

2802 S. Bus. Hwy 281  
Edinburg, Texas 78539  
Phone: (956) 318-2626  
Fax: (956) 318-2629  
www.co.hidalgo.tx.us/purchasing

February 15, 2018

**E-18-068-03-06**

**The J. Ramirez Law Firm**

Attn: Mr. Jesus Ramirez  
Ebony Park, Suite B, N. Veterans Blvd.  
San Juan, TX 78589

Via email: jramirez@rg-legal.com  
Via email: dcepeda@rg-legal.com  
**TERM: 03/16/2018 – 03/15/2019**

**Re: HB Form 1295 Required/Renewal/Extension Notice**  
**“E-17-068-02-07-“Bond Counsel” Hidalgo County**

Dear Mr. Ramirez:

Be advised, that in order to proceed with the County’s option to extend/renew for an additional **One (1) Year term, under the same rates, terms and conditions** with **The J. Ramirez Law Firm** for the referenced project, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

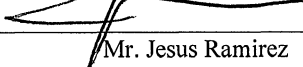
Thus, in order for County staff to process the above-referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In box 3 of Form 1295, provide **CONTRACT No. E-18-068-03-06** Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed an “*unsworn declaration*” and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on March 06, 2018**, the signed and “*unsworn declaration*” “**HB Form 1295**” and “**Extension Notice**” must be received in our office completed via fax to (956) 292-7612 or via email to: [matilde.faz@co.hidalgo.tx.us](mailto:matilde.faz@co.hidalgo.tx.us) by **no later than Friday, February 16, 2018**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and “*unsworn declaration*” may result in delay of award.

In, addition, please include your “*Updated Certificate of Insurance*” with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: [matilde.faz@co.hidalgo.tx.us](mailto:matilde.faz@co.hidalgo.tx.us) by no later than date reflected above.

By:   
Mr. Jesus Ramirez

Date: **FEB 15 2018**

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956) 318-2626.

Sincerely,

Matilde Faz  
Hidalgo County Purchasing Department

xc: file

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

The J. Ramirez Law Firm  
San Juan, TX United States

Certificate Number:  
2018-314533

Date Filed:  
02/15/2018

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

E-18-068-03-06  
Legal services - Bond Counsel

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Ramirez, Jesus	San Juan, TX United States	X	

5 Check only if there is NO Interested Party.

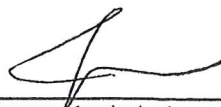
### 6 UNSWORN DECLARATION

My name is Jesus Ramirez, and my date of birth is 6/11/51.

My address is 700 V. Veterans Blvd, San Juan, Tx, 78589, U.S.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 15<sup>th</sup> day of February, 20 18.  
(month) (year)

  
\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2018-314533

Date Filed:  
02/15/2018

Date Acknowledged:  
02/15/2018

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

The J. Ramirez Law Firm  
San Juan, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Hidalgo County

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

E-18-068-03-06  
Legal services - Bond Counsel

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ramirez, Jesus	San Juan, TX United States	X	

5 Check only if there is NO Interested Party.

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)





**CONSENT AGENDA  
HIDALGO COUNTY  
COMMISSIONERS COURT MEETING**




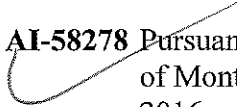
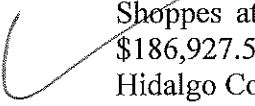

February 6, 2017

9:30 A.M.

**NOTICE** is hereby given in accordance with Chapter 551, Texas Government Code, that a **SPECIAL MEETING** of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1.  **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)
2.  **Auditor's Office:**
  - A.  Presentation of Fund Information Report
  - B.  **AI-58278** Pursuant to Local Government Code Sections 114.023-.025, requesting approval of Monthly Financial Reports for the Months of October 2016 and November 2016.
  - C.  **AI-58252**
    1. Discussion, consideration and approval to process the City of Edinburg's "The Shoppes at Rio Grande Valley" 2015-2016 TIRZ payment, in the amount of \$186,927.57 pursuant to the interlocal agreement between the City of Edinburg, Hidalgo County, and the Reinvestment Zone No. 1, City of Edinburg.
    2. Discussion, consideration and approval to process the City of Hidalgo 2015-2016 TIRZ payment in the amount of \$251,460.92 pursuant to the interlocal agreement between the City of Hidalgo, Hidalgo County, and Tax Increment Reinvestment Zone No. 1.
    3.  Discussion, consideration and approval to process the City of Edinburg's "Entertainment Center" 2015-2016 TIRZ payment, in the amount of \$53,025.62 pursuant to the interlocal agreement between the City of Edinburg, Hidalgo County, and the Reinvestment Zone No. 4, City of Edinburg.

