DATE: January 26, 2018

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: GENERAL LITIGATION

ACCOUNT NUMBER: 8-1100-415-30-125-006-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
333	Legal Services	780	Capital Leases	1,101.00
			TOTAL	1,101.00

REASON: **For Mail Machine at D.A.s Office.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT | / / **DATE** | **ATTEST COUNTY CLERK**