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MEMORANDUM

(Approval of Specifications)

TO: DEPARTMENT HEAD AND/OR ASSIGN PERSONAL

FROM: Matilde "Maty" Faz, Buyer II
Hidalgo County Purchasing Department

DATE: February 8, 2018

SUBJECT: APPROVAL OF SPECIFICATIONS
RFB No.: 2018-050-00-00-FAZ
HIDALGO COUNTY – (All funding sources, programs & entities)
"Lease/Rental of Vehicles"

Attached are draft specifications for the above-referenced project.

Please make *any changes*, additions or deletions (if any) and/or indicate if these specifications meet all your requirements by signing below and marking approve or disapprove and/or with modifications and return by **Friday, February 16, 2018 by no later than 4:30 p.m.** along with your budget information in order to place on Commissioner's Court agenda and begin the bidding process.

APPROVE DISAPPROVE WITH MODIFICATIONS

BUDGET ACCOUNT No.: 8-1284-421-00-280-037-8-442 DEPARTMENT: Hidalgo County Sheriff's Office


AUTHORIZATION SIGNATURE

Capt. Steve Herrera
PRINTED NAME

2/22/18
DATE

Should you have any questions or require further information please do not hesitate to call me at (956) 318-2626 ext. 4854.
Thank you for your attention and cooperation in this matter.

Enclosures