

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

EDINBURG, TEXAS 78539

March 12, 2018

The Honorable Ramon Garcia, Hidalgo County Judge  
The Honorable David L. Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

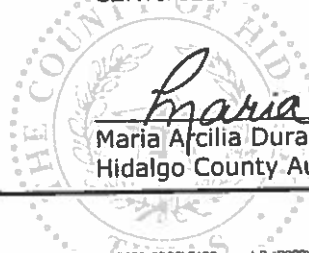
Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:

The county auditor shall certify to the commissioners court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for the fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the following amount from the Tropical Texas Behavioral Health - Valley Baptist Legacy Foundation for the Mental Health Officer Program. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

<p>AMOUNT \$36,837.00</p>	<p>PURPOSE Tropical Texas Behavioral Health Valley Baptist Legacy Foundation M.H.O.P (Mental Health Officer Program) Constable Precinct No. 4 Fiscal Year 2016 Sub-Function 11</p>
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CERTIFIED BY:



*Maria A Duran*  
\_\_\_\_\_  
Maria Arcilia Duran, CPA  
Hidalgo County Auditor

*3-12-18*  
\_\_\_\_\_  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

- |   |   |  |   |   |   |  |   |   |   |   |
|---|---|--|---|---|---|--|---|---|---|---|
| LUIS M. SINGLETERRY<br>JUDGE, 12 <sup>th</sup> D.C. | RODOLFO DELGADO<br>JUDGE, 19 <sup>th</sup> D.C. | J. R. "BOBBY" FLORES<br>JUDGE, 13 <sup>th</sup> D.C. | ROSE GUERRA REYNA<br>JUDGE, 26 <sup>th</sup> D.C. | JUAN R. PARTIDA<br>JUDGE, 27 <sup>th</sup> D.C. | MARIO E. RAMIREZ, JR.<br>JUDGE, 33 <sup>rd</sup> D.C. | NOE GONZALEZ<br>JUDGE, 37 <sup>th</sup> D.C.<br>OVERSEER | LETICIA LOPEZ<br>JUDGE, 38 <sup>th</sup> D.C. | L. KENO VASQUEZ<br>JUDGE, 39 <sup>th</sup> D.C. | ISRAEL RAMON, JR.<br>JUDGE, 43 <sup>rd</sup> D.C. | RENEE R. BETANCOURT<br>JUDGE, 44 <sup>th</sup> D.C. |
|---|---|--|---|---|---|--|---|---|---|---|

**Itsayana Vallejo**

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**From:** Nayla Munoz [nayla.munoz@co.hidalgo.tx.us]  
**Sent:** Friday, March 09, 2018 4:21 PM  
**To:** Arcy Duran  
**Cc:** Linda Fong; Debbie Tamez; Itsayana Vallejo  
**Subject:** Certification of Revenues

Good Afternoon Ms. Duran,

Please allow this email to serve as a formal request that a Certification of Revenues be created for the Tropical Texas Behavioral Health - Valley Baptist Legacy Foundation; Revenue Acct. No. 8-1285-337-00-294-018-6-011 in the amount of \$36,837.00. Agenda Item No. 64055 was created to take before Commissioner's Court on March 13, 2018.

Please let me know if there is anything else needed on my behalf to complete the process in certifying these revenues.

Thank you,

*Nayla Muñoz*

*Administrative Assistant*

**Hidalgo County Constable Precinct 4**

2814 S. Business Highway 281

Edinburg, Texas 78539

T. (956) 383-8560 Ext. 4313

F. (956) 383-8565

AI-64055

Constable Pct. #4 17. B.

**CC - REGULAR**

**Meeting Date:** 03/13/2018

**Submitted By:** Debbie Tamez, BUDGET &  
MANAGEMENT

**Department:** BUDGET & MANAGEMENT

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**Information**

**CAPTION**

Constable Pct. 4 - TTBH - VBLF (1285):

1. Approval to rescind action on AI-63730, CC Regular 02/27/18, Item 8.A. 1. & 2.
2. Approval to rescind action on AI-63928, CC Regular 03/06/18, Item 10.A. 1. & 2.
3. Requesting approval of amendment to Interlocal Agreement between Tropical Texas Behavioral Health and the County of Hidalgo, by and through the Office of the Constable Pct. 4.
4. Authorization to pay overtime reimbursable under the Interlocal Agreement terms and conditions.
5. Authorization for County Judge, as authorized official, to sign amendment to the Interlocal Agreement award and related documents.
6. Approval of Certification of Revenue by the County Auditor.
7. Approval of appropriation of funds.