authority for the County Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor. (CSJ#0863-01-057)

10.  
OK

**Purchasing Dept:**

**Notes:**

**A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.**

**B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).**

✓  
A. AI-58402  
FNU  
Subj. to  
Compliance

**A. AI-58402 D.A. - Civil Litigation:**

Request authorization to enter into a 60-month lease agreement for \$98.69 monthly and/or \$296.07 quarterly an awarded vendor through BUYBOARD 407-12. The lease includes all hardware, software, installation, hardware & software maintenance, Soft-Guard Subscription, and IntelliLink Subscription/Meter rental.

**B. AI-58362** Requesting approval of payment of Invoice #11326139 in the amount of \$29,621.68 as submitted by project engineer, L&G Consulting Engineers Inc., for engineering services provided under Contract C-15-336-09-29(WA#1), for Pct 2 Eldora Road project.

**C. AI-58363** Requesting approval of payment of Invoice #11326138 in the amount of \$31,066.64 submitted by project engineer, L&G Consulting Engineers Inc., for engineering services provided under Contract C-15-300-09-01(WA#1), for Pct 2 Cesar Chavez Road Project.

**D. AI-58365** Requesting approval of payment of Invoice #11326115 in the amount of \$4,684.55 submitted by project engineer, L&G Consulting Engineers Inc., for engineering services provided under Contract C-16-171-04-12 (WA#1), for Pct 2 Dicker Road project.

**E. AI-58368** Requesting approval of payment of Invoice #11326127 in the amount \$6,082.16 submitted by project engineer, L&G Consulting Engineers Inc., for engineering services provided under Contract C-16-218-05-25(WA#1), for Pct 2 Rancho Blanco Road Extension project.

**F. AI-58371** Requesting approval of payment of Invoice #11326126 in the amount of \$6,259.03 submitted by project engineer, L&G Consulting Engineers Inc., for engineering services provided under Contract C-15-097-03-17(WA#4), for Pct 2 Nolana Loop project.

membership/participation with Tx. Dept. of Information Resources, aka] DIR's Contract #TSO-3041 with all supporting documentation attached/contained herein.

V. **AI-58261** Pct 4 CRC - San Carlos (1100):

Approval to enter into a 48 month capital lease agreement for one copier with Ricoh USA/GE Ricoh USA through State of Texas DIR Contract #TSO-3041.

W. **AI-58219**

*subject to legal review required 2/20*

County Court-at-Law #5 requests approval to enter into a 36-month capital lease with Xerox, awarded [through HC membership/participation with Tx Dept. of Information Resources, aka] DIR's Contract #TSO-3043 with all supporting documentation attached/contained herein.

X.

**AI-58101** The Hidalgo County Juvenile Boot Camp requests removing the following Hidalgo County fixed assets [as detailed in Exhibit "A" attached hereto] from their current inventory list.

Y.

**AI-58228** Pct. #1:

Approval of Payment Application No. 3 in the amount of \$207,883.51 as submitted by 2GS, LLC for the provision of Paving and Drainage Improvements for the Colonia Noreste project (Contract #C-16-260-07-19), as reviewed by project engineer, TEDSI Infrastructure Group Consulting Engineers.

Z.

**AI-58211** Civil Service:

Action to approve the County's option to renew/extend for its final one (1) year term [as permitted under the current agreement] the engagement of the Espinosa Law Firm for the provision of legal services to the Hidalgo County Civil Service Commission subject to compliance with HB 1295.

AA.

**AI-58093** WIC:

Requesting authority to advertise [including the re-advertising of projects in the event no Bids are received and/or are rejected and project is still required] with approval of RFB procurement packet (i.e., specifications/requirements, legal notice, draft requirements agreement etc.,) as attached hereto for: Hidalgo County WIC Program-Purchase of Microcuvettes - RFB 2017-044-02-03-01-YZV.

BB.

**AI-58229** Approval for the automatic extension of a successive (1) year as provided in the letter of engagement with The J. Ramirez Law Firm for the continuation of the provision of services as Bond Counsel for Hidalgo County.

