DATE: February 2, 2018

DEPARTMENT HEAD: VALDE GUERRA

2018

DEPARTMENT NAME: EXECUTIVE OFFICE

ACCOUNT NUMBER: 8-1100-413-00-125-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	REPAIR & MAINT SERVICE	610	GENERAL SUPPLIES	$ 500.00
583	TRAVEL OUT OF COUNTY	610	GENERAL SUPPLIES	$ 2,000.00
584	REGISTRATION FEES	610	GENERAL SUPPLIES	$ 1,000.00
			TOTAL	3,500.00

REASON: **For upcoming year expenses.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /

DATE

ATTEST COUNTY CLERK