**BACKGROUND**

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**Fiscal Impact**

**CALENDAR YEAR:** 20018

**ACCT. #:** 8-1285-421-11-294-018-6-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Appropriation of funds.

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**Attachments**

TTBH Extension Approval

Salary Projection

Fiscal Note

Appropriation

Amendment-Interlocal Agreement

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**Form Review**

**Inbox**

Budget & Management

**Reviewed By**

Veronica Ortiz

**Date**

03/09/2018 01:52 PM

Ivan Cantu  
Final Approval

Ivan Cantu

03/09/2018 02:00 PM

Form Started By: Debbie Tamez

Started On: 03/08/2018 04:21 PM

STATE OF TEXAS  
COUNTY OF HIDALGO

§  
§

**AMENDMENT TO INTERLOCAL AGREEMENT  
BETWEEN  
TROPICAL TEXAS BEHAVIORAL HEALTH  
AND  
THE COUNTY OF HIDALGO, by and through the OFFICE OF CONSTABLE,  
PRECINCT 4**

This Amendment to the Interlocal Agreement is made on this \_\_\_\_ day of \_\_\_\_\_, 2018 by and between Texas Behavioral Health and the County of Hidalgo.

**WHEREAS**, on September 1, 2016 Texas Behavioral Health and County of Hidalgo, by and through the Office of Constable, Precinct 2 entered into an Interlocal Agreement;

**WHEREAS**, the Agreement was for the purpose of creating a law enforcement task force comprised of specially trained and certified Mental Health Officers, serving across Hidalgo, Cameron and Willacy Counties, with the objectives of coordinating responses to individuals in mental health crisis with the local mental health authority and decreasing preventable admissions and readmissions into the criminal justice system under the Valley Baptist Legacy Foundation 2016 Collaborative Grant Program.

**WHEREAS**, the parties desire to amend the Interlocal Agreement hereinafter provided.

**NOW THEREFORE**, for and in consideration of the terms and provisions of this Amendment to the Interlocal Agreement and for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, Texas Behavioral Health and the County of Hidalgo, by and through the Office of Constable Precinct 4, effective as of the 1st day of March, 2018, hereby agrees to the following amendment to the Agreement:

1. This Interlocal Agreement shall be extended to **August 31, 2018.**
2. Section "IX. Compensation, Agreement Amount; subsection a. Base Pay – Salaries, Allowance, Fringe Benefits" is hereby modified as follows:

**a. Base Pay - Salaries, Allowances, Fringe Benefits**

The maximum reimbursement entitlement for base pay plus applicable fringe benefits for one Precinct 4 Deputy Constable assigned to

the MHOT shall not exceed \$33,803.00, as amended for the extension period of 03/01/18 – 08/31/18.

3. Section “XI. Compensation, Agreement Amount; subsection b. Overtime Pay” is hereby modified as follows:

**b. Overtime Pay**

The maximum reimbursement entitlement for overtime plus applicable fringe benefits for one Precinct 4 Deputy Constable assigned to the MHOT shall not exceed \$3,034.00 , as amended for the extension period of 03/01/18 – 08/31/18.

4. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full all other provisions in the original agreement will remain in effect.

Executed and effective as of the day and year first written above:

**COUNTY OF HIDALGO, TEXAS  
COUNTY JUDGE**

**TROPICAL TEXAS BEHAVIORAL  
HEALTH**

\_\_\_\_\_  
Ramon Garcia  
Hidalgo County Judge

\_\_\_\_\_  
W. Terry Crocker  
Chief Executive Officer

ATTEST:

