



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

MEMORANDUM

To: Department Heads
Precinct - ROW Agent
From: Yolanda Velasquez, Buyer III
Date: November 27, 2017
Subject: Approval of Requirements for Title Company Related Services-Pool

Please review the attached draft **REQUIREMENTS** and **EVALUATION & SELECTION CRITERIA** and indicate if they meet all your requirements by selecting **APPROVE**, **DISAPPROVE** (or) **APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the requirements & Evaluation Criteria and return the information to yolanda.velasquez@co.hidalgo.tx.us.

If you have any questions, please call me at (956) 318-2626 ext# 4881.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED with MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO / _____ Other: _____

(Specify) _____

BUDGETACCOUNT #: _____

	David Suarez	Pct I	12/27/17
Authorized Signature	Printed Name	Department	Date

Submit this form to the Hidalgo County Purchasing Department, via e-mail: yolanda.velasquez@co.hidalgo.tx.us by no later than Friday, December 01, 2017 1:00 P.M.

Enclosures

Zimbra**yolanda.velasquez@co.hidalgo.tx.us**

Re: Title Company Requirements

From : Jaime Salinas <jaime.salinas@co.hidalgo.tx.us>

Thu, Dec 21, 2017 02:18 PM

Subject : Re: Title Company Requirements**To :** Yolanda Velasquez
<yolanda.velasquez@co.hidalgo.tx.us>**Cc :** Erika Zamora <erika.zamora@co.hidalgo.tx.us>, Jaime Cruz <jaime.cruz@co.hidalgo.tx.us>

Good afternoon Yolanda,

The draft looks good.

Jaime Salinas, R.O.W300 West Hall acres Ste G
Hidalgo County Pct # 2
Right of Way Department
Office: # 956-787-1891
Fax: # 956-787-4683
Cell: # 956-207-9298http://127.0.0.1:63567/seauth=co&loc=en_US&id=93b4-4a00-b518-7485ae758194:18045&par

From: "Yolanda Velasquez" <yolanda.velasquez@co.hidalgo.tx.us>**To:** "Yolanda Velasquez" <yolanda.velasquez@co.hidalgo.tx.us>**Sent:** Thursday, December 21, 2017 1:47:51 PM**Subject:** Fwd: Title Company Requirements

Good afternoon,

I was hoping you have had a chance to review and/or make necessary changes to proceed with project. Please review the attached requirements and signed enclose memorandum.

Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Dept.
Tel: (956) 318-2626 ext. 4881yolanda.velasquez@co.hidalgo.tx.us

From: "Yolanda Velasquez" <yolanda.velasquez@co.hidalgo.tx.us>
To: "Yolanda Velasquez" <yolanda.velasquez@co.hidalgo.tx.us>
Sent: Monday, November 27, 2017 4:28:36 PM
Subject: Title Company Requirements

Good afternoon,

Current contract expires on March 2018 for "Title Company" therefore we need to commence the procurement process. I am the Buyer assign to this project and if any questions, let me know.

Please review enclosed "Title Company requirements" and make necessary recommendations or approve as is and sign enclosed Memorandum and include acct. information.

Thanks.

Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Dept.
Tel: (956) 318-2626 ext. 4881
yolanda.velasquez@co.hidalgo.tx.us



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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED with MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: YES / NO / Other: _____

(Specify) _____

BUDGETACCOUNT #: 8-1200-431-00-123-005-0-710

	Joe M. Flores	Pct 3	1-9-18
Authorized Signature	Printed Name	Department	Date

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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED with MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / NO / _____ Other: _____
 (Specify) Funds not available Account will require a transfer
 BUDGETACCOUNT #: 7-1200-431-00-124-007-D-339

	Joe Octon	Precinct 4	11-29-17
Authorized Signature	Printed Name	Department	Date

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