**APPROVED**

CC.

**AI-58216** Pct. 2:

Requesting approval of payment of Invoice #11326101 in the amount of \$38,199.03 submitted by project engineer, L&G Consulting Engineers Inc., for engineering services provided under Contract C-15-097-03-17(WA#4), for Pct 2 Nolana Loop project.

DD.

**AI-58215** Pct. 2:

Requesting approval of payment of Invoice #11326082 in the amount of



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

**E-17-068-02-07**  
**Term: 03/16/2017 to 03/15/2018**

January 26, 2017

The J. Ramirez Law Firm  
Ebony Park, Suite B,  
N. Veterans Blvd.  
San Juan, Texas 78589

Email: [dcepeda@rg-legal.com](mailto:dcepeda@rg-legal.com)

Re: **Renewal of Agreement E-15-437-12-15**  
**Bond Counsel for Hidalgo County**

Honorable Jesus Ramirez;

Be advised, that County has chosen the option to continue and exercise the **(1) ONE YEAR EXTENSION** of the term, under the same rates, terms and conditions with your firm for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-17-068**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court**, the signed and notarized **"HB Form 1295"** and **"Extension Notice"** must be received in our office completed via fax to (956) 292-7612 or via email to: [darlene.betancourt@co.hidalgo.tx.us](mailto:darlene.betancourt@co.hidalgo.tx.us), **by no later than Tuesday, January 31, 2017**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your **"Updated Certificate of Insurance"** with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: [darlene.betancourt@co.hidalgo.tx.us](mailto:darlene.betancourt@co.hidalgo.tx.us) by no later than date reflected above.

By:

Honorable, Jesus "Chuy" Ramirez

Date:

JAN 26 2017

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

***Darlene H. Betancourt***

Darlene H. Betancourt, CPPB  
Hidalgo County Purchasing Department

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 The J. Ramirez Law Firm  
 San Juan, TX United States

**Certificate Number:**  
 2017-158584

**Date Filed:**  
 01/26/2017

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 The County of Hidalgo, Texas

**Date Acknowledged:**  
 01/26/2017

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 Renewal/Extension No. E-17-068  
 Legal Services - Bond Counsel

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ramirez, Jesus	San Juan, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 AFFIDAVIT** I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
 Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

The J. Ramirez Law Firm  
 San Juan, TX United States

**Certificate Number:**  
 2017-158584

**Date Filed:**  
 01/26/2017

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

The County of Hidalgo, Texas

**Date Acknowledged:**

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

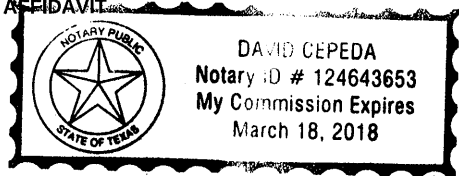
Renewal/Extension No. E-17-068  
 Legal Services - Bond Counsel

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ramirez, Jesus	San Juan, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



*[Signature]*  
 \_\_\_\_\_  
 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Jesus Ramirez, this the 26<sup>th</sup> day of January, 2017, to certify which, witness my hand and seal of office.

*[Signature]*                      David Cepeda                      Legal Assistant  
 \_\_\_\_\_  
 Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath

## CC REG AGENDA 12/15/15

**A. Hidalgo County**

*ju*

1. **AI-52634** Approval for the automatic extension of a successive (1) year as provided in the letter of engagement with The J. Ramirez Law Firm for the continuation of the provision of services as Bond Counsel for Hidalgo County.
2. **AI-52595** Requesting Approval to Reject Bids Submitted on RFB No. 2015-313-11-04-HGO - "Janitorial Supplies, Industrial Chemicals & Supplies"; request approval and authority to exercise second of two (2) one (1) year extension for "Janitorial Supplies, Industrial Chemicals & Supplies" as Bids Received Did Not Meet the Requirements.
3. **AI-52563** Presentation of sole responsible vendor submitting the lowest and best bid and meeting all specifications and/or requirements (as detailed in the documentation contained herein) for the purpose of award and approval of contract for RFB No. 2015-323-11-18-HGO titled "Mailing Services" - Hidalgo County.

