DATE: February 2, 2018

2018
Transfer

AI-

DEPARTMENT HEAD: CORINA HERNANDEZ

DEPARTMENT NAME: AUXILIARY COURT

ACCOUNT NUMBER: 8-1100-412-00-045-001-0-XXX

Contact Person: CORINA HERNANDEZ **Ph#:** 9562897420

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
583	TRAVEL OUT OF COUNTY	640	REFERENCE MATERIALS	$115.00
583	TRAVEL OUT OF COUNTY	610	GENERAL SUPPLIES	$500.00
			TOTAL	$ 615.00

REASON:
The transfer is made to cover new purchase orders.

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK