DATE: March 13, 2018

DEPARTMENT HEAD: Julia Sullivan

DEPARTMENT NAME: Public Affairs Division

ACCOUNT NUMBER: 8-1100-413-00-125-002-0-XXX

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
535	POSTAGE	631	BOTTLED WATER	$ 40.00
			TOTAL	$ 40.00

REASON: To cover cost for rest of year due to the increase in staff members.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /

DATE

ATTEST COUNTY CLERK