

**A701**

**Appointment of Labor Standards Officer**  
**(Submit form to Labors@TexasAgriculture.gov )**

Grant Recipient: Hidalgo County Contract No: 7217005

I, Ramon Garcia hereby appoint Diana R. Serna  
(County Judge) (Print Name)

as the Labor Standards Officer for the aforementioned contract. The appointed Labor Standards Officer is assigned to oversee the labor portion of the contract and will be responsible for assuring compliance with all requirements under **Chapter 7 of the TxCDBG Project Implementation Manual.**

Appointed Labor Standards Officer Name:	Diana R. Serna				
Address:	427 E. Duranta Avenue, Suite 107				
City:	Alamo	State:	TX	Zip:	78516
Telephone Number:	(956) 787-8127	Fax Number:	(956) 318-2988		
Email Address:	diana.serna@co.hidalgo.tx.us				

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I acknowledge the appointment and duties of Labor Standards Officer.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Labor Standards Officer)

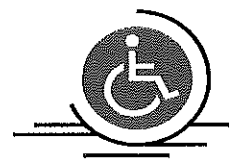
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Appointed by: Ramon Garcia Title: \_\_\_\_\_  
(County Judge)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Judge)



### Designation Form for Civil Rights Officer



City/County: Hidalgo County

Address: Urban County Program  
427 E. Duranta Ave, Suite 107  
Alamo, Texas 78516

Telephone Number: (956) 787-8127

TxCDBG Contract # 7217005

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I, Ramon Garcia, do hereby appoint Diana R. Serna, UCP Executive Director,  
*(Chief Elected Official)* *(Name and Title)*

as the Civil Rights Officer for the County of Hidalgo.

The Civil Rights Officer shall be responsible for the oversight and compliance of fair housing and equal opportunity activities to be performed by the County of Hidalgo, as required by the Texas Community Development Block Grant Program Contract No. 7217005.

The Civil Rights Officer is responsible for being familiar with and adhering to all civil rights laws and regulations pertaining to the Texas Community Development Block Grant Program, including those described in the TxCDBG Implementation Manual and those listed in the TxCDBG contract.

Civil Rights Officer: \_\_\_\_\_  
*(Signature)*  
 Diana R. Serna, UCP Executive Director

Appointed by: \_\_\_\_\_  
*(Signature)*  
 Ramon Garcia, Hidalgo County Judge

Date: \_\_\_\_\_

**URBAN COUNTY  
PROGRAM**

**Hidalgo County Commissioners' Court  
Agenda Request Form**

No. 102421  
Eric Trevino

Date: October 23, 2017 Meeting Date Request: November 07, 2017  
 Deadline for Action: ASAP Contact Person: Diana R. Serna  
 Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

*Diana R. Serna, Urban County Director* DRS

**Caption:**

a.) Approval of a resolution for designation of authorized bonded signatories for the Texas Department of Agriculture (TDA) Texas Community Development Block Grant Funds (TxCDBG) for the following grant:

**2016 Colonia Economically Distressed Areas Program Fund (CEDAP) TDA Contract No. 7217005**

b.) Authorize Hidalgo County Judge to sign any and all documents regarding TDA funds.

**Background:**

This Resolution is required by the Texas Department of Agriculture for the funding authorized for Hidalgo County 7217005 grant. The Resolution designates certain authorized bonded signatories for the TDA Grant - Texas Community Development Block Grant Program.

Deputy Director: AS Finance: \_\_\_\_\_

**APPROVED**  
 County Commissioners' Court  
 DATE: 11/7/17 DRS

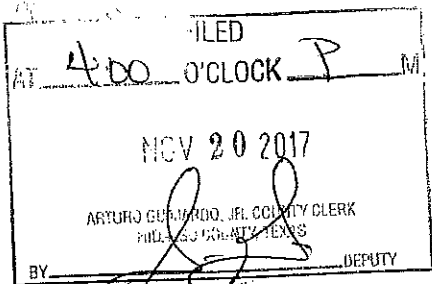
Please initial for approval:

Legal Counsel \_\_\_\_\_ Budget \_\_\_\_\_ Human Resources \_\_\_\_\_  
 Dept./Fund No. \_\_\_\_\_ Amt. Expended: \$ \_\_\_\_\_ Funds/Staffing Budgeted: Yes: \_\_\_\_\_ No: \_\_\_\_\_  
 Account Code: \_\_\_\_\_ Impact on Future Budget: Yes \_\_\_\_\_ No \_\_\_\_\_

Comments:

Action taken by Commissioner's Court:

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_



A201

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER 7217005.

WHEREAS, the County of Hidalgo, Texas has received a 2016 Texas Community Development Block Grant award to provide wastewater improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, the County of Hidalgo, Texas acknowledges that in the event that an authorized signatory of the County changes (elections, illness, resignations, etc.), the County must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG Depository/ Authorized Signatories Designation Form (Form A202).

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS, AS FOLLOWS:

The Hidalgo County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, Urban County Program Deputy Director and the Urban County Assistant Deputy Director be authorized to execute contractual documents between the Texas Department of Agriculture and the County for the 2016 Texas Community Development Block Grant Program.

The Hidalgo County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, Urban County Program Deputy Director and the Urban County Assistant Deputy Director be authorized to execute the State of Texas Purchase Voucher and Request for Payment Form documents required for requesting funds approved in the 2016 Texas Community Development Block Grant Program.

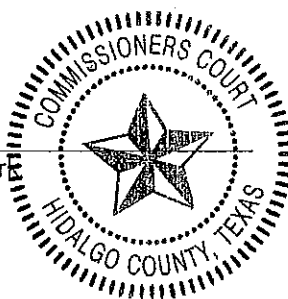
PASSED AND APPROVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS on November 07, 2017.

*Ramon Garcia*

Ramon Garcia, County Judge  
Hidalgo County, Texas

Attest:

*Arturo Guajardo Jr.*  
Arturo Guajardo, Jr., County Clerk  
Hidalgo County, Texas



APPROVED BY  
COMMISSIONERS' COURT  
ON: 11/7/17

### Depository/Authorized Signatories Designation Form

Grant Recipient Hidalgo County TxCDBG Contract No. 7217005

The individuals listed below are designated by resolution as authorized signatories for contractual documents.

Ramon Garcia  
(Name)  
Hidalgo County Judge  
(Title)  
Ramon Garcia  
(Signature)

Yolanda Chapa  
(Name)  
Hidalgo County Chief Administrator  
(Title)  
Yolanda Chapa  
(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the *Request for Payment Form* (Form A203)—(At least two (2) signatories required).

Diana R. Serna  
(Name)  
Urban County Program Executive Director  
(Title)  
Diana R. Serna  
(Signature)

Antonio Barco  
(Name)  
Urban County Program Deputy Director  
(Title)  
Antonio Barco  
(Signature)

Patricio R. Avila  
(Name)  
Urban County Program Assistant Deputy Director  
(Title)  
P.R. Avila  
(Signature)

(Name)  
  
(Title)  
  
(Signature)

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form. Grant Recipients are strongly encouraged to use the sample resolution provided.

APPROVED BY  
COMMISSIONERS' COURT  
ON: 11/7/17