

Re: Smoking Policy

March 14, 2018 4:30 PM

From: Robert Vina

To: Victor Garza Valde Guerra

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Good Afternoon,

As requested, this office has reviewed the draft Tobacco Use Policy. Please find attached a draft with recommended modifications for consideration by the Commissioner's Court. The adopted policy will replace the existing Personnel Policy Manual smoking provision 9.59.

Please note, that although the Commissioner's Court may approve the policy, it is also necessary to submit the policy to the Civil Service Commission in order for it to be made part of the Civil Service Commission Rules Manual, specifically replacing provision 7.224. It is necessary to place this policy on the Civil Service Commission's agenda for consideration by the Commission. The Civil Service Commission Counsel and Liaison have been copied on this email for this purpose.

After approval, the policy should be submitted to the Texas Department of State Health Services as it requires review and approval of the policy as part of certain grant funding.

Please let us know if you have any questions.
Thank you,

Robert Viña III

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