*Upper Valley mail Service*

**B. District Attorney:**

*ou*

1. **AI-52673** Requesting authority to purchase through HC membership/participation with TASB-BuyBoard Cooperative Purchasing Program's Contract [#414-12], awarded vendor, Staples Advantage [the furniture/accessories items detailed in the attached documentation] so as to process requisition [after verification/confirmation of proposal and funding] for issuance of PO and thus lock-in pricing prior to 3% increase after 12-22-15].

**C. Pct. 1**

*ou*

1. **AI-52636** A. Acceptance and approval of the Professional Engineering Contract #C-15-423-12-15 with SAMES, INC. d/b/a SAM ENGINEERING & SURVEYING, for: "Job Specific" Project: Mile 4W [10N-12N] and Mile 12N [FM 1015-2W] Road" for Hidalgo County Precinct One, as approved by CC for negotiations on CC date of 12/01/15;

*ou*

B. Acceptance and approval of the following work authorizations with estimated costs as submitted by project engineer, SAM Engineering & Surveying for engineering services under proposed Contract #C-15-423-12-15 as follows:

1. **Work Authorization No. 1:**  
Mile 4W [10N-12N] Street & Drainage Improvements-\$119,832.25t - Requisition #288789
2. **Work Authorization No. 2:**  
Mile 12N [FM 1015-2W] Street & Drainage Improvements-\$25,108.50 - Requisition #288801

**D. Pct. 3**

*ou*

1. **AI-52604** a. Acceptance and approval to execute the final form of a Professional Engineering Agreement with L&G Consulting Engineers, Inc. dba L&G Engineering, for "FM 676 Project (Mile 5) from SH 107 (Conway) to Taylor Road" as approved for negotiations on CC 12-1-15.
- b. Acceptance and approval of Work Authorization No. 1. (with an estimated cost of \$737,400.00) as submitted by project engineer, L&G Consulting Engineers, Inc. dba L&G Engineering for, "Environmental Assessment, Public Involvement, Schematic Design and Hydrologic Map for the FM 676 Project (Mile5) form SH 107 (Conway) to Taylor Rd.
- c. Pursuant to contract with L&G Engineering, [Article 14], approval to permit the subcontracting of AmaTerra Environmental Inc. for the FM 676 Project (Mile 5) from SH 107 (Conway) to Taylor Road.

*ou*

2. **AI-52606** a. Acceptance and approval of Work Authorization No. 4 (with a estimated cost of \$821,000.00) as submitted by project engineer, L&G Consulting Engineers, Inc. dba L&G Engineering for, "Engineering Services required for the preparation for Right-of-Way Acquisition and Compensable Utility Management for the Liberty Road project from Mile 3 to FM 2221" located in Pct #3 through Contract # C-12-246-10-16.
- b. Pursuant to contract with L&G Engineering, (Article 14) to C-12-246-10-16, approval to permit

**APPROVED**

**AI-52634**

**Purchasing Department**

**22. A. 1.**

**CC - REGULAR**

**Meeting Date: 12/15/2015**

**Submitted For: Marty Salazar, PURCHASING DEPT.**

**Submitted By: Vangie Garcia, PURCHASING DEPT.**

**Department: PURCHASING DEPT.**

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**Information**

**CAPTION**

Approval for the automatic extension of a successive (1) year as provided in the letter of engagement with The J. Ramirez Law Firm for the continuation of the provision of services as Bond Counsel for Hidalgo County.

**BACKGROUND**

Agreement shall be automatically extended for successive one year terms however is placed on yearly basis pursuant to yearly fiscal budgetary purposes. New renewal term effective March 16, 2016 ending March 15, 2017.

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**Fiscal Impact**

**FISCAL YEAR: 2016**

**ACCT. #: 6-1100-415-30-125-006-0-339**

**FUNDS AVAILABLE Y/N?: Y**

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funds available, refer to 2016 Adopted Budget

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**Attachments**

**Engagement Documentation**  
**extension**

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Darlene Betancourt	12/10/2015 04:53 PM
Budget & Management	Veronica Ortiz	12/11/2015 08:24 AM
Ivan Cantu	Veronica Ortiz	12/11/2015 01:29 PM
Auditor's Office	Monica Badillo	12/11/2015 05:44 PM
Form Started By: Vangie Garcia		Started On: 12/10/2015 03:12 PM
Final Approval Date: 12/11/2015		



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

December 10, 2015

The J. Ramirez Law Firm  
Ebony Park, Suite B,  
N. Veterans Blvd.  
San Juan, Texas 78589

Email: [dcepeda@rg-legal.com](mailto:dcepeda@rg-legal.com)

Re: Renewal Of Bond Counsel Agreement-Year 2016

Honorable Jesus Ramirez;

Hidalgo County Purchasing Department will be requesting Commissioners' Court approval of the annual automatic one (1) year renewal term for year 2016 for the County's Letter of Engagement with The J. Ramirez Law Firm for the "Bond Counsel" services.

