**DATE:** December 15, 2017

**DEPARTMENT HEAD:** VALDE GUERRA

2018

**DEPARTMENT NAME:** EXECUTIVE OFFICE

**ACCOUNT NUMBER:** 8-1100-413-00-125-001-0-xxx

**SUBJECT:** **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

| FROM OBJECT CODE | OBJECT DESCRIPTION | TO OBJECT CODE | OBJECT DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| | | | | |
| | | | | |
| 610 | GENERAL SUPPLIES | 336 | COMPUTER SERVICES | $ 200.00 |
| 610 | GENERAL SUPPLIES | 535 | POSTAGE & EXPRESS MAIL CHGS. | $ 50.00 |
| 610 | GENERAL SUPPLIES | 780 | CAPITAL LEASES | $ 900.00 |
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| | | | TOTAL | 1,150.00 |

**REASON**: **For upcoming year expenses.**

**DEPARTMENT HEAD SIGNATURE**

**APPROVED COMMISSIONERS' COURT**

/ /

**DATE**

**ATTEST COUNTY CLERK**