\_\_\_\_\_  
Arturo Guajardo, Jr.  
Hidalgo County Clerk

**APPROVED AS TO FORM:  
Hidalgo County Criminal District Attorney’s Office  
Ricardo Rodriguez, Jr.**

By: \_\_\_\_\_  
Victor M. Garza, Assistant District Attorney

**HIDALGO COUNTY**  
**DEPARTMENT OF BUDGET & MANAGEMENT**

**INTERLOCAL AGREEMENT - TTBH-VBLF AMENDMENT**  
**SALARY PROJECTION (03/01/18 - 08/31/18)**

**Constable Pct 4 (292-018-6)**

Slot No.	Position	2018 Budgeted Salary	Step Increase	Longevity Pay	Supplemental Pay	2018 Total Compensation	Prorated Compensation (03/01/18 - 08/31/18)	Interlocal Agreement - Total Salary Amount (03/01/18 - 08/31/18)	Health Insurance (\$43.56 per year)	Life Insurance (\$43.56 per year)	FICA (7.65%)	Retirement (11.80%)	Unemployment Comp. (0.60%)	W/C (3.12%)	Total Salary & Fringe Benefits
0001	Overtime Pay	44,577.00	1,114.00	0.00	3,000.00	48,691.00	24,625.33	24,625.33	3,450.00	21.78	1,883.84	2,905.58	14.78	76.83	3,033.10
	Deputy Constable (Step )	44,577.00	1,114.00	0.00	3,000.00	48,691.00	24,625.33	27,087.86	3,450.00	21.78	2,072.22	3,196.37	147.75	768.31	33,802.80
<b>Totals</b>															<b>36,835.90</b>

DATE: March 13, 2018

**2018**

Appropriation  
AI-64055



DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Constable Pct. 4 TTBH-VBLF

ACCOUNT NUMBER: 8-1285-421-11-294-018-6-XXX

Contact Person: Debbie Tamez Ph#: (956) 292-7025 ext. 5427

**SUBJECT:** Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
8-1285-421-11-294-018-6- 113	CONST PCT4 TTBH-VBLF- Reg F/T Employees	23,108.29
8-1285-421-11-294-018-6- 117	CONST PCT4 TTBH-VBLF- Supplemental Pay	1,517.24
8-1285-421-11-294-018-6- 131	CONST PCT4 TTBH-VBLF- Overtime Pay	2,463.43
8-1285-421-11-294-018-6- 211	CONST PCT4 TTBH-VBLF- Health Insurance	3,450.00
8-1285-421-11-294-018-6- 212	CONST PCT4 TTBH-VBLF- Life Insurance	21.78
8-1285-421-11-294-018-6- 220	CONST PCT4 TTBH-VBLF- FICA	2,072.22
8-1285-421-11-294-018-6- 230	CONST PCT4 TTBH-VBLF- Retirement	3,196.37
8-1285-421-11-294-018-6- 250	CONST PCT4 TTBH-VBLF- Unemployment Comp	162.53
8-1285-421-11-294-018-6- 260	CONST PCT4 TTBH-VBLF- Workers Comp	845.14
8-1285-337-00-294-018-6-011	CONST PCT4 TTBH-VBLF SUB-11 REVENUES	36,837.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>36,837.00</b>

**REASON:** To appropriate funds from Interlocal Agreement between Hidalgo County and Tropical Texas Behavioral Health - VBLF. Funds will cover the prorated salaries, overtime wages, allowances and fringe benefits of 1 Deputy Constable position (03/01/18 - 08/31/18).

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

Zimbra

debbie.tamez@co.hidalgo.tx.us

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**RE: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4 end on 08/31/18**

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**From :** 104135 - San Juana Tovar <SaSolis@ttbh.org>  
**Subject :** RE: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4 end on 08/31/18  
**To :** Debbie Tamez <debbie.tamez@co.hidalgo.tx.us>  
**Cc :** 102677 - Marina Y. Luna <Marifuna@ttbh.org>, 103926 - Ivette Espinoza <imoreno@ttbh.org>

Wed, Mar 07, 2018 10:14 AM

Hello,

I apologize for any inconveniences the extended date should have been 08/31/18.

