

Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: December 20, 2017

SUBJECT: Approval of Monthly Financial Report

RATIONALE/NEED: Approval is needed to comply with the Head Start Performance Standard 1304.51(h)(1).

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Monthly Financial Report: November

INITIATED BY: Elma Carrera, Chief Financial Officer *Elma Carrera*

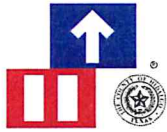
REVIEWED BY: Edmundo Garcia, Assistant Director for Operations *Edmundo Garcia*

EXECUTIVE DIRECTOR'S APPROVAL: *Jeresa Flores*

Hidalgo County Head Start Program
 Budget Report
 Fund 19 - Head Start
 From 01/01/2017 - 12/31/2017

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Percent Budget Remaining	November Expenditures
SALARIES	17,120,552.00	14,858,988.54	0.00	2,261,563.46	13.20%	1,287,491.14
FRINGE BENEFITS	6,944,669.00	5,942,741.78	0.00	1,001,927.22	14.42%	531,961.40
OFFICE SUPPLIES	87,104.05	84,173.81	1,481.80	1,448.44	1.66%	7,404.25
CLASSROOM SUPPLIES	255,285.60	443,362.23	29,146.76	(217,223.39)	(85.09)%	29,945.40
MAINTENANCE SUPPLIES	288,638.85	373,819.26	48,175.38	(133,355.79)	(46.20)%	41,506.74
MEDICAL SUPPLIES	5,398.00	8,793.02	87.60	(3,482.62)	(64.51)%	1,494.60
OPERATIONAL SUPPLIES	66,483.00	63,150.33	42,169.88	(38,837.21)	(58.41)%	220.56
RENT	170,597.00	156,104.80	0.00	14,492.20	8.49%	12,291.00
UTILITIES	342,999.39	314,406.28	0.00	28,593.11	8.33%	27,883.84
TELEPHONE	328,585.00	340,655.17	0.00	(12,070.17)	(3.67)%	30,176.01
LOCAL TRAVEL	48,500.00	42,651.71	0.00	5,848.29	12.05%	5,705.11
VEHICLE MAINT/REPAIRS	170,000.00	261,000.74	27,820.90	(118,821.64)	(69.89)%	30,373.12
HEALTH SERVICES	500.00	65.00	600.00	(165.00)	(33.00)%	0.00
DENTAL SERVICES	1,050.00	920.00	200.00	(70.00)	(6.66)%	45.00
DENTAL HEALTH	30,000.00	33,975.00	2,625.00	(6,600.00)	(22.00)%	6,975.00
PRINTING	29,600.00	26,073.16	121.96	3,404.88	11.50%	0.00
INSURANCE	175,000.00	193,001.61	0.00	(18,001.61)	(10.28)%	0.00
EQUIPMENT MAINT/REPAIRS	88,299.11	92,723.94	400.00	(4,824.83)	(5.46)%	16,033.27
T&TA	276,833.00	229,447.89	6,375.93	41,009.18	14.81%	7,810.74
PROFESSIONAL SERVICES	72,550.00	65,913.42	4,000.00	2,636.58	3.63%	2,149.12
DISABILITY SERVICES	5,600.00	8,970.63	600.00	(3,970.63)	(70.90)%	2,336.80
Total 19 - Head Start	26,508,244.00	23,540,938.32	163,805.21	2,803,500.47	10.58%	2,041,803.10

Financial Report
December, 2017



Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: January 17, 2018

SUBJECT: Approval of Monthly Financial Report

RATIONALE/NEED: Approval is needed to comply with the Head Start Performance Standard 1304.51(h)(1).

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Monthly Financial Report

INITIATED BY: Elma Carrera, Chief Financial Officer

REVIEWED BY: Edmundo Garcia, Assistant Director for Operations

EXECUTIVE DIRECTOR'S APPROVAL: _____

Hidalgo County Head Start Program
 Budget Report
 Fund 19 - Head Start
 From 01/01/2017 - 12/31/2017

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Percent Budget Remaining	December Expenditures
SALARIES	17,120,552.00	16,794,534.16	0.00	326,017.84	1.90%	1,935,545.62
FRINGE BENEFITS	6,944,669.00	6,578,798.47	0.00	365,870.53	5.26%	636,056.69
OFFICE SUPPLIES	87,104.05	90,286.18	1,278.27	(4,460.40)	(5.12)%	5,748.68
CLASSROOM SUPPLIES	255,285.60	492,736.80	0.00	(237,451.20)	(93.01)%	49,374.57
MAINTENANCE SUPPLIES	288,638.85	431,003.76	17,334.98	(159,699.89)	(55.32)%	57,184.50
MEDICAL SUPPLIES	5,398.00	8,793.02	0.00	(3,395.02)	(62.89)%	0.00
OPERATIONAL SUPPLIES	66,483.00	89,127.35	47,916.27	(70,560.62)	(106.13)%	25,977.02
RENT	170,597.00	156,104.80	0.00	14,492.20	8.49%	0.00
UTILITIES	342,999.39	345,796.88	0.00	(2,797.49)	(0.81)%	31,390.60
TELEPHONE	328,585.00	358,725.73	0.00	(30,140.73)	(9.17)%	18,070.56
LOCAL TRAVEL	48,500.00	50,553.49	0.00	(2,053.49)	(4.23)%	7,901.78
VEHICLE MAINT/REPAIRS	170,000.00	276,104.15	22,920.00	(129,024.15)	(75.89)%	15,103.41
HEALTH SERVICES	500.00	378.00	400.00	(278.00)	(55.60)%	313.00
DENTAL SERVICES	1,050.00	1,080.00	200.00	(230.00)	(21.90)%	160.00
MENTAL HEALTH	30,000.00	36,600.00	0.00	(6,600.00)	(22.00)%	2,625.00
PRINTING	29,600.00	26,073.16	121.96	3,404.88	11.50%	0.00
INSURANCE	175,000.00	193,001.61	0.00	(18,001.61)	(10.28)%	0.00
EQUIPMENT MAINT/REPAIRS	88,299.11	93,293.72	0.00	(4,994.61)	(5.65)%	569.78
T&TA	276,833.00	234,291.16	1,303.48	41,238.36	14.89%	4,843.27
PROFESSIONAL SERVICES	72,550.00	69,982.54	400.00	2,167.46	2.98%	4,069.12
DISABILITY SERVICES	5,600.00	9,105.38	0.00	(3,505.38)	(62.59)%	134.75
TOTALS	26,508,244.00	26,336,370.36	91,874.96	79,998.68	0.30%	2,795,068.35