



Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

March 15, 2018

Ronaldo Munoz, Owner/President

via email: ronnie6199@gmail.com

Purpose Driven Polygraph Investigative Consultants, LLC

624 North Tio, Suite B

Weslaco, Texas 78596

956-266-3090 – Cell

Re: HB Form 1295 Required/Renewal/Extension Notice
Original Contract Number - C-17-038-04-05 – “Polygraph Examiners for Pre-Employment, Criminal and Suitability (on an as needed basis) for Hidalgo County Sheriff’s Office”
Current Contract Number – C-17-038-04-05

Dear Mr. Munoz:

Be advised that Hidalgo County has chosen to exercise the option to extend the first (1st) of two (2) one (1) year term contract under the same rates, terms, and conditions with Purpose Driven Polygraph Investigative Consultants, LLC for the above-referenced project. In order to proceed, as of January 1, 2016, the County is required, to comply with the Texas Government Code, §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract/renewal being considered, a business must submit a completed Certificate of Interested Parties Form 1295 to the county before the County may enter into a contract/renewal with the business entity.

Thus, in order for County staff to process the above-referenced extension/renewal; you must complete and file Form 1295 with the Texas Ethics Commission. Form 1295 can be found at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of Form 1295, provide reference No. **E-18-020-HGO**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by Commissioners Court on April 3, 2018, the signed “HB Form 1295” and “Extension Notice” must be received in our office completed via fax to (956) 292-7612 or via email to: heidi.ortiz@co.hidalgo.tx.us by no later than Monday, March 19, 2018. Hidalgo County cannot enter into a contract/renewal until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in a delay of the award.

In, addition, please include your **“Updated Certificate of Insurance”** with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: heidi.ortiz@co.hidalgo.tx.us by no later than the date reflected above.

By:



Ronaldo Munoz, President/Owner

Date:

3-15-2018

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,


Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/hgo