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www.co.hidalgo.tx.us/purchasing

# MEMORANDUM

(Department's Recommendation)

**To: Pablo "Paul" Villarreal, Jr., Tax Assessor/Collector**  
**Attn.: Rudy Flores,**  
**Hidalgo County Tax Assessor/Collectors**

**From: Sandy Suarez, Buyer, II**  
**Hidalgo County Purchasing Department**

**Date: November 16, 2017**

**Subject: Recommendation to Award or Reject Bids Received.**  
**RFB No.: 2017-006-11-08-SGS – "Printing and Mailing of 2018-2019 and 2020 Tax Statements and Envelopes" –Hidalgo County Tax Assessor/Collector**

We have received two (2) bid responses for the above-mentioned project. Enclosed you will find the bid tabulation sheet and the Bids received, for your review and Recommendation and/or Rejection.

If possible, we would like to present your Recommendation to Commissioner's Court Meeting: therefore, we need your response by no later than: **December 01, 2017, @ 4:00 P. M.** Please indicate your recommendation and/or concerns in the space provided below and reply to the Purchasing Department via fax to (956) 292-7612 or via email to [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us)

APPROVE

DISAPPROVE / REJECT

Recommendation / Reject: (Indicate vendor name(s) below and reason for decision i.e. low bid, sole bid etc.):

Peregrine Solutions - lower bid

BUDGET ACCOUNT No.: \_\_\_\_\_

Should you have any questions or require further information please do not hesitate to call me at (956) 318-2626 ext. 4854. Thank you for your attention and cooperation to this matter.

	Pablo (Paul) Villarreal Jr.	Hidalgo County TAX Office	11/29/17
AUTHORIZATION SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

Enclosures