Please have authorized representative sign this acknowledge receipt of notice in order to proceed with placement on the Commissioners' Court meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department **asap**, via facsimile to (956) 956-318-2629 or email to: [evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us) so as to meet the agenda request form deadlines.

By: \_\_\_\_\_

Date: **DEC 11 2015**

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,  
*Vangie Y. Garcia, Contract's Manager*  
Hidalgo County Purchasing Department

**RAMIREZ & GUERRERO, L.L.P.**

*Attorneys at Law*

700 N. Veterans Blvd., Ste. B

San Juan, Texas 78589

Phone: (956) 502-5424

Fax: (956) 502-5007

**February 14, 2012**

Hon. Ramon Garcia  
County of Hidalgo  
100 E. Cano  
Edinburg, Texas 78539

Re: Engagement of Bond Counsel

Honorable Judge Garcia:

We are pleased to submit to you a proposed agreement for Ramirez & Guerrero, L.L.P. to serve as Bond Counsel with respect to one or more series of obligations (including new money bonds, refunding bonds, personal property finance obligations and lease and lease purchase and installment purchase agreements) that the County of Hidalgo (the "Issuer") intends to issue, or may issue in the future, for the purposes, respectively, of construction of improvements, purchase of personal property and/or to refund or restructure its existing debt service or lease-purchase revenue bonds through a public facilities corporation (hereinafter referred to as the "Obligations"). When approved by you, this letter will become effective and will evidence an agreement between the Issuer and Ramirez & Guerrero, L.L.P., Bond Counsel. Our fees are billed only if the obligations are issued. Any out-of-pocket costs are reimbursable.

**Basic Services**

Bond Counsel will prepare, or assist the Issuer in the preparation of, all required legal documents and proceedings and will perform all other necessary legal work in connection with the Issuer's authorization, issuance and sale of each series of the Obligations. Our services as Bond Counsel will include the following Basic Services, which we will carry out directly or in concert with officials, staff, and consultants of the Issuer:

(1) Preparation of all notices (including notices of public meetings, notices and resolutions regarding reimbursement bonds and published notices), resolutions and orders (including those governing calling bond elections), resolutions and other legal proceedings necessary to authorize issuance of each series of the Obligations, and all other instruments which comprise the transcript of legal proceedings of the Issuer pertaining to the authorization, issuance and sale of each such series;

(2) Attendance of all meetings called or arranged by or on behalf of the Issuer or Issuer personnel (or their representatives) who are responsible for the issuance, sale and delivery of the Obligations, to the extent required or requested by such persons, to discuss the legal aspects of the Obligations, including but not limited to the sizing, timing or sale of each series of the Obligations;

- (3) Consultation with Issuer officials and staff and the Issuer's financial advisors and independent auditors to review information to be included in the offering documents for each series of the Obligations;
- (4) Preparation and submission, as required by law, of transcripts of legal proceedings pertaining to the issuance of each series of the Obligations to the Attorney General of Texas;
- (5) Supervision of the printing of each series of the Obligations and the delivery thereof to the purchasers, including, if requested, solicitation of bids from bond printers under the direction of the President, the Superintendent or financial advisor or other Issuer personnel who are responsible for the issuance, sale and delivery of the Obligations, to obtain the lowest responsible printing costs for the Issuer;
- (6) At the closing of each series of the Obligations, delivery of an approving opinion, based on facts and law existing as of its date, which shall be fully acceptable in the national public finance field, generally to the effect that such series has been duly issued, executed and delivered in accordance with the Constitution and laws of the State of Texas, that the Obligations of each series constitute valid and legally binding obligations of the Issuer secured by a lien on and pledge of, as appropriate, ad valorem taxes, revenues, or other available funds of the Issuer pledged to their payment in the respective Bond Order (subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws in effect from time to time relating to or affecting the enforcement of rights of creditors, and the Issuer) and that interest on such series of the Obligations is excludable from the gross income of the owners thereof for federal income tax purposes under then existing law; provided that after the closing we do not undertake to provide continuing advice concerning any actions necessary to assure that interest paid on the Obligations will continue to be excluded from gross income for federal income tax purposes; and
- (7) Prior to and in connection with the closing of each series of the Obligations, preparation and delivery of a Tax Exemption and No-Arbitrage Certificate that will enable appropriate officials of the Issuer to comply with the arbitrage requirements of the Internal Revenue Code of 1986 as they affect the Obligations, including yield restrictions and rebate requirements.