Thank you,

Janie Tovar  
Contract/Purchasing Manager  
Tropical Texas Behavioral Health  
PO Box 1108  
Edinburg, Texas 78510  
(956) 289-7007  
[sasolis@ttbh.org](mailto:sasolis@ttbh.org)

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**From:** 104135 - San Juana Tovar  
**Sent:** Monday, February 26, 2018 3:18 PM  
**To:** 103926 - Ivette Espinoza <imoreno@ttbh.org>  
**Subject:** FW: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4

FYI

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**From:** Debbie Tamez (<mailto:debbie.tamez@co.hidalgo.tx.us>)  
**Sent:** Monday, February 26, 2018 2:22 PM  
**To:** 104135 - San Juana Tovar <SaSolis@ttbh.org>  
**Cc:** Sergio Cruz <[sergio.cruz@co.hidalgo.tx.us](mailto:sergio.cruz@co.hidalgo.tx.us)>; Victor Garza <[victor.garza@da.co.hidalgo.tx.us](mailto:victor.garza@da.co.hidalgo.tx.us)>  
**Subject:** Re: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4

Ms. Tovar,

Attached please find the draft amendments to the Interlocal Agreements for Constable Pct. 2 & Constable Pct. 4 which include the extension date of 09/30/18 and the Base Pay and Overtime amounts, for review. For your reference, attached please find the salary projections as well.

Please let me know if you have any questions.

Thank you,

**Debbie L. Tamez**  
Budget Analyst III  
Hidalgo County Department of Budget & Management  
2818 S. Bus. Hwy 281  
Edinburg, Texas 78539  
Office: (956) 292-7025 Ext.5427  
Fax: (956) 292-7035  
[debbie.tamez@co.hidalgo.tx.us](mailto:debbie.tamez@co.hidalgo.tx.us)

**From:** "104135 - San Juana Tovar" <SaSolis@ttbh.org>  
**To:** "Debbie Tamez" <debbie.tamez@co.hidalgo.tx.us>  
**Cc:** "Sergio Cruz" <sergio.cruz@co.hidalgo.tx.us>, "103764 - Debra Grant" <dgrant@ttbh.org>, "103926 - Ivette Espinoza" <jmoreno@ttbh.org>, "103253 - Antonio Gonzalez" <Agonzalez@TTBH.ORG>  
**Sent:** Monday, February 26, 2018 1:19:54 PM  
**Subject:** RE: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4

Hello,

Good morning – I did speak to the CFO, Beatriz Trejo this am and received the extension date for the VBLF to 09/30/2018.

Thank you,

Janic Tovar  
 Contract/Purchasing Manager  
 Tropical Texas Behavioral Health  
 PO Box 1108  
 Edinburg, Texas 78510  
 (956) 289-7007  
[sasolis@ttbh.org](mailto:sasolis@ttbh.org)

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**From:** Debbie Tamez [<mailto:debbie.tamez@co.hidalgo.tx.us>]  
**Sent:** Friday, February 23, 2018 9:56 AM  
**To:** 104135 - San Juana Tovar <SaSolis@ttbh.org>  
**Cc:** Sergio Cruz <sergio.cruz@co.hidalgo.tx.us>  
**Subject:** Fwd: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4

Ms. Tovar,

As per our conversation earlier this week, were you able to obtain approval to extend the two agreements, and if so, through which new end date? The two interlocal agreements expire on 2/28th; therefore, the amendments should be effective 03/01/18. We would need to place them on our Commissioners Court meeting on Tuesday, 02/27/18 for approval.

Thank you,

**Debbie L. Tamez**  
 Budget Analyst III  
 Hidalgo County Department of Budget & Management  
 2818 S. Bus. Hwy 281  
 Edinburg, Texas 78539  
 Office: (956) 292-7025 Ext.5427  
 Fax: (956) 292-7035  
[debbie.tamez@co.hidalgo.tx.us](mailto:debbie.tamez@co.hidalgo.tx.us)

**From:** "Debbie Tamez" <debbie.tamez@co.hidalgo.tx.us>  
**To:** "104135 - San Juana Solis" <sasolis@ttbh.org>  
**Cc:** "Sergio Cruz" <sergio.cruz@co.hidalgo.tx.us>  
**Sent:** Tuesday, February 20, 2018 2:02:54 PM  
**Subject:** Fwd: VBLF Agreements - Constable Pct. 2 and Constable Pct. 4

Good afternoon Ms. Tovar,

I wanted to follow up on the email below. I did not hear back from you last week; therefore, we moved the approval to the amendments to the next CC meeting, 02/27/18. The current amendments expire on 02/28/18. I would need the new expiration dates in order to calculate the new agreement amounts, to forward to your office for review.

Please let me know if you have any questions.

