no longer available. Approximate cost for each printer is \$1,200.00. Total budget request \$2,400.00.
751	CONST PCT3-MACHINERY & EQUIPMENT	\$2,500.00	To cover the cost of equipment for the Constable Precinct 3 Department.
751	JUVENILE CI-MACHINERY & EQUIPMENT	\$3,000.00	To cover increase anticipated expenditures
751	CO TREASURER-MACHINERY & EQUIPMENT	\$4,000.00	Pressure seal machine used for vendor, jury and payroll checks
751	CRIM DA-MACHINERY & EQUIPMENT	\$35,718.00	1 Dell PowerEdge VRTX (\$35,718.00) - The server infrastructure currently in place has reached end of life and will need to be replaced. There is no hardware support for the devices. These control file storage for the entire office, domain and computer management.
751	SHERIFF-MACHINERY & EQUIPMENT	\$168,671.00	1 X ray securing baggage scanner (\$50,000); 10 Tactical vests w/ molliies (\$24,045); 2 Air hose & reel (\$2,600); 5 Tough books for patrol (\$10,075); 1 Ultra lite ALS turbo kit (\$6,000); 1 Callyo surveillance system (\$10,000); Replacement of canine (\$11,000); 5 Cisco switches replacement (\$40,000); 1 Video server for motor pool (\$10,000); 1 Semi competition bite suit (\$1,190); 1 SLR camera video recorder (\$3,000); 1 Hydraulic breaching tool (\$2,500).
761	CONST PCT3-SOFTWARE	\$1,000.00	To cover the cost of software needed by the Constable Precinct 3 Department.
780	AUXILIARY CRT-CAPITAL LEASES	\$300.00	As requested by department by email on 6/15.
780	CCL#1-CAPITAL LEASES	\$324.00	The monies are needed for copier lease based on the projected amount.
780	JP PCT 1/PL 1-CAPITAL LEASES	\$2,000.00	New Copier/ JP 1-1 DOESNT have copier
780	CRIM DA-CAPITAL LEASES	\$2,186.00	Color printer lease - \$182.14 x 12 = \$2,185.68
780	CONST PCT3-CAPITAL LEASES	\$2,500.00	To cover the cost of copier rental for the Constable Precinct 3 Department.

# HIDALGO COUNTY

Department Of Budget & Management

## 2018 BUDGET PROCESS

### Budget Issues - Detail

As of July 13, 2017

Obj Code	Account Name	Budget Issue Amount	Budget Issue Justification
780	TX AGRILLIFE EXT-CAPITAL LEASES	\$4,400.00	Our contract for new copier started late in 2016 and have not had a full year of invoices to be able to determine if we need less funding. We are now fully staffed which means we now make more copies in Black & White and in Color to deliver to Hidalgo County residents the educational information that benefits them.
810	CO TREASURER-DUES & MEMBERSHIPS	\$150.00	Dues & Membership for Treasurer
810	CONST PCT3-DUES & MEMBERSHIPS	\$1,000.00	To cover the cost of membership dues for the Justices of the Peace and Constables Association for the personnel of the Constable Precinct 3 Department.
810	TX AGRILLIFE EXT-DUES & MEMBERSHIPS	\$3,500.00	We are now fully staffed and will need to have all agents and assistants participate as members to several organizations to be able to perform required job duties.
831	CONST PCT3-COURT COSTS & INVESTIGATIONS	\$1,500.00	To cover the costs of any citations that may be issued out of District Court for any asset forfeiture or seizures that the Constable Precinct 3 Department has made.
890	CONST PCT3-OTHER	\$500.00	To cover any additional costs that may not have been classified in the aforementioned object codes.
<b>TOTAL:</b>		<b>\$3,295,083.00</b>	