#### **Compensation**

A base fee of \$15,000 for up to \$3,000,000.00 in principal amount of bonds;

\$1,000 for every \$1,000,000 from \$3,000,000 to \$20,000,000;

\$750 for every \$1,000,000 from \$20,000,000 and above

#### **Additional Services**

In addition to the foregoing Basic Services, as Bond Counsel, Ramirez & Guerrero, L.L.P. is prepared to undertake the following Additional Services, as requested by the Issuer or Issuer's personnel who are responsible for the issuance, sale and delivery of the Obligations. Services rendered in connection with calling a bond election limited to preparing a bond election order, preparing an order for appointment of early voting and election personnel, preparing form notices of the election, preparing a letter request for pre-clearance under Section 5 of the Voting Rights Act, and providing advisory opinions to the Issuer related to calling and publicizing the election and to the appointment of early voting and election personnel will be billed at a flat fee of \$3,000.00. The fee for any additional services which do not constitute direct bond counsel fees but are needed in connection with, resolving a legal issue, will be at an hourly rate of \$200.00 or \$175.00, depending on lawyer assigned.

Bond Counsel will be reimbursed for up to a maximum \$1,000.00 of its reasonable and actual out-of-pocket expenses, such as the cost of reproduction of documents, out-of-town travel, long distance telephone, telegraph, telex and similar expenses, deliveries, and for the actual cost of all items paid for by Bond Counsel on behalf of the Issuer, incurred in connection with the performance of all services hereunder. All of the expenses of Bond Counsel will be reasonable and expenses which may exceed \$1,000.00 will be subject to prior approval of the Issuer. The Attorney General filing fees and the costs of printing the bonds will be the responsibility of issuer.

Payment to Bond Counsel for all services shall be payable only out of the proceeds of the sale of each series of the Obligations and shall be contingent upon the sale and delivery of each series of the Obligations during the term of this agreement.

The term of this agreement shall be for one year from the date of its approval by the Issuer, but shall be automatically extended for successive one year terms unless the Issuer gives us notice of termination during the last month of any term. Additionally, the Issuer may at any time terminate this agreement by giving us 30 days written notice of termination.

No provision of this agreement shall be deemed to be an agreement or undertaking of any member of the Commissioners Court or any official or employee of the Issuer, and no such member, official or employee shall be personally liable in connection herewith or be subject to any personal liability or accountability by reason of the terms hereof.

If this proposed agreement for the services of Ramirez & Guerrero, L.L.P. as Bond Counsel is satisfactory, please evidence your acceptance and approval by executing two copies in the space provided below.

Sincerely,

**RAMIREZ & GUERRERO, L.L.P.**

By: *Jesus Ramirez*  
JESUS RAMIREZ

APPROVED AND ACCEPTED:

**COUNTY OF HIDALGO**

*Ramiro Gutierrez*  
Judge

*Patricia S. J.*  
County Clerk

(SEAL)

APPROVED AS TO FORM:

ATLAS & HALL, L.L.P.

BY: *SH*  
Stephen L. Crain

Approved by Commissioners' Court  
on 2/14/12 RO

APPROVED BY COMMISSIONERS COURT: 02/14/12





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> _____ <b>FAX (A/C. No):</b> _____ <b>E-MAIL ADDRESS:</b> _____
	<b>INSURER(S) AFFORDING COVERAGE</b>
	<b>NAIC #</b>
<b>INSURED</b>	<b>INSURER A :</b> _____ <b>INSURER B :</b> _____ <b>INSURER C :</b> _____ <b>INSURER D :</b> _____ <b>INSURER E :</b> _____ <b>INSURER F :</b> _____

**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

**CANCELLATION**

_____	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>
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