

HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM

DEPARTMENT NAME _____ LOCATION _____

TRANSFER TO: Surplus _____ LOCATION _____

TRANSFER FROM: Hidalgo County Sheriff's Office _____ 9999 _____

TF# _____

NAME (PRINT Capt. Steve Herrera) _____ PHONE. 956-393-6154 FAX NO.: 956-393-6021

E-MAIL: steve.herrera@hidalgo90.org

CONTACT INFORMATION: _____

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

SAFETY DIVISION (FOR SURPLUS OF VEHICLES): _____

DATE: _____

PALLETT INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC	FIXED ASSET DIVISION USE ONLY	
						DEPT.	TO
1 K9 Police Dog (Endy)	51676	Endy	B				
2							
3							
4							
5							
6							
7							
8							
9							
10							

AMOUNT \$ _____

JUSTIFICATION FOR TRANSFER: _____
No Longer Fit For Duty Due To Health Reasons

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

The transfer is hereby approved by the Purchasing Agent _____

PLEASE USE BLUE INK TO SIGN

PRINT NAME: MARTHA L. SALAZAR SIGNATURE: _____ DATE: _____

Contact Person transferring item(s) out: Steve Herrera SIGNATURE: _____ DATE: 2/13/2018

Person receiving Item(s): _____ SIGNATURE: _____ DATE: _____

Reviewed & Processed by FA Division: _____ SIGNATURE: _____ DATE: _____

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE: _____ INITIAL: _____

EFFECTIVE DATE 03/01/13

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION
HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Prepared By: Gabriel Navarro
Requested By: Terry Contreras, S.O.
Date: 2/13/2018

Asset Number	Description	Hist Cost	Acq Date	Acq Year	Last Depr. Year	Life Expectancy	Last Depr. Usage (yrs)	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value (After Depr.)	Book Value (Net Residual)
51676	"Endy" Police Dog	\$9,000.00	11/22/2010	2010	2017	6	7	\$900.00	\$8,100.00	\$1,350.00	\$8,100.00	\$0.00	\$900.00
							0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
							0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
							0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
							0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\$9,000.00

\$8,100.00

\$8,100.00

Historical Cost - Residual Value = \